



## **CITY OF DUNWOODY**

400 Northridge Road  
Suite 1250  
Phone: 678.382.6700 • Fax: 678.382.6701  
[www.dunwoodyga.gov](http://www.dunwoodyga.gov)

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# **MEMORANDUM**

**To:** Honorable Mayor and City Council

**From:** Warren Hutmacher, City Manager

**Date:** December 5, 2008

**Subject:** City Implementation Update

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I want to provide you a brief update that should be shared with the public regarding the ongoing activities necessary to begin full operations for the City of Dunwoody on January 1, 2009.

There is an extraordinary amount of work being performed by various elected officials, city staff and contract labor that would be too vast to include in this memorandum. I will highlight a few key points of interest.

- Staff has moved into the temporary headquarters for the City of Dunwoody. The physical address is: 400 Northridge Road, Suite 1250 Atlanta, GA 30350. The phone number is 678-382-6700 and our web address is [www.dunwoodyga.gov](http://www.dunwoodyga.gov)
- A finalist for the Police Chief position has been identified. Deputy Chief Billy Grogan of the Marietta Police Department will be the 1<sup>st</sup> Chief of Police for Dunwoody. He begins official employment with the City December 17<sup>th</sup>.
- Contract negotiations are ongoing with the three firms selected for running the Finance & Administration (Calvin and Giardano/JAT), Community Development (Clark Patterson Lee) and Public Works (Lowe Engineering) functions.
- The search for a more permanent City Hall in Dunwoody is ongoing and is being conducted by the real estate firm Colliers and Cauble.
- Recruitment for the Finance Director, City Clerk and Municipal Court Clerk is ongoing and in various stages of the hiring process.