



**CITY OF DUNWOODY**  
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## MEMORANDUM

**To:** Honorable Mayor and City Council

**From:** Warren Hutmacher, City Manager

**Date:** February 12, 2009

**Subject:** City Manager Update

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I have been requested by Council to provide an update on the following topics:

1. **Womack Road improvement plans**
2. **Website update**
3. **City Clerk update on ordinance repository**
4. **Budget update and revenue projections**

1. Womack Road improvement plans:

Public Works Director Richard Meehan met with the transportation committee for the new 4/5 academy. The following are his notes from the meeting:

I met with the transportation committee of the school last Friday at the site and discussed their ideas for what they want to see and also which items we can have in place by the time school opens.

For the items for the school opening in August, we are planning on striping in a left turn lane and cross walks at the school entrance. There is enough pavement there now that we don't have to do any widening. We are also planning on completing any gaps in the sidewalk between the high school and the new school, which when I looked, I didn't see any. Finally, we will need to extend the school speed zone and install the proper flashing beacons. We are also going to be coordinating with the school and DHA on the design of the frontage along the school. One thing we discovered when we were at the site is that there is a sight distance problem sitting in the driveway looking back to the west (towards the HS). One solution we are looking at is to eliminate the deceleration lane on Womack which is so short, it is not going to be of much use. We will coordinate with the school

construction to do some additional grading near their property line to eliminate the rest of the problem.

For the more long term items, the school committee would like to have a signal installed at the entrance. They understand that certain warrants must be met to qualify for a signal and to accomplish that, a traffic study would need to be done. I let them know that we may not be able to determine warrants until after the school is open. We also discussed looking at a signal for Vermack/Womack intersection and for the need for a left turn lane on Mt Vernon at Vermack. One other idea that was brought up by one of the members was for a new road or possibly a bike/walking trail to connect Vanderlyn Dr to Womack Road to provide an additional route between the elementary schools.

When we look at the restriping for the left turn, we are going to look at all the striping on Womack between Tilly Mill and Vermack, but we haven't started looking at plans for this yet. We are also had a request to install ADA ramps on Womack between Vermack and Chamblee Dunwoody where there is existing sidewalk and no ramps. We are looking to do this work in June and July so as to not be doing construction when school is in session.

## 2. Website update

The website is substantially complete. We expect to go live with the new website by the end of the month. The only two modules missing at this time are the discussion board and service request feature. As soon as these two features are completed, we will be going live with the website.

## 3. City Clerk update on ordinance repository

City Clerk Sharon Lowery has informed me that she has possession of all ordinances, resolutions, contracts, etc. that the City Council has adopted since our inception. She is the single repository for all of these official documents.

## 4. Budget update and revenue projections

As I recently advised the City Council, staff is in the final stages of creating the format for a monthly financial report, which will include actual revenue and expense data. This will be delivered to the City Council by the 23<sup>rd</sup> of February and will also be posted on our website. Finance staff will be prepared to bring forth necessary budget adjustments to the Council in March. There have been no major surprises thus far with revenue collection. It is in line with our original budget projections.