

CITY OF DUNWOODY
April 12, 2010
CITY COUNCIL WORK SESSION MINUTES

The Mayor and Council of the City of Dunwoody held a Work Session on Monday, April 12, 2010. The Meeting was held in the City of Dunwoody City Hall, 41 Perimeter Center East, Dunwoody, Georgia 30346. Present for the meeting were the following:

Mayor	Ken Wright
District 1, Post 1	Denis Shortal, Council Member
District 2, Post 2	Adrian Bonser, Council Member
District 3, Post 3	Tom Taylor, Council Member
At Large, Post 4	Robert Wittenstein, Council Member
At Large, Post 5	Danny Ross, Council Member
At Large, Post 6	John Heneghan, Council Member
Also present:	City Manager Warren Hutmacher City Clerk Sharon Lowery City Attorney Brian Anderson Assistant City Attorney Lenny Felgin Public Works Director Michael Smith Kimberly Greer Community Development Director Mike Tuller Chief Building Inspector Michael Nier

CALL TO ORDER:

Mayor Wright called the meeting to order. All members were present.

INVOCATION: led by Council Member Ross.

PLEDGE OF ALLEGIANCE: led by Council Member Shortal.

PUBLIC COMMENT:

Mayor Wright opened public comment without objection.

Page Olson – spoke in favor of “Safe Routes to School,” and thanked Public Works Director Michael Smith for including sidewalk needs for children in the sidewalk plan.

Joe Secorder – spoke in favor of review of the sidewalk plan in conjunction with the Master Transportation Plan.

Mayor Wright closed public comment without objection.

MAYOR AND COUNCIL COMMENT:

Council Member Bonser encouraged people to volunteer for and attend the Dunwoody Art Festival.

Council Member Shortal encouraged Dunwoody citizens to volunteer with the City, and mentioned the upcoming volunteer days at the Dunwoody Nature Center from May 14, 2010 to May 16, 2010.

Council Member Ross encouraged everyone to attend Lemonade Days, being held April 15 – April 18. He said that the second annual “Bicycle Ride Around Dunwoody” will be held in conjunction with Lemonade Days, with the proceeds donated to the City to assist with striping streets to make Dunwoody a more bicycle friendly city.

Council Member Heneghan said that Kingswood United Methodist Church is having a fundraiser dinner on Friday, April 16, 2010 for a Dunwoody Elementary School teacher and Dunwoody resident who has been diagnosed with cancer.

Council Member Taylor announced that there will be a debate for all political candidates in Georgia on May 1, 2010 at Calvary Church in Dunwoody, and that Dick Williams of the Crier will moderate the debate for governor.

Council Member Shortal requested that a discussion of economic development be added to this agenda as Item F14.

CITY BUSINESS:

Branding services update. (Edie Damann).

Marketing and Public Relations Manager Edie Damann presented this item. She said that Sky Design began working with the City in February 2010, and is currently in the research and analysis phase of the project. She said that the City has collected approximately 900 surveys to date, and that on April 8, 2010, focus groups with citizens began. The next phase of the project will involve the selection of eight “Sounding Board” members made up of Dunwoody citizenry in general, to be appointed to give feedback on the branding effort (3 members appointed by the City, 3 members appointed by the CVBD, 1 member appointed by the Dunwoody Chamber of Commerce, and 1 member appointed by the PCIDs).

Multi-family code compliance and sweeps discussion. (Tom Taylor).

Multi-Family Code Compliance and Inspections Policy. (Tom Taylor).

Community Development Director Mike Tuller and Chief Building Inspector Michael Nier presented this matter. Mr. Nier explained that there are two components to this policy: an interior inspection by a third party, and an exterior inspection by the City. City Manager Warren Hutmacher said that there is a surplus in the Community Development budget from 2010 that can be used to fund the program, which costs approximately \$7,000.00 per month, and will take approximately 12-18 months to complete. Mayor Wright said that the City can assess this matter again in the 2011 budget.

First Read: Ordinance to amend Chapter 7, Building Code, to add inspections of multifamily rental housing. (ORDINANCE 2010-04-XX) (Tom Taylor)

City Clerk Sharon Lowery conducted a First Read of the ordinance.

First Read: Ordinance to amend Chapter 15, Business Occupation Tax, Licenses and Regulation, by adding a requirement for multifamily rental housing occupation tax certificate applicants. ORDINANCE 2010-04-XX) (Tom Taylor)

City Clerk Sharon Lowery conducted a First Read of the ordinance.

Stream buffer exceptions discussion. (Robert Wittenstein)

City Planner Howard Koontz presented this matter. Mr. Koontz said that this discussion only covers residential family homes. Council Member Wittenstein expressed concern with a homeowner gardening or mowing a lawn inside the current stream buffer, due to possible contamination of a stream by fertilizers, weed killers etc. There was a consensus that the City should proceed slowly with any changes to the stream buffer rules and use a common sense approach with regard to trees that have fallen within a stream buffer.

Discussion of Master Plan contract award – Dunwoody Village and Georgetown. (Warren Hutmacher)

City Manager Warren Hutmacher presented this matter. He said that the total cost for both redevelopment plans is \$330,000.00 (\$125,000.00 each, along with an \$80,000.00 LCI Grant from the Atlanta Regional Commission for Dunwoody Village). Staff's recommendation is for the contract to be awarded to Urban Collage. He suggested a possible partnership with Urban Collage being the primary contractor, and Houseal Lavigne being a subcontractor, indicating that there may be some value to bringing Houseal Lavigne in on the project due to their experience in other areas. Mr. Hutmacher said there will be collaboration with the community online, and that he will lead the Dunwoody Village team, and Kimberly Greer will lead the Georgetown team.

Enhanced 9-1-1 service provision update. (Warren Hutmacher)

City Manager Warren Hutmacher presented this matter. Mr. Hutmacher said there are four alternatives if the City should exercise the 6 month termination option under its agreement with DeKalb County for the provision of 9-1-1 services. Those options are as follows: 1) the City of Dunwoody will form its own 9-1-1 center for fire and medical services; 2) the City of Dunwoody will enter into a contract with the City of Chamblee as a provider, and the City of Chamblee will also provide jail detention services to the City of Dunwoody as part of the agreement; 3) utilize ChatComm (Chattahoochee 9-1-1 Center); or 4) delay transition from DeKalb 9-1-1, due to the fact that Fulton County runs on an analog system, and DeKalb County runs on a digital system. Mr. Hutmacher said that whatever option the Council chooses, the plan is to go live in January of 2011. Mayor Wright said that options 2 and 3 make the most sense, and he would like the matter brought back before the Council. City Manager Hutmacher said that the City is exploring options 1, 2 and 3, and will bring a budget for these options before Council for consideration.

Sidewalk Improvement Policy. (Michael Smith)

Public Works Director Michael Smith presented this matter. He said that the policy has three components: 1) City sidewalks on roads with traffic greater than 3,000 vehicles per day; 2) accessibility improvements program for disabled individuals; and 3) neighborhood petitions. Council Member Wittenstein suggested that the City prioritize walking to school, and give more points for these areas to obtain sidewalk funding. Council Member Bonser said that Village Creek Drive needs a sidewalk, because it feeds into three schools. Mr. Smith said that the cost per sidewalk varies widely due to the existing conditions in any particular area.

Public Works Quarterly Report. (Michael Smith)

Public Works Director Michael Smith presented this matter. Mr. Smith said that one of the City's goals for the year 2010 is to complete the resurfacing program. He said the City plans to put new computer software into place so that the public can view the progress of their work orders, and can request that public works crews be sent to a specific location. Mr. Smith said that the City will be sending out an RFP for this soon.

Discussion of Tilly Mill Road restriping options. (Council Member Ross)

Public Works Director Michael Smith presented this matter. Council members discussed this matter.

Community Incentives for Green Building Policy. (Kimberly Greer)

Kimberly Greer presented this matter. She said the City would like to bring a resolution before the Council to adopt the policy, and later look at a fee schedule to go along with the policy.

No Net Loss of Trees Policy. (Kimberly Greer)

Kimberly Greer presented this matter.

LED Traffic Signals Policy. (Kimberly Greer)

Kimberly Greer presented this matter. She said that the City has converted 62% of its traffic lights to LED to date. Public Works Director Michael Smith said that this change only requires putting new light bulbs in the signals to be converted.

Impact Fees Discussion. (Tom Taylor)

Community Development Director Michael Tuller presented this matter. Mr. Tuller said that the cost for a feasibility study for impact fees for new construction is \$30,000.00. He said the City can spend the impact fee money on parks, public safety, schools, libraries, etc. City Manager Hutmacher suggested that he and Mr. Tuller assess this matter further, come up with a Phase I and Phase II plan, spending approximately \$15,000.00 per phase, and bring this back to the Council to consider.

Initiation of text amendments.

Office-Institution Zoning District

City Planner Howard Koontz presented this matter. Mayor Wright requested that this discussion be placed on the agenda for the May 2010 Work Session.

Economic Development Plan. (Denis Shortal).

Council Member Shortal said that Don Beaver of the Cobb Chamber of Commerce has offered to present an Economic Development 101 class for the Council. Mayor Wright said that this presentation can be placed on the agenda for the next work session.

PUBLIC COMMENT:

Mayor Wright opened public comment without objection.

Stacey Harris – spoke on behalf of “Safe Routes to School,” and spoke in favor of the sidewalk program. She also said that Wednesday, April 14, 2010 is “Walk to School Day” at Austin Elementary School, Chestnut Elementary School and Vanderlyn Elementary School.

Chuck Cole – spoke regarding stream buffer exceptions.

Mayor Wright closed public comment without objection.

EXECUTIVE SESSION:

Mayor Wright moved to break for Executive Session for the purposes of real estate, personnel and legal discussions. Council Member Bonser seconded. Executive Session was held.

ADJOURN:

There being no further business the Meeting was adjourned.

Approved by:

Ken Wright, Mayor

Attest:

Sharon Lowery, City Clerk