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MEMORANDUM

To: Mayor and City Council
From: Brent Walker, Parks and Recreation Manager
Date: November 12, 2013
Subject: **Discussion of Contract Award ITB 13-09 Brook Run Park Multi-Use Trail Phase II**

ITEM DESCRIPTION

Staff has solicited Bid ITB 13-09 for the construction of the Brook Run Park Multi-Use Trail Phase II and is in the process of receiving submittals from interested firms.

BACKGROUND

Brook Run Park is traversed by a trail system that was originally created in the 1970s when the site was used by the State of Georgia. In November 2011, the Mayor and City Council, through Resolution 2011-11-56, supported staff’s application for \$100,000 in grant funds through the Department of Natural Resources Recreational Trails Grant Program to create a multi-use trail at Brook Run Park.

The grant funds are intended to be used to conduct an assessment of the existing trails system and transform this underutilized amenity into a new recreational opportunity that will be designed to meet the needs of users with a variety of different abilities. A multi-use recreational trail through Brook Run Park will allow the community to traverse the expanses of the park and provide linkages between recreational resources and community activities.

In 2012, the City’s grant application was approved for funding and City Council allocated \$340,000 in the Parks Capital Budget for Brook Run Park Multi-Use Trail Phase II Construction

An Invitation to Bid for construction of Phase II has been solicited with a deadline of November 20, 2013 for submittals. Staff will bring a recommendation for a contract award to the December 9, 2013 Council Meeting for your consideration.

RECOMMENDATION

Staff recommends approving the contract with the apparent low bidder and authorizing the Mayor and City Manager to execute all documents.

Brook Run Park Multi-Use Trail Phase II in Green.

