

## **MEMORANDUM**

**To:** Mayor and City Council

**From:** Chris Pike, Finance Director

**Date:** October 13, 2014

**Subject:** **Discussion of the 2015 Annual Operating and Capital Budgets**

---

### **ITEM DESCRIPTION**

Discussion of the 2015 Annual Operating and Capital Budgets

### **BACKGROUND**

As required by the City's charter, the mayor and city manager distributed a proposed budget to the remaining six council members by August 27, 2013. On September 10, the Budget Committee of Councilmembers Riticher, Nall and Thompson met during a public meeting to discuss the proposed budget. Based on the Mayor's request, issues upon which the Budget Committee reached a unanimous decision would become part (or be removed from) the proposed Budget. Issues on which the Budget Committee could not reach unanimous consensus would be forwarded to the full council for consideration.

The Budget Committee reached consensus to make the following adjustments to the proposed budget:

- Increase \$150,000 for Design & Engineering for improvements at Mt. Vernon and Vermack.
- Decrease \$100,000 for Contingency to a revised budget of \$300,000

The proposed budget now includes a projected surplus of \$401,611 for all funds.

In addition, the Budget Committee discussed the concurrent 2014 budget amendment to consider the most advantageous use of the surplus HOST dollars to be received in 2014.

For Amendment to the 2013 Annual Budget

- Park Improvements at Georgetown Park and Pernoshal Park - \$2,325,000

## **FOR DISCUSSION**

The Budget Committee suggested one issue be brought before Council for further discussion.

1. “Engage Dunwoody” - \$10,000

Although the Budget Committee reached consensus to leave the resources in the budget, they thought a discussion with the full Council would be appropriate. Through the City’s business retention efforts meeting with business leaders and working with the Chamber of Commerce at community events, one common theme emerges – the desire to forge a common bond between our corporate partners and our civic community. Our corporate citizens are looking for meaningful engagement. The City and the Chamber are looking for dependable partners with which we can invest and grow our community together. This funding will be used to solicit Matching grants from our community partners to support a part-time Engage Dunwoody Volunteer Coordinator placed at the Dunwoody Chamber to act as a liaison between our corporate volunteers and our non-profits. The City’s obligation would be met only after the Chamber raises the matching funds.

The discussion with the Budget Committee was whether (a) the City should pursue this partnership and (b) whether the Chamber is the appropriate partner for this effort.

## **RECOMMENDED ACTION**

Staff seeks a consensus for the item noted above to include/not include in the 2015 budget resolutions to be voted upon later in October.

STATE OF GEORGIA  
CITY OF DUNWOODY

**RESOLUTION 2014-10-XX**

**AN RESOLUTION ADOPTING A BUDGET FOR THE FISCAL YEAR 2015 FOR EACH FUND OF THE CITY OF DUNWOODY, GEORGIA, PURSUANT TO ARTICLE V, SECTION 5 OF THE CHARTER OF THE CITY, BEGINNING JANUARY 1, 2015, AND ENDING DECEMBER 31, 2015, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES**

**WHEREAS,** a proposed budget for each of the various funds of the City has been presented to the Mayor and City Council; and

**WHEREAS,** appropriate advertised public hearings have been held on the proposed budget, as required by law and regulations; and

**WHEREAS,** the Fiscal Year 2015 Budget, and the Budget Message pursuant to Section 5.03(a) of the City Charter, have been filed in the office of the City Clerk and open for public inspection; and

**WHEREAS,** the Mayor and City Council have reviewed the proposed budget and have made certain amendments to both funding sources and appropriations; and

**WHEREAS,** each of the funds has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

**WHEREAS,** the Mayor and City Council intend to adopt an annual budget for the Fiscal Year 2015:

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Dunwoody, pursuant to their authority, as follows:

Section 1. That the City of Dunwoody, Georgia hereby adopts a budget for the Fiscal Year 2015, said budget being described below;

<b><u>Description</u></b>	<b><u>Budget</u></b>
General Fund	\$23,171,000
E911 Fund	1,273,300
Hotel-Motel Tax Fund	2,300,000
Rental Motor Vehicle Excise Tax Fund	100,000
HOST Fund	4,004,500
Grants Fund	275,000
Debt Service Fund	1,464,367
Capital Projects Fund	6,580,120
Stormwater Fund	2,121,500

STATE OF GEORGIA  
CITY OF DUNWOODY

**GENERAL FUND BUDGET REVENUE**

<b>SOURCE</b>	<b>PROPOSED BUDGET</b>
Taxes	\$ 17,635,000
Licenses and Permits	1,440,000
Charges for Services	408,000
Fines and Forfeitures	1,500,000
Investment Income	20,000
Contributions and Donations	5,000
Miscellaneous Revenue	213,000
Use of Prior Year Reserves	800,000
Other Financing Sources	1,150,000
<b>TOTAL GENERAL FUND RECEIPTS</b>	<b>\$ 23,171,000</b>

**GENERAL FUND BUDGET EXPENDITURES**

<b>DEPARTMENT</b>	<b>PROPOSED BUDGET</b>
City Council	\$ 237,316
City Manager	362,566
City Clerk	240,778
City Attorney	385,000
Finance & Administration	4,275,704
Municipal Court	579,021
Police	7,377,491
E911	73,300
Public Works (including Parks)	5,038,605
Community Development	3,904,388
Contingency	300,000
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$ 22,774,169</b>
<b>EXCESS TRANSFER TO FUND BALANCE</b>	<b>\$ 396,831</b>

Section 2. That any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects; or the establishment of new grant projects other than those exceptions provided for herein, shall require approval of the City Council; and

Section 3. That this budget establishes a cost-of-living (inflationary) salary increase of 2.1% and a merit-based salary increase averaging 1.4% to all eligible full-time employees effective April 1, 2015 if they meet certain standards; and

Section 4. That this budget fixes the number of established Dunwoody full-time positions at 72. This number may only be increased or decreased through approval of the Mayor and City Council; and

Section 5. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Resolution is followed.

STATE OF GEORGIA  
CITY OF DUNWOODY

**SO RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF  
DUNWOODY, GEORGIA** this the 27<sup>th</sup> day of October, 2014.

Approved:

---

Michael G. Davis, Mayor

Attest:

---

Sharon Lowery, City Clerk  
Seal

Approved as to Form and Content

---

City Attorney