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## **MEMORANDUM**

**To:** Mayor and City Council

**From:** Brent Walker, Parks and Recreation Manager

**Date:** August 24, 2015

**Subject:** **Contract Approval for the Structural Repairs of the Donaldson-Bannister House**

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### **ITEM DESCRIPTION**

Contract approval for the structural repairs of the Donaldson-Bannister House

### **BACKGROUND**

The City solicited bids from qualified vendors for the stabilization of the Donaldson-Bannister House. Vendors were asked to provide an estimated cost for the installation of new supporting floor joists, support beams and rear wall replacement, based on our structural engineer's report of the home.

We received one bid and Midwest Maintenance is the apparent low bidder at \$167,500.

### **FUNDING**

The 2015 Capital Budget includes \$210,000 for this project.

### **RECOMMENDATION**

Staff respectfully requests that Council: (1) approve a contract for the stabilization of the Donaldson – Bannister House to Midwest Maintenance with a 20% contingency for a total not to exceed \$200,000 Funding for the project will be within the Capital Fund amount. (2) authorize staff to provide funding for the contracts; and (3) authorize the City Manager to execute the necessary documents following satisfactory review by legal counsel.