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MEMORANDUM

To: Mayor and City Council
From: Brent Walker, Parks and Recreation Manager
Date: November 9, 2015
Subject: Approval of Contract 15-13 Parks and Right of Way Maintenance

ITEM DESCRIPTION

Staff recommends awarding Contract 15-13, Parks and Right of Way Maintenance to Optech LLC

BACKGROUND

In an effort to maintain the expanding park system and elevate our level of service, RFP 15-13 was solicited and the following were the responses for a three year contract with a one year renewal option for Parks and Right of Way Maintenance:

	Year 1	Year 2	Year 3	Year 4 (Optional)	Total
Yellowstone	\$1,101,775	\$1,135,611	\$1,170,981	\$1,207,197	\$4,615,564
Optech	\$738,250	\$753,000	\$768,250	\$784,000	\$3,043,500

The RFP Review Team, composed of the Public Works Director, Parks and Recreation Manager, and the Parks Operation Supervisor, reviewed proposals and feel that Optech LLC, will be able to provide an elevated level of service. The combined scores are below:

Firm	MDS	BW	DG	Total/300 Possible
Yellowstone LLC	75	63	66	204
Optech LLC	93	95	88	276

RECOMMENDATION

Staff respectfully requests that Council: (1) award Purchasing Contract 15-13, Parks and Right of Way Maintenance) to Optech LLC. (2) authorize staff to provide funding for the contract.

MEMORANDUM

To: Mayor and City Council

From: David Elliott

Date: November 9, 2015

Subject: **Bunky Way Stream Restoration Contract Approval.**

ITEM DESCRIPTION

Approval of the Bunky Way Stream Restoration Contract with Georgia Development Partners for an estimated cost of \$294,478. This is a cost sharing project between DeKalb County, GA and City of Dunwoody, GA, both entities are responsible for 50% of the project cost or approximately \$147,239.

BACKGROUND

The City has recently accepted and evaluated proposals for constructing the Stream Restoration and Sanitary Sewer Stabilization Project on Bunky Way. This project was previously discussed with City Council at its May 14, 2015 meeting when an Intergovernmental Agreement (IGA) was approved to share the cost of the project with Dekalb County. Consistent with the terms of the IGA, the City has funded 100% of the design cost and will be responsible for 50% of the construction cost.

The original construction cost was estimated to be \$178,000, based on preliminary information, design estimations, and previous construction projects completed by the City that did not specifically involve stream restoration.

The City received 3 responses to its Request for Proposal, which were graded on qualifications and cost. After evaluation, the City selected Georgia Development Partners at an estimated cost of \$267,707. The Georgia Development Partners cost bid was in the middle of the 3 responses. The Georgia Development Partners response demonstrated stronger qualifications, experience, references, resumes, and certifications than the low bidder.

The Intergovernmental Agreement (IGA) stipulates that once the City executes a contract with the successful bidder, DeKalb County will issue payment for 25% of the project cost. Upon completion of the project, DeKalb County will issue payment for the remaining 25% of the project cost owed.

Based on 50% of the original construction estimate (\$178,000) DeKalb County Staff

has received approval from the DeKalb Board of Commissioners (BOC) to fund the project in the amount of \$89,000. However, DeKalb County Staff has reported that further approval from the DeKalb Board of Commissioners is required to meet 50% of the construction bid or approximately \$147,239 including a 10% contingency.

Upon contract execution, DeKalb County Staff has agreed to satisfy the first 25% payment of \$73,620. DeKalb County Staff has also agreed to seek BOC approval for the remaining 25%, however, that approval has not yet been granted.

Due to the use of a combination of live staking and gabion baskets in the designed construction of this project. The project needs to be completed before the end of March in the wet season, otherwise, conditions for the live stakes to be successful are unfavorable. If the contract is approved, the construction schedule would allow for the project to begin in the next 2 months and be completed by March of 2016.

RECOMMENDED ACTION

The decision before City Council is whether or not to approve the contract with Georgia Development Partners, and whether that approval should occur before or after BOC approval of the additional funding owed by DeKalb County. The outstanding balance in question is approximately \$58,239 (\$147,239 - \$89,000). If it is decided to wait for BOC approval for the additional funding, it is possible that construction of the project will need to be postponed until November of 2016. Staff recommends approving the Bunky Way Stream Restoration Contract with Georgia Development Partners at an estimated cost of \$294,478.

RFP 15-11 - Martina Drive Stream Restoration.

	Staff Grade 1	Staff Grade 2	Staff Grade 3	Average Staff Grade	Lump Sum Cost	Cost Grade	Total Score
Site Engineering	52	45	53	50	\$389,157	10.0	60.0
Tri-Scapes	44	30	35	36	\$249,310	30.0	66.3
Georgia Development Partners	61	65	64	63	\$294,478	23.5	86.9

	Lump Sum Cost with 10% Contingency
Site Engineering	\$389,157
Tri-Scapes	\$249,310
Georgia Development Partners	\$294,478