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**MEMORANDUM**

**To:** Mayor and City Council

**From:** Sharon Lowery, City Clerk

**Date:** October 26, 2015

**Subject:** **Proposed 2016 City Council, Planning Commission, and Zoning Board of Appeals Meeting Schedules**

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**ITEM DESCRIPTION**

Proposed 2016 City Council, Planning Commission, and Zoning Board of Appeals Meeting Schedules.

**BACKGROUND**

Each year City Council adopts meeting schedules for the upcoming calendar year. Staff has drafted proposed meeting schedules for your consideration. All City Holidays and conflicts have been taken into consideration in drafting the 2016 meeting schedules.

**RECOMMENDED ACTION**

Staff recommends adoption of the proposed 2016 City Council, Planning Commission, and Zoning Board of Appeals meeting schedules.

# 2016 CITY COUNCIL MEETING SCHEDULE

JANUARY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

FEBRUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

MARCH						
S	M	T	W	T	F	S
	1	2	3	4	5	
6	7	8	9	10	11	12
12	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

APRIL						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JUNE						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

AUGUST						
S	M	T	W	T	F	S
1	2	3	4	5	6	
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Meeting  
 Holiday

Meeting:  
 5:00 pm Council/Staff Dinner  
 6:00 pm City Council Meetings

Dunwoody City Hall  
 41 Perimeter Center East, Suite 103  
 Dunwoody, GA 30346

2016 Amendment and SLUP Schedule

Month	Pre-App Conference Application Deadline	Application Deadline	Comp. & Compliant Letter	PC Ad Sent	PC Ad Runs	PC Packet Out	PC Mtg.	MC 1st Read Ad Sent	MC 1st Read Ad Runs	MC 1st Read/ Public Hearing	MC 2nd Read
January	1/5/16	2/2/16	2/5/16	2/12/16	2/17/16	3/1/16	3/8/16	3/18/16	3/23/16	4/11/16	4/25/16
February	2/2/16	3/8/16	3/11/16	3/18/16	3/23/16	4/5/16	4/12/16	4/15/16	4/20/16	5/9/16	5/23/16
March	3/1/16	4/5/16	4/8/16	4/15/16	4/20/16	5/3/16	5/10/16	5/27/16	6/1/16	6/20/16	7/11/16
April	4/5/16	5/10/16	5/13/16	5/20/16	5/25/16	6/7/16	6/14/16	6/17/16	6/22/16	7/11/16	7/25/16
May	5/3/16	6/7/16	6/10/16	6/17/16	6/22/16	7/5/16	7/12/16	7/15/16	7/20/16	8/8/16	8/22/16
June	6/7/16	7/5/16	7/8/16	7/15/16	7/20/16	8/2/16	8/9/16	8/19/16	8/24/16	9/12/16	9/26/16
July	7/5/16	8/9/16	8/12/16	8/19/16	8/24/16	9/6/16	9/13/16	9/16/16	9/21/16	10/10/16	10/25/16
August	8/2/16	9/8/16	9/9/16	9/16/16	9/21/16	10/6/16	10/13/16	10/21/16	10/26/16	11/14/16	12/12/16
September	9/6/16	10/6/16	10/7/16	10/14/16	10/19/16	11/3/16	11/10/16	11/18/16	11/23/16	12/12/16	1/9/17
October	10/4/16	11/8/16	11/11/16	11/18/16	11/23/16	12/6/16	12/13/16	12/16/16	12/21/16	1/9/17	1/23/17
November	11/1/16	12/6/16	12/9/16	12/16/16	12/21/16	1/3/17	1/10/17	1/20/17	1/25/17	2/13/17	2/27/17
December	12/6/16	1/10/17	1/13/17	1/20/17	1/25/17	2/7/17	2/14/17	2/17/17	2/22/17	3/13/17	3/27/17

2016 Zoning Board of Appeals Schedule

	Application Deadline	Complete & Compliant Letter Mailed	Amendment Deadline	Ad Sent to <i>Crier</i> , Adjoining Letters Mailed	Ad Runs, Sign Posted	Packet Out to ZBA	Meeting Date
Jan. Mtg.	11/5/15	11/12/15	11/19/15	11/25/15	12/2/15	12/31/15	1/7/16
Feb. Mtg.	12/3/15	12/10/15	12/17/15	12/23/15	12/30/15	1/28/16	2/4/16
March Mtg.	1/7/16	1/14/16	1/21/16	1/22/16	1/27/16	2/25/16	3/3/16
April Mtg.	2/4/16	2/11/16	2/18/16	2/19/16	2/24/16	3/31/16	4/7/16
May Mtg.	3/3/16	3/10/16	3/17/16	3/25/16	3/30/16	4/28/16	5/5/16
June Mtg.	4/7/16	4/14/16	4/21/16	4/22/16	4/27/16	5/26/16	6/2/16
July Mtg.	5/5/16	5/12/16	5/19/16	5/27/16	6/1/16	6/30/16	7/7/16
Aug. Mtg.	6/2/16	6/9/16	6/16/16	6/24/16	6/29/16	7/28/16	8/4/16
Sep. Mtg.	7/7/16	7/14/16	7/21/16	7/22/16	7/27/16	8/25/16	9/1/16
Oct. Mtg.	8/4/16	8/11/16	8/18/16	8/26/16	8/31/16	9/29/16	10/6/16
Nov. Mtg.	9/1/16	9/8/16	9/15/16	9/23/16	9/28/16	10/27/16	11/3/16
Dec. Mtg.	10/6/16	10/13/16	10/20/16	10/21/16	10/26/16	11/24/16	12/1/16
Jan. Mtg.	11/3/16	11/10/16	11/17/16	11/25/16	12/2/16	12/29/16	1/5/17
Feb. Mtg.	12/1/16	12/8/16	12/15/16	12/23/16	12/30/16	1/26/17	2/2/17