

# **MEMORANDUM**

To: Mayor and City Council

From: Jessica Guinn

**Date:** August 22, 2016

Subject: 2016 Service Delivery Strategy

# **ITEM DESCRIPTION**

Resolution to approve the Service Delivery Strategy for DeKalb County and the City of Dunwoody

# BACKGROUND

O.C.G.A. §36-70-, et. seq. requires counties and municipalities to adopt a local government service delivery strategy (SDS), outlining which local governments will provide which services. In order to maintain certification as a Qualified Local Government, thereby maintaining eligibility for state administered financial assistance, grants, loans and permits, DeKalb County and its municipalities must adopt the updated SDS no later than October 31, 2016.

The SDS was most recently adopted on December 9, 2014. The following updates to the Levels of Service (LOS) specified in the 2014 SDS are proposed:

- <u>Solicitor</u>- Changed from C (Contract) to D (Direct) to reflect that the City of Dunwoody provides this service directly through an agreement with a private contractor.
- <u>911</u>- Changed from C (Contract) to A (Authority) to reflect that this service is provided by ChattComm, an authority.
- <u>Dispatch</u>- Changed from IG (Intergovernmental Agreement)/D (Direct)/DC (DeKalb County) to A (Authority)/DC (DeKalb County) to reflect that this service is provided by ChattComm and DeKalb County Fire.
- <u>GIS</u>- Added GIS as a service that is provided directly by the City of Dunwoody.

These minor changes are not reflective of a change in service provision, but are updates that are more reflective of how these services are actually provided.

# **RECOMMENDED ACTION**

Approve the 2016 Service Delivery Strategy.

#9.

# A RESOLUTION TO APPROVE THE SERVICE DELIVERY STRATEGY FOR DEKALB COUNTY, GEORGIA AND THE CITY OF DUNWOODY, AND FOR OTHER PURPOSES

- **WHEREAS,** O.C.G.A. § 36-70-1, et. seq. requires counties and municipalities to adopt a local government service delivery strategy; and
- WHEREAS, DeKalb County has worked with the Cities of Atlanta, Avondale Estates, Brookhaven, Chamblee, Doraville, Decatur, Dunwoody, Lithonia, Clarkston, Stone Mountain, and Pine Lake (the "Cities") to develop and revise a service delivery strategy; and
- **WHEREAS,** O.C.G.A. § 36-70-25(b) provides that approval of a service delivery strategy shall be established by adoption of a resolution:
  - (1) By the DeKalb County governing authority;
  - (2) By the governing authority of municipalities within DeKalb County which have a population of 9,000 or greater within the County;
  - (3) By the Municipality that serves as the DeKalb County site if not included in paragraph (2) of this subsection;
  - (4) And by no less than 50% of the remaining municipalities within DeKalb County which contain at least 500 persons within the County if not included in paragraph (2) or (3) of this subsection; and
- WHEREAS, a local government service delivery strategy between DeKalb County and the Cities was approved by DeKalb County on August 24, 1999 and renewed on October 25, 2005, October 24, 2006, August 28, 2007, October 23, 2007, October 31, 2008, April 30, 2009, October 31, 2009, April 27, 2010, December 14, 2010, and December 9, 2014; and
- **WHEREAS,** DeKalb County and the Cities have reviewed and revised the previously adopted service delivery strategy and now seek to adopt the service delivery strategy attached hereto; and
- **WHEREAS,** if a service delivery strategy is not adopted prior to expiration of the current strategy, which occurs on or about October 31, 2016, DeKalb County and the Cities will become ineligible for state administered financial assistance, grants, loans, or permits until the first day of the month following verification of the updated strategy, pursuant to the terms of O.C.G.A. § 36-70-27;

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and City Council of the City of Dunwoody that he City of Dunwoody adopts as its service delivery strategy the documents attached hereto and entitled as the "service delivery strategy for DeKalb County." Such strategy shall remain in force and effect until October 31, 2026. The City Manager is authorized to execute all necessary documents so long as they substantially comply with this Resolution.

**BE IT FURTHER RESOLVED,** that any and all resolutions or any part thereof in conflict with this Resolution are hereby repealed. This Resolution shall be effective immediately upon its adoption.

#9.

# STATE OF GEORGIA CITY OF DUNWOODY

# **RESOLUTION 2016-08-XX**

# **SO RESOLVED AND EFFECTIVE** this 8<sup>th</sup> day of August 2016.

Approved:

Denis L. Shortal, Mayor

Attest:

Sharon Lowery, City Clerk

Seal







#9.

SERVICE DELIVERY STRATEGY

# **FORM 4:** Certifications

### Instructions:

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

# COUNTY:

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

- 1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
- 2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
- 3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20); and
- 4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
CITY OF DUNWOODY	Mayor	Denis L. Shortal		

# ATTACHMENT A

		Dell	alla Coura				Chro	to av 20	16			
		Deka	alb Coun Summar	-			-		10			
General Services	Atlanta	Avondale	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone	DeKalb County
		Estates									Mountain	
Finance	D	D	D	D	D	D	D	D	D	D	D	D
Purchasing	D D	D	D	D D	D	D	D D	D	D	D	D	D
Information Technologies		Avondale									Stone	
GIS (Basic)	Atlanta	Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Mountain	DeKalb County
Parcel Creation	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Parcel Maintenance	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
GIS (Non-Basic)	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Specialized Data/Mapping	D	D	D	D	D	D	D	D	D	D	D	D
Elections	DC	DC	IG-DC	DC	DC	DC	DC	DC	DC	DC	D/DC	D
Personnel	D	D	D	D	D	D	D	D	D	D	D	D
Property Tax Collections/ Tax Billing	DC	DC	DC	DC	DC	D	DC	DC	DC	DC	DC	D
Legal/Judicial Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Public Defender	D	D	D	D	D	D	D	D	D	D	D	D
Solicitor	D	D	D	D	D	D	D	D	D	D	D	D
Local Government Attorney	D	D	D	D	D	D	D	D	D	D	D	D
Public Safety	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Police (Basic)	D	D	D	D	D/DC	D	D	D	D/DC	D/DC	D	D
Police (Non-basic)	D	DC	D	DC	DC	DC	D	D	DC	DC	DC	D
Animal Control	DC	DC	DC	D	DC	D	D	DC	DC	DC	DC	D
Medical Examiner	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Emergency Management	DC	DC	DC	DC	DC	DC	DC	DC	DC	D/DC	DC	D
Fire Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Fire & Rescue	D	DC	DC	DC	DC	D	DC	DC	DC	DC	DC	D
Fire Inspections	D	D/DC	D/DC	DC	D/DC	D	DC	DC	D/DC	DC	D/DC	D
Fire Prevention/ Marshal	D	D/DC	D/DC	DC	D/DC	D	DC	DC	DC	DC	D/DC	D
EMS	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
General	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Sheriff /Jail & Evictions	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Marshal/ Real Estate & Warrants	DC	D/DC	DC	DC	DC	D/DC	DC	DC	DC	D/DC	DC	D
911	D	DC	D	D	DC	D	D	А	DC	DC	DC	D
Dispatch	D	DC	D	D	D	D	D	A/DC	DC	DC	DC	D
Medical Examiner	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Emergency Management	DC	DC	DC	DC	DC	D/DC	DC	DC	DC	D/DC	DC	D
Radio System	D	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Planning / Development	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Strutural Inspections / Permits	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Plans Review	D	D	D	D	D	D	D	D	D	D	D	D
Electrical Inspection	D	D	D	D	D	D	D	D	D	D	D	D
Building Inspection	D	D	D	D	D	D	D	D	D	D	D	D
Plumbing Inspection	D	D	D	D	D	D	D	D	D	D	D	D
HVAC Inspection	D	D	D	D	D	D	D	D	D	D	D	D
Land Development	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Plan Review Coordination	D	D	D	D	D	D	D	D	D	D	D	D
Land Development Plan Review	D	D	D	D	D	D	D	D	D	D	D	D
Land Development Inspection	D	D	D	D	D	D	D	D	D	D	D	D
Final Plat Processing	D	D	D	D	D	D	D	D	D	D	D	D
Permits and Zoning	Atlanta	Avondale Estates	Brookhaven	Chamblee	с -137-	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County

### ATTACHMENT A

				AT	ТАСНМЕ	NT A						
		DeK	alb Coun	ty Serv	vice D	eliver	y Stra	tegy 20	16			
				y of Servi			-					
Building Permits	D	D	D	D	D	D	D	D	D	D	D	D
Plans Review	D	D	D	D	D	D	D	D	D	D	D	D
Zoning Review	D	D	D	D	D	D	D	D	D	D	D	D
Trade Permits	D	D	D	D	D	D	D	D	D	D	D	D
Certificate of Occupancy	D	D	D	D	D	D	D	D	D	D	D	D
Planning & Related	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Planning / Zoning	D	D	D	D	D	D	D	D	D	D	D	D
Business & Alcohol License	D	D	D	D	D	D	D	D	D	D	D	D
Community Development - CDBG	D	D	DC	DC	DC	DC	DC	DC	DC	N/A	DC	D
Economic Development	D	D	D	D	D	D	D	D	D	N/A	D	А
Code Enforcement/Beautification	D	D	D	D	D	D	D	D	D	N/A	D	D
Public Housing	А	N/A	N/A	А	А	А	А	А	А	N/A	А	А
Public Works	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Water Treatment / Water Distribution	DC	These s	services are pro	vided by De	Kalb Count	ty as an er	nterprise fu	und paid for I	by users f	ees. There	is no fee	D
Wastewater Collection & Treatment	DC	di	ifferential betw	een custom	ers living ir	n incorpor	ated cities	and unincor	porated D	eKalb Cou	nty.	D
Sanitation	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Refuse Collection	D	D	DC	D	D	D	D	DC	DC	D	D	D
Landfill	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D	D
Recycling Programs	D	D	DC	D	D	D	D	DC	D/DC	D	D	D
Roads & Drainage	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Street Construction	D	D	D	D	D	D	D	D	D	D	D	D
Street Maintenance	D	D	D	D	D	D	D	D	D	D	D	D
Street Cleaning	D	D	D	D	D	D	D	D	D	D	D	D
Traffic Signaling	D	DC	DC	D	DC	DC	DC	DC	DC	DC	DC	D
Street Signage	D	D	D	D	D	D	D	D	D	D	D	D
Storm Water	D	D	D	D	DC/D	D	DC/D	D	D	D	D	D
Cemetery	N/A	DC	N/A	DC	DC	N/A	DC	DC	N/A	N/A	D	N/A
Transportation	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Development Permit Reviews	D	D	D	D	DC	D	DC	D	DC	DC	DC	D
Utility Encroachment Permitting	D	D	D	D	DC	D	DC	D	DC	DC	DC	D
Traffic Calming Program	D	D	D	D	DC	D	DC	D	DC	DC	DC	D
Airport	D	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Leisure Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Parks	D	D	D	D	D	D	D	D	D/DC	D	D	D
Recreation Programs	D	D	D	D	D	D	D	D	DC	D	D	D
Libraries	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Health and Social Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Physical Health / Environmental Health	N/A											D
Hospital	N/A	These serv	vices are provided	hy DeKalh C	ounty and p	aid for by a	eneral fund	s There is no	fee differe	ntial betwee	on customers	D
Mental Health / Substance Abuse	N/A	THESE SELV	nees are provided	•				ted DeKalb Co		וומו טכנשפנ	customers	D
Welfare	N/A											D
Senior Services	N/A											D

**D:** Direct (Jurisdiction provides its own service)

DC: DeKalb County (The County is the sole provider of service)

A: Authority



#9.

# DeKalb County

# 2016 Service Delivery Strategy

Includes the Cities of Atlanta, Avondale Estates, Brookhaven, Chamblee, Clarkston, Decatur, Doraville, Dunwoody, Lithonia, Pine Lake, and Stone Mountain

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# DEKALB COUNTY 2016 SERVICE DELIVERY STRATEGY

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  - LAND DEVELOPMENT INSPECTION
  - FINAL PLAT PROCESSING
- PERMITS & ZONING
  - BUILDING PERMITS
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  - ZONING REVIEW
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- LANDFILL
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- STREET MAINTENANCE
- STREET CLEANING
- TRAFFIC SIGNALING
- STREET SIGNAGE
- STORM WATER
- CEMETERY
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- UTILITY ENCROACHMENT PERMITTING
- TRAFFIC CALMING PROGRAM
- AIRPORT

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#9.—

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# ATTACHMENT A

		Dell			ТАСНМЕ			L	1.0			
		Deka	alb Coun	-			-		16			
		Avondale	Summar	y of Servi	ices in D	eKalb C	County C	lities			Stone	
General Services	Atlanta	Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Mountain	DeKalb County
Finance	D	D	D	D	D	D	D	D	D	D	D	D
Purchasing	D	D	D	D	D	D	D	D	D	D	D	D
Information Technologies	D	D	D	D	D	D	D	D	D	D	D	D
GIS (Basic)	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Parcel Creation	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Parcel Maintenance	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
GIS (Non-Basic)	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Specialized Data/Mapping	D	D	D	D	D	D	D	D	D	D	D	D
Elections	DC	DC	IG-DC	DC	DC	DC	DC	DC	DC	DC	D/DC	D
Personnel	D	D	D	D	D	D	D	D	D	D	D	D
Property Tax Collections/ Tax Billing	DC	DC	DC	DC	DC	D	DC	DC	DC	DC	DC	D
Legal/Judicial Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Public Defender	D	D	D	D	D	D	D	D	D	D	D	D
Solicitor	D	D	D	D	D	D	D	D	D	D	D	D
Local Government Attorney	D	D	D	D	D	D	D	D	D	D	D	D
Public Safety	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Police <b>(Basic)</b>	D	D	D	D	D/DC	D	D	D	D/DC	D/DC	D	D
Police (Non-basic)	D	DC	D	DC	DC	DC	D	D	DC	DC	DC	D
Animal Control	DC	DC	DC	D	DC	D	D	DC	DC	DC	DC	D
Medical Examiner	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Emergency Management	DC	DC	DC	DC	DC	DC	DC	DC	DC	D/DC	DC	D
Fire Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Fire & Rescue	D	DC	DC	DC	DC	D	DC	DC	DC	DC	DC	D
Fire Inspections	D	D/DC	D/DC	DC	D/DC	D	DC	DC	D/DC	DC	D/DC	D
Fire Prevention/ Marshal	D	D/DC	D/DC	DC	D/DC	D	DC	DC	DC	DC	D/DC	D
EMS	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
General	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Sheriff /Jail & Evictions	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Marshal/ Real Estate & Warrants	DC	D/DC	DC	DC	DC	D/DC	DC	DC	DC	D/DC	DC	D
911	D	DC	D	D	DC	D	D	А	DC	DC	DC	D
Dispatch	D	DC	D	D	D	D	D	A/DC	DC	DC	DC	D
Medical Examiner	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Emergency Management	DC	DC	DC	DC	DC	D/DC	DC	DC	DC	D/DC	DC	D
Radio System	D	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Planning / Development	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Strutural Inspections / Permits	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Plans Review	D	D	D	D	D	D	D	D	D	D	D	D
Electrical Inspection	D	D	D	D	D	D	D	D	D	D	D	D
Building Inspection	D	D	D	D	D	D	D	D	D	D	D	D
Plumbing Inspection	D	D	D	D	D	D	D	D	D	D	D	D
HVAC Inspection	D	D	D	D	D	D	D	D	D	D	D	D
Land Development	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Plan Review Coordination	D	D	D	D	D	D	D	D	D	D	D	D
Land Development Plan Review	D	D	D	D	D	D	D	D	D	D	D	D
Land Development Inspection	D	D	D	D	D	D	D	D	D	D	D	D
Final Plat Processing	D	D	D	D	D	D	D	D	D	D	D	D
Permits and Zoning	Atlanta	Avondale Estates	Brookhaven	Chamblee	с -143-	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County

### ATTACHMENT A

				AT	ТАСНМЕ	NT A						
		DeK	alb Coun	ty Serv	vice D	eliver	y Stra	tegy 20	16			
				y of Servi			-					
Building Permits	D	D	D	D	D	D	D	D	D	D	D	D
Plans Review	D	D	D	D	D	D	D	D	D	D	D	D
Zoning Review	D	D	D	D	D	D	D	D	D	D	D	D
Trade Permits	D	D	D	D	D	D	D	D	D	D	D	D
Certificate of Occupancy	D	D	D	D	D	D	D	D	D	D	D	D
Planning & Related	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Planning / Zoning	D	D	D	D	D	D	D	D	D	D	D	D
Business & Alcohol License	D	D	D	D	D	D	D	D	D	D	D	D
Community Development - CDBG	D	D	DC	DC	DC	DC	DC	DC	DC	N/A	DC	D
Economic Development	D	D	D	D	D	D	D	D	D	N/A	D	А
Code Enforcement/Beautification	D	D	D	D	D	D	D	D	D	N/A	D	D
Public Housing	А	N/A	N/A	А	А	А	А	А	А	N/A	А	А
Public Works	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Water Treatment / Water Distribution	DC	These s	services are pro	vided by De	Kalb Count	ty as an er	nterprise fu	und paid for I	by users f	ees. There	is no fee	D
Wastewater Collection & Treatment	DC	di	ifferential betw	een custom	ers living ir	n incorpor	ated cities	and unincor	porated D	eKalb Cou	nty.	D
Sanitation	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Refuse Collection	D	D	DC	D	D	D	D	DC	DC	D	D	D
Landfill	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D	D
Recycling Programs	D	D	DC	D	D	D	D	DC	D/DC	D	D	D
Roads & Drainage	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Street Construction	D	D	D	D	D	D	D	D	D	D	D	D
Street Maintenance	D	D	D	D	D	D	D	D	D	D	D	D
Street Cleaning	D	D	D	D	D	D	D	D	D	D	D	D
Traffic Signaling	D	DC	DC	D	DC	DC	DC	DC	DC	DC	DC	D
Street Signage	D	D	D	D	D	D	D	D	D	D	D	D
Storm Water	D	D	D	D	DC/D	D	DC/D	D	D	D	D	D
Cemetery	N/A	DC	N/A	DC	DC	N/A	DC	DC	N/A	N/A	D	N/A
Transportation	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Development Permit Reviews	D	D	D	D	DC	D	DC	D	DC	DC	DC	D
Utility Encroachment Permitting	D	D	D	D	DC	D	DC	D	DC	DC	DC	D
Traffic Calming Program	D	D	D	D	DC	D	DC	D	DC	DC	DC	D
Airport	D	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Leisure Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Parks	D	D	D	D	D	D	D	D	D/DC	D	D	D
Recreation Programs	D	D	D	D	D	D	D	D	DC	D	D	D
Libraries	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	DC	D
Health and Social Services	Atlanta	Avondale Estates	Brookhaven	Chamblee	Clarkston	Decatur	Doraville	Dunwoody	Lithonia	Pine Lake	Stone Mountain	DeKalb County
Physical Health / Environmental Health	N/A											D
Hospital	N/A	These serv	vices are provided	hy DeKalh C	ounty and p	aid for by a	eneral fund	s There is no	fee differe	ntial betwee	on customers	D
Mental Health / Substance Abuse	N/A	THESE SELV	nees are provided	•				ted DeKalb Co		וומו טכנשפנ	customers	D
Welfare	N/A											D
Senior Services	N/A											D

**D:** Direct (Jurisdiction provides its own service)

DC: DeKalb County (The County is the sole provider of service)

A: Authority







#9.

# SERVICE DELIVERY STRATEGY

FORM 1

# COUNTY: DEKALB COUNTY

# I. GENERAL INSTRUCTIONS:

- 1. FORM 1 is required for **ALL** SDS submittals. Only one set of these forms should be submitted per county. The completed forms should clearly present the collective agreement reached by all cities and counties that were party to the service delivery strategy.
- 2. List each local government and/or authority that provides services included in the service delivery strategy in Section II below.
- 3. List all services provided or primarily funded by each general purpose local government and authority within the county that are continuing *without change* in Section III, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)

OPTION A Revising or Adding to the SDS	OPTION B Extending the Existing SDS
<ul> <li>4. List all services provided or primarily funded by each general purpose local government and authority within the county which are revised or added to the SDS in Section IV, below. (It is acceptable to break a service into separate components if this will facilitate description of the service delivery strategy.)</li> <li>5. For each service or service component listed in Section IV, complete a separate, updated <i>Summary of Service Delivery Arrangements</i> form (FORM 2).</li> </ul>	<ul> <li>4. In Section IV type, "NONE."</li> <li>5. Complete one copy of the <i>Certifications for Extension of Existing SDS</i> form (FORM 5) and have it signed by the authorized representatives of the participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 5).]</li> <li>6. Proceed to step 7, below.</li> </ul>
6. Complete one copy of the <i>Certifications</i> form (FORM 4) and have it signed by the authorized representatives of participating local governments. [Please note that DCA cannot validate the strategy unless it is signed by the local governments required by law (see Instructions, FORM 4).]	For answers to most frequently asked questions on Georgia's Service Delivery Act, links and helpful publications, visit DCA's website at http://www.dca.ga.gov/development/PlanningQ ualityGrowth/programs/servicedelivery.asp, or call the Office of Planning and Quality Growth at (404) 679-5279.

7. If any of the conditions described in the existing *Summary of Land Use Agreements* form (FORM 3) have changed or if it has been ten (10) or more years since the most recent FORM 3 was filed, update and include FORM 3 with the submittal.

8. Provide the completed forms and any attachments to your regional commission. The regional commission will upload digital copies of the SDS documents to the Department's password-protected web-server.

NOTE: ANY FUTURE CHANGES TO THE SERVICE DELIVERY ARRANGEMENTS DESCRIBED ON THESE FORMS WILL REQUIRE AN OFFICIAL UPDATE OF THE SERVICE DELIVERY STRATEGY AND SUBMITTAL OF REVISED FORMS AND ATTACHMENTS TO THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS UNDER THE "OPTION A" PROCESS DESCRIBED, ABOVE.

# Page 1 of 2

# II. LOCAL GOVERNMENTS INCLUDED IN THE SERVICE DELIVERY STRATEGY:

In this section, list all local governments (including cities located partially within the county) and authorities that provide services included in the service delivery strategy.

Cities: City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, City of Stone Mountain.

Authorities: The Housing Authority of the City of Atlanta, The Atlanta Development Authority, The Development Authority of DeKalb County, Housing Authority of the City of Lithonia, Housing Authority of the City of Decatur, The Decatur Downtown Authority, The Dekalb County Board of Public Health, DeKalb Private Hospital Authority, Development Authority of the City of Decatur, City of Decatur Parking Authority, The DeKalb County Convention Center Authority, DeKalb County Hospital Authority, Joint Development Authority of Dekalb County, Newton County, and Gwinnett County, Brookhaven Development Authority, Chattahoochee River 911 Authority.

**III.** SERVICES INCLUDED IN THE EXISTING SERVICE DELIVERY STRATEGY THAT ARE BEING EXTENDED WITHOUT CHANGE:

In this section, list each service or service component already included in the existing SDS which can continue as previously agreed with no need for modification.

The following services included in the previous SDS for DeKalb County and its cities are being extended with no modifications to the means in which these services are funded or delivered:

- 1. General Services Finance, Purchasing, Information Tech, Elections, Personnel, Prop. Tax/Billing
- 2. Legal/Judicial Services Municipal/Recorders Court, Public Defender, Solicitor, Local Gov't Authority
- 3. Public Safety Police (basic & non-basic), Sheriff/Jail & Evictions, Marshall/Real Estate Warrants,

Fire, Animal Control, EMS, 911, Dispatch, Medical Examiner, Emergency Management 4. Planning / Development - Structural Plan Plans Review, Electrical Inspections, Building Inspections, Plumbing Inspections, HVAC Inspections, Land Dev. Plan Review and Inspection, Final Plat

Processing, Bond Management, Building Permits, Plans Review, Zoning Review, Trade Permits, Certificate of Occupancy, Planning & Zoning, Code Enforcement, Economic Development, Public Housing.

5. Public Works - Water Treatment/Distribution, Wastewater Collection/Treatment, Refuse Collection, Landfill, Recyling, Traffic Signaling, Storm Water, Cemetery, Airport.

6. Leisure Services - Parks, Recreation, and Libraries.

7. Health and Social Services - Physical/Environmental Health, Hospital, Mental Health/Substance Abuse, Welfare, Senior Services.

See the attached Matrix of Services in DeKalb (Attachment A).

# IV. SERVICES THAT ARE BEING REVISED OR ADDED IN THIS SUBMITTAL:

In this section, list each new service or new service component which is being added and each service or service component which is being revised in this submittal. For each item listed here, a separate Summary of Service Delivery Arrangements form (FORM 2) must be completed.

Previously, the services of Street Maintenance and Construction were provided by DeKalb County, to these cities: City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, City of Stone Mountain. The change in the 2016 update of the Service Delivery Strategy, is that DeKalb County will no longer provide Street Construction and Maintenance services to these cities: City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, City of Stone Mountain.

# GENERAL SERVICES

#9.







# **FORM 2:** Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Finance

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, and City of Stone Mountain, DeKalb County Government.

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

# Page 1 of 2

#9.

# **SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method	
DeKalb County	DeKalb County General Funds.	
Cities of Stone Mountain & Pine Lake	Direct cost; jurisdictions will provide cost for own services.	
Cities of Brookhaven & Chamblee		
Cities of Clarkston & Decatur		
Cities of Doraville & Dunwoody		
Cities of Atlanta & Avondale Estates		

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No

If not, provide designated contact person(s) and phone number(s) below:









# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1. Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Purchasing

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, and City of Stone Mountain.

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

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#9

Local Government or Authorit	y Funding N	Method
All	Jurisdictions will provide cost for its o	
	· ·	
How will the strategy change the p	previous arrangements for providing and/or fundi	ing this service within the county?
No change.		
List any formal service delivery ag	reements or intergovernmental contracts that wi	Il be used to implement the strategy for
	reements or intergovernmental contracts that wi	Il be used to implement the strategy fo
this service:		
	reements or intergovernmental contracts that wi	Il be used to implement the strategy fo Effective and Ending Dates #####
this service:		Effective and Ending Dates
this service:		Effective and Ending Dates
this service:		Effective and Ending Dates
this service:		Effective and Ending Dates
this service:          Agreement Name	Contracting Parties	Effective and Ending Dates #####
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this service: Agreement Name	Contracting Parties	Effective and Ending Dates ##### vice (e.g., ordinances, resolutions, loc
this service:          Agreement Name         Agreement Name         What other mechanisms (if any) wacts of the General Assembly, rate	Contracting Parties	Effective and Ending Dates ##### vice (e.g., ordinances, resolutions, loc
this service: Agreement Name	Contracting Parties	Effective and Ending Dates ##### vice (e.g., ordinances, resolutions, loc
this service:          Agreement Name         Agreement Name         Image: Service of the service of the General Assembly, rate         None needed	Contracting Parties	Effective and Ending Dates ##### vice (e.g., ordinances, resolutions, loc
this service:          Agreement Name         Agreement Name         Image: Comparison of the service of the General Assembly, rate         None needed	Contracting Parties	Effective and Ending Dates ##### vice (e.g., ordinances, resolutions, loc
this service:          Agreement Name         Agreement Name         Image: Completing form: Cedric H         None needed         Person completing form: Cedric H         Phone number: 404-371-2155         Is this the person who should be completed to the state of the	Contracting Parties	Effective and Ending Dates         #####

SDS FORM 2, continued

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# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Informaton Technology

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, and City of Stone Mountain.

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

Page 1 of 2

# **SDS FORM 2**, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
All	Jurisdictions will provide cost for its own services.

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The service arrangement has been revised to reflect the creation and inclusion of the City of Brookhaven.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
		####

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No

If not, provide designated contact person(s) and phone number(s) below:



# GEORGRAPHIC INFORMATION SERVICES (GIS) BASIC

Municipalities within DeKalb County are eligible to receive limited GIS data free of charge under the condition that they agree to provide digital data of equal or greater value to DeKalb County free of charge if needed. The County will forward to the City the following Geographical Information Systems Department's files:

- Parcels (initial delivery + one (1) update of data)
- Addresses (initial delivery + one (1) update of data)
- Street Centerlines (initial delivery + one (1) update of data)
- Four (4) custom maps annually

The County's Resolution to Levy Taxes for the year 2016 is attached hereto as Exhibit A.







# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: GIS (Basic)

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County Government** 

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.



#9.

# **SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method	
All	GIS works with Superior Court and Tax Assessors Office to maintain parcels	
DeKalb County Government	countywide (including cities) and this service is funded through the general fun	

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No

If not, provide designated contact person(s) and phone number(s) below:



# GEORGRAPHIC INFORMATION SERVICES (GIS) NON-BASIC

Any data request outside the scope described in **GEOGRAPHIC INFORMATION SERVICES (GIS) BASIC** section above will be the standard cost for data. The County reserves the right to charge the City for staff time on an hourly basis of \$65 per hour (with a two hour minimum) for any additional or special mapping, data conversions, data delivery or training

- Private contractors working under contract to DeKalb County are eligible to receive GIS data for the contracted project area free of charge. The County owned data shall be used strictly for the purposes of completing the contracted project and many not be used for additional projects without written authorization from the County.
- Private contractors working under contract with other public or nonprofit entities within DeKalb County will be evaluated on a case by case basis as to their eligibility to receive data free of charge.







# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: GIS (Non-Basic)

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): DeKalb County Government, City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, City of Stone Mountain

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Section 24 (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

# Page 1 of 2

# **SDS FORM 2, continued**

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalby County	General Fund; User fees
City of Atlanta; City of Avondale Est.;	Municipality provides service
City of Brookhaven; City of Chamblee	
City of Clarkston; City of Decatur	
City Doraville; City of Dunwoody;	
Lithonia; Pine Lake; Stone Mtn.	

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No

If not, provide designated contact person(s) and phone number(s) below:









# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Elections

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**DeKalb County Board of Registrations & Elections.** 

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

	SDS FORM 2, Continued				
3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).					
Local Government or Authorit	y Funding Metho	d			
City of Atlanta, Avondale Estates,	User Fees (Invoice submitted to cities)	User Fees (Invoice submitted to cities)			
Avondale, Brookhaven, Chamblee	,				
Clarkston, Decatur, Doraville,					
Dunwoody, Lithonia, Pine Lake,					
Stone Mountain					
4. How will the strategy change the No change.	previous arrangements for providing and/or funding this	s service within the county?			
<ul> <li>5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:</li> <li>Agreement Name Contracting Parties Effective and Ending Dates</li> </ul>					
(Most recent/sample attached) In	dividual cities with DeKalb County				
6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?					
O.C.G.A. 21-2-45(c)					
7. Person completing form: <b>Cedric</b> I Phone number: <b>404-371-2155</b>	<b>Judson, Long Range Administrator</b> Date completed: August 2016				
8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No					
If not, provide designated contact person(s) and phone number(s) below:					

CDC EODM 2









# FORM 2: Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Personnel

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, and City of Stone Mountain.

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

Page 1 of 2
3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
All	Jurisdictions will provide costs for its own service.

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The service arrangement has been revised to reflect the creation and inclusion of the City of Brookhaven.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No



The Cities of Decatur and Pine Lake have different property tax due date; and, have overlapping but higher level of service. There is a current IGA between DeKalb County and the City of Pine Lake.







# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Property Tax Collections / Tax Billing

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

□No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method	
Doraville, Atlanta, Avondale Estates	Pine Lake - D, jurisdiction provides own cost for services with an IG with DeKalb	
Brookhaven, Chamblee, Clarkston,	County.	
Dunwoody, Lithonia, Stone Mountain		
All listed above have I-G agreements.		

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Ad Val tax/billing	City of Atlanta	May 17th
Contract for Services	Chamblee, Clarkston, Pine Lake (3/28/96 - yr to yr)	May 5 <sup>th</sup> - yr to yr
Ad Val tax/billing	City of Avondale Estates	June 26, 1995 - yr to yr
Ad Val tax/billing	City of Brookhaven	Jan 28, 2014 - Dec 31, 2063
Ad Val tax/billing	City of Chamblee	May 14, 1999 - Dec 31, 2063
Ad Val tax/billing	City of Clarkston	May 12, 1998 - yr to yr

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No



# LEGAL/ JUDICIAL SERVICES

#9.







# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1. Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Public Defender

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): DeKalb County, City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, and City of Stone Mountain.

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## Page 1 of 2

#9.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
All DeKalb Cities	Funding is under contract with a private company
DeKalb County	General Fund & Indigent Defense Fund
City of Atlanta	Jurisdiction will provide costs for this service

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Contracts with Private	Each of the following cities w/ their own private	N/A
Comppanies	companies: Avondale Estates, Brookhaven, Chamblee,	
	Clarkston, Decatur, Doraville, Dunwoody, Lithonia,	
	Pine Lake, and Stone Mountain.	
	Atlanta provides it's own services.	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Solicitor

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): DeKalb County, City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, and City of Stone Mountain.

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
All DeKalb Cities	Funding is under contract with a private company
DeKalb County	General Fund & Indigent Defense Fund
City of Atlanta	Jurisdiction will provide cost for service

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Contract w/ private company	Each of the following cities w/ a private company:	N/A
	Avondale Estates, Brookhaven, Chamblee, Clarkston,	
	Decatur, Doraville, Dunwoody, Lithonia, Pine Lake,	
	and Stone Mountain.	
	City of Atlanta provides it's own service.	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Local Government Attorney

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): DeKalb County, City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, and City of Stone Mountain.

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

#### Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Cities of Avondale Estates, Lithonia,	Funding is under contract with a private company
Brookhaven, Chamblee, Clarkston,	
Decatur, Doraville, Pine Lake, and	
Lithonia.	
Cities of Atlanta and Dunwoody	Jurisdiction will provide cost for this service
DeKalb County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The service arrangement has been revised to reflect the creation and inclusion of the City of Brookhaven.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Contract w/ private company	Each of the following cities w/ private company:	####
	Avondale Estates, Brookhaven, Chamblee, Clarkston,	
	Decatur, Doraville, Lithonia, Pine Lake, and	
	Stone Mountain.	
	DeKalb provides it's own service.	
	Atlanta and Dunwoody provide their own services.	N/A

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No



# PUBLIC SAFETY SERVICES

#9.

The DeKalb County Special Services Tax Districts Act, lists that Basic police services are comprised of services performed by the uniform division, traffic unit, park control, criminal investigation division, and crime scene investigation unit of the DeKalb County police department. Non-basic police services are performed by the aerial support unit, SWAT team, bomb squad unit, intelligence and permits, K-9 division, gang task force, drug task force and homeland security division (emergency management) of the DeKalb County police department. Based on the matrix listed included as "Attachment B" the basic police services will be provided to the cites of Avondale Estates (with direct cost assistance), Clarkston (with direct cost assistance). Non basic police services will be provided by DeKalb County to the cites of Avondale Estates, Chamblee, Clarkston, Decatur ( with direct cost assistance), Lithonia, Pine Lake, and Stone Mountain. The cities of Atlanta, Brookhaven, Chamblee, Decatur, Doraville, Dunwoody, and Stone Mountain will provide its own basic police services.







# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Police (Basic)

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): DeKalb County, City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, and City of Stone Mountain.

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
All DeKalb Cities	General Fund and Grants
DeKalb County	Special Tax District and Grants
City of Atlanta	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Direct cost of basic	Cities of: Avondale Estates, Brookhaven, Chamblee,	
provided by jusrisdiction	Decatur, Doraville, Dunwoody, and Stone Mountain.	
Cities pay for services by	Cities of: Atlanta, Brookhaven, Doraville, and Dunwoody	
direct cost for non-basic	w/ DeKalb County.	
City pay non-basic w/ DeKalb	Decatur w/ DeKalb County	
DeKalb pay for non-basic	AE, Chamb, Clark, Lithonia, Pine Lk, St. Mtn.w/ DeKalb	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

See HB 1508; DeKalb County Special Service Tax District Act.

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No





#9.





#### SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1. Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Police (Non-Basic)

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.): DeKalb County, City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, and City of Stone Mountain.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
All DeKalb Cities	General Fund and Grants
DeKalb County	Special Tax District and Grants
City of Atlanta	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Cities pay direct \$ nonbasic	Cities of:Atlanta, Brookhaven, Doraville, & Dunwoody	
Citiy pay nonbasic w/DeKalb	Decatur	
DeKalb pay nonbasic police	Cities of: Avondale Estates, Chamblee, Clarkston,	
	Lithonia, Pine Lake, and Stone Mountain.	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Resolution to Levy Taxes for 2014 and table.

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









#9

SERVICE DELIVERY STRATEGY

# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Animal Control

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County, DeKalb County Board of Public Health (by IGA for the City of Atlanta), Chamblee, Decatur, and Doraville.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### □No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
*Cities of: Avondale Estates, Lithonia,	General Fund
Brookhaven, Clarkston, Dunwoody,	
Pine Lake, and Stone Mountain.	
*DeKalb County -	General Fund
*Cities of Atlanta, Chamblee,	General Fund
Decatur, and Doraville.	

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Resolution / DeKalb Co. BOC	All cities except for Atlanta and Decatur	1999
IGA-Animal Control	City of Atlanta and DeKalb County Board of Health	6/27/2012 - year to year

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Property Taxes. DeKalb County Code of Ordinances, Chapter 5 City of Atlanta Code of Ordinances, Chapter 18

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Medical Examiner

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

<sup>6.</sup> What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed.

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Emergency Management

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



	SDS FORM 2, continued		
3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).			
Local Government or Authority	Funding Method		
DeKalb County	General Fund		
4. How will the strategy change the prev	vious arrangements for providing and/or funding this	service within the county?	
No change. 5. List any formal service delivery agree this service:	ments or intergovernmental contracts that will be us	ed to implement the strategy for	
Agreement Name	Contracting Parties	Effective and Ending Dates	
6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?			
None needed.			
7. Person completing form: <b>Cedric Hud</b> Phone number: <b>404-371-2155</b>	son, Long Range Administrator Date completed: August 2016		
8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ⊠Yes □No			
If not, provide designated contact person(s) and phone number(s) below:			



#### FIRE

The County levies property taxes in the cities of Avondale Estates, Brookhaven, Chamblee, Clarkston, Doraville, Dunwoody, Lithonia, Pine Lake and Stone Mountain for the purpose of providing fire protection. This includes fire suppression, prevention, plan review and inspection services in the cities listed above however fire prevention in the City of Chamblee is done by separate agreement. The County's Resolution to Levy Taxes for the year 2010 is attached hereto as Exhibit A.







# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Fire & Rescue

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County, City of Atlanta, and the City of Decatur.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	Special Fire Tax District
Cities of Atlanta & Decatur	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Intergovernmental Agreement	DeKalb County with Chamblee (inspections)	1/01/69 - year to year
IGA-Fire Rescue Services	Brookhaven & DeKalb County	
IGA-Fire Rescue Services	Dunwoody & DeKalb County	1/01/2009 - year to year

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

IG Resolution to levy taxes 2016; Avondale, Chamblee, Clarkston, Doraville, Dunwoody, Stone Mountain, Lithonia, Pine Lake. Resolution / DeKalb Co. BOC, between all cities except for Atlanta, Decatur, and Brookhaven.

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No








# **FORM 2:** Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Fire Prevention/Marshall

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County, City of Atlanta, and the City of Decatur.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	Special Fire Tax District
Cities of Atlanta & Decatur	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Intergovernmental Agreement	DeKalb County with Chamblee (inspections)	1/01/69 - year to year
IGA-Fire Rescue Services	Brookhaven & DeKalb County	
		Jan 2013 - Jul 2014

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

IG Resolution to levy taxes 2014; Avondale, Chamblee, Clarkston, Doraville, Dunwoody, Stone Mountain, Lithonia, Pine Lake. Resolution / DeKalb Co. BOC, between all cities except for Atlanta, Decatur, and Brookhaven.

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No



# EXHIBIT A-5 EMS, 911 AND DISPATCH

The County levies property taxes in the cities of Atlanta, Avondale estates, Brookhaven, Chamblee, Clarkston, Decatur, Doraville, Dunwoody, Lithonia, Pine Lake and Stone Mountain for the provision of police protection. This includes EMS, 911 and dispatch services where applicable. The County also receives the statutory 911 fee that is assessed on users by the telephone company for all cities except Atlanta, Decatur and Chamblee.

In exchange for these taxes and fees, the County provides 911 services for the cities of Avondale Estates, Clarkston, Doraville, Dunwoody, Lithonia, Pine Lake, and Stone Mountain. Calls for 911 service that are within a city are directed to the applicable city police department for response and dispatch. The County performs dispatch services for the cities of Clarkston, Avondale Estates, Dunwoody, Pine Lake and Lithonia (on a limited basis). EMS services are provided county-wide. A copy of the County's Resolution to Levy Taxes for the year 2016 is attached hereto Exhibit A.







# **FORM 2:** Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: EMS

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County, City of Atlanta, and the City of Decatur.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

# Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	Special Fire Tax District
Cities of Atlanta & Decatur	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Intergovernmental Agreement	DeKalb County with Chamblee (inspections)	1/01/69 - year to year
IGA-Fire Rescue Services	Brookhaven & DeKalb County	
		Jan 2013 - Jul 2014

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

IG Resolution to levy taxes 2014; Avondale, Chamblee, Clarkston, Doraville, Dunwoody, Stone Mountain, Lithonia, Pine Lake. Resolution / DeKalb Co. BOC, between all cities except for Atlanta, Decatur, and Brookhaven.

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Sheriff/Jail & Evictions

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



SDS FORM 2, continued			
fees, bonded indebtedness, etc.).	ral funds, special serv	vice district revenues, hotel/m	otel taxes, franchise taxes, impact
Local Government or Author	ty	Funding M	ethod
DeKalb County	General Fund		
4. How will the strategy change the	previous arrangeme	nts for providing and/or fundin	g this service within the county?
<ul> <li>No change.</li> <li>5. List any formal service delivery a this service:</li> </ul>	greements or intergo	vernmental contracts that will	be used to implement the strategy for
Agreement Name	Сог	ntracting Parties	Effective and Ending Dates
<ol> <li>What other mechanisms (if any) acts of the General Assembly, rat</li> </ol>			ce (e.g., ordinances, resolutions, local fect?
None needed.			
7. Person completing form: <b>Cedric</b> Phone number: <b>404-371-2155</b>	Date completed:	August 2016	
8. Is this the person who should be projects are consistent with the se			ther proposed local government
If not, provide designated contact	person(s) and phone	e number(s) below:	

# **#**9.

# $\textbf{Pag}_{-214-}\textbf{Df}~\textbf{2}$









# **FORM 2:** Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Marshall/Real Estate & Warrants

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

<sup>6.</sup> What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed.

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









#9.

SERVICE DELIVERY STRATEGY

# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service:911

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County and City of Atlanta.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	User Fees
Cities of Atlanta, Chamblee,	General Fund and User Fees
Decatur & Doraville	

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Resolutions/DeKalb County	Atlanta, Chamblee, Decatur, & Doraville with	
Board of Commissioners	DeKalb County	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# **FORM 2:** Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Dispatch

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County, City of Atlanta, City of Dunwoody, and the City of Decatur.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method	
DeKalb County	Special Fire Tax District	
Cities of Atlanta & Decatur	General Fund	
Dunwoody	Special Services Tax District & Chattahoochee River 911 Authority	

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Intergovernmental Agreement	DeKalb County with Chamblee (inspections)	1/01/69 - year to year
IGA-Fire Rescue Services	Brookhaven & DeKalb County	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

IG Resolution to levy taxes 2016; Avondale, Chamblee, Clarkston, Doraville, Dunwoody, Stone Mountain, Lithonia, Pine Lake. Resolution / DeKalb Co. BOC, between all cities except for Atlanta, Decatur, and Brookhaven.

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Medical Examiner

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



SDS FORM 2, continued				
<ol> <li>List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).</li> </ol>				
Local Government or Authority	Funding Method			
DeKalb County	General Fund			
4. How will the strategy change the prev	vious arrangements for providing and/or funding this	service within the county?		
No change. 5. List any formal service delivery agree this service:	ments or intergovernmental contracts that will be use	ed to implement the strategy for		
Agreement Name	Contracting Parties	Effective and Ending Dates		
6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?				
None needed.				
7. Person completing form: <b>Cedric Hud</b> Phone number: <b>404-371-2155</b>	son, Long Range Administrator Date completed: August 2016			
8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No				
If not, provide designated contact person(s) and phone number(s) below:				









# **FORM 2:** Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Radio System

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

□No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed.

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No



# PLANNING & DEVELOPMENT SERVICES

#9







# **FORM 2:** Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Plans Review

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County-	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances,	resolutions, local
acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?	

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Electrical Inspection

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



SDS FORM 2, continued		
	that will help to pay for this service and indic I funds, special service district revenues, ho	
Local Government or Authority	Fundi	ng Method
DeKalb County-	User Fees	
4. How will the strategy change the p	revious arrangements for providing and/or fu	unding this service within the county?
No change.		
5. List any formal service delivery age this service:	reements or intergovernmental contracts that	at will be used to implement the strategy for
Agreement Name	Contracting Parties	Effective and Ending Dates
	Il be used to implement the strategy for this or fee changes, etc.), and when will they tak	service (e.g., ordinances, resolutions, local ke effect?
7. Person completing form: <b>Cedric H</b> Phone number: <b>404-371-2155</b>	udson, Long Range Administrator Date completed: August 2016	
	ontacted by state agencies when evaluating vice delivery strategy? ⊠Yes ⊡No	whether proposed local government
If not, provide designated contact p	erson(s) and phone number(s) below:	









# **FORM 2:** Summary of Service Delivery Arrangements

### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Building Inspection

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

# ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.



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3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County-	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances,	resolutions, local
acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?	

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No








# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Plumbing Inspection

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

## ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



SDS FORM 2, continued		
	at will help to pay for this service and indicate ho funds, special service district revenues, hotel/mo	
Local Government or Authority Funding Method		thod
DeKalb County-	User Fees	
4. How will the strategy change the pre	evious arrangements for providing and/or funding	this service within the county?
No change.		
5. List any formal service delivery agre this service:	ements or intergovernmental contracts that will b	be used to implement the strategy for
Agreement Name	Contracting Parties	Effective and Ending Dates
	<u> </u>	
	be used to implement the strategy for this servic r fee changes, etc.), and when will they take effe	
7. Person completing form: <b>Cedric Hu</b> Phone number: <b>404-371-2155</b>	<b>dson, Long Range Administrator</b> Date completed: August 2016	
8. Is this the person who should be con projects are consistent with the servi	ntacted by state agencies when evaluating wheth ce delivery strategy? ⊠Yes ⊡No	er proposed local government
If not, provide designated contact pe	rson(s) and phone number(s) below:	

## #9.









# **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: HVAC Inspection

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

## ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County-	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances,	resolutions, local
acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?	

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No

If not, provide designated contact person(s) and phone number(s) below:

#9.









# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Land Development Plan Review

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

## ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

SDS FORM 2, continued			
	eral fu	t will help to pay for this service and indicate how the nds, special service district revenues, hotel/motel ta	
Local Government or Author	rity	Funding Method	
DeKalb County-		User Fees	
4. How will the strategy change the	e prev	ious arrangements for providing and/or funding this	service within the county?
No change.			
<ol> <li>List any formal service delivery a this service:</li> </ol>	agreei	ments or intergovernmental contracts that will be use Contracting Parties	ed to implement the strategy for Effective and Ending Dates
Agreement Name		Contracting Faities	Lifective and Lifding Dates
		<u> </u>	
		e used to implement the strategy for this service (e.g fee changes, etc.), and when will they take effect?	g., ordinances, resolutions, local
Intergovernment Agreement w/ C	ity of	Lithonia	
7. Person completing form: <b>Cedric</b> Phone number: <b>404-371-2155</b>		son, Long Range Administrator ate completed: August 2016	
8. Is this the person who should be projects are consistent with the s		acted by state agencies when evaluating whether pr e delivery strategy? ⊠Yes ⊡No	oposed local government
If not, provide designated contac	t pers	son(s) and phone number(s) below:	











# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Final Plat Processing

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

## ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

# Page 1 of 2

SDS FORM 2, continued		
enterprise funds, user fees, gener fees, bonded indebtedness, etc.).		motel taxes, franchise taxes, impact
Local Government or Authori	ty Funding l	Method
DeKalb County-	User Fees	
4. How will the strategy change the	previous arrangements for providing and/or fund	ling this service within the county?
No change. 5. List any formal service delivery a this service:	greements or intergovernmental contracts that wi	ill be used to implement the strategy for
Agreement Name	Contracting Parties	Effective and Ending Dates
	will be used to implement the strategy for this ser e or fee changes, etc.), and when will they take e	
Intergovernment Agreement w/ Cit	y of Lithonia	
7. Person completing form: <b>Cedric</b> Phone number: <b>404-371-2155</b>	Hudson, Long Range Administrator Date completed: August 2016	
8. Is this the person who should be projects are consistent with the se	contacted by state agencies when evaluating wh	ether proposed local government
	ervice delivery strategy? XYes No	

EODM

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# **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Planning and Zoning

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

## ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County-	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances,	resolutions, local
acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?	

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Business and Alcohol License

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

## ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



SDS FORM 2, continued		
	y that will help to pay for this service and indic ral funds, special service district revenues, ho	
Local Government or Author	ty Fundiı	ng Method
DeKalb County-	User Fees	•
4. How will the strategy change the	previous arrangements for providing and/or fu	unding this service within the county?
No change. 5. List any formal service delivery a this service:	greements or intergovernmental contracts tha	It will be used to implement the strategy for
Agreement Name	Contracting Parties	Effective and Ending Dates
	will be used to implement the strategy for this e or fee changes, etc.), and when will they tak	
acts of the General Assembly, ra		
<ul> <li>acts of the General Assembly, rate</li> <li>7. Person completing form: Cedric Phone number: 404-371-2155</li> <li>8. Is this the person who should be</li> </ul>	e or fee changes, etc.), and when will they tak Hudson, Long Range Administrator	ke effect?
<ul> <li>acts of the General Assembly, rate</li> <li>7. Person completing form: Cedric Phone number: 404-371-2155</li> <li>8. Is this the person who should be projects are consistent with the set</li> </ul>	e or fee changes, etc.), and when will they tak Hudson, Long Range Administrator Date completed: August 2016 contacted by state agencies when evaluating	ke effect?









# **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Community Development Block Grant (CDBG)

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	Federal Grant Funds
Chamblee, Clarkston, Decatur,	Federal Grant Funds
Doraville, Lithonia, Stn Mtn	

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
I-G	DeKalb Co. & Chamblee	Per approved project
IGA	DeKalb Co. & Doraville	Per approved project

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

DeKalb has joint agreement with other jurisdictions (Clarkston, Decatur, Lithonia, Stn Mtn) for agreement. Brookhaven and Dunwoody will directly fund service.

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Community Development - Homelessness

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County, City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, Ctiy of Decatur, City of Doraville, Ctity of Dunwoody, City of Lithonia, Ctiy of Pine Lake, and City of Stone Mountain.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Section 24 (if "Yes," you must attach additional documentation as described, below)

⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

# Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County-	Federal Funds
Brookhaven, Chamblee, Clarkston	Federal Funds (Cooperative Agreement)
Decatur, Doraville	Federal Funds (Cooperative Agreement)
Lithonia, Stone Mountain	General Funds and User Fees
Atlanta, Avondale Estates, Dunwoody	Service provided by municipality

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Cooperative Agreements between municipalities and Community Development Department.

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Economic Development

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): The Development Authority of DeKalb County (on behalf of DeKalb County for the unincorporated area) and the Cities of Atlanta, Avondale Estates, Brookhaven, Chamblee, Clarkston, Decatur, Doraville, Dunwoody, Lithonia, Pine Lake, and Stone Mountain.

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

# Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method	
DeKalb County & Cities	General Fund, User Fees, Grants, Special Tax Assessment	
Development Authority of DeKalb	Grants, revolving loan funds, DeKalb County Funding Obiligation	

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Economic Development IGA	Development Authority of DeKalb Co. and DeKalb Co.	1/14/2014-12/31/2018

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Resolution for IGA that establishes the The Development Authority of DeKalb County will perform these duties on behalf of DeKalb County.

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Code Enforcement and Beautification

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

## ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

	SDS FORM 2, continued	
enterprise funds, user fees, gener fees, bonded indebtedness, etc.).		motel taxes, franchise taxes, impact
Local Government or Authori	ty Funding l	Method
DeKalb County-	User Fees	
4. How will the strategy change the	previous arrangements for providing and/or fund	ling this service within the county?
No change. 5. List any formal service delivery a this service:	greements or intergovernmental contracts that wi	ill be used to implement the strategy for
Agreement Name	Contracting Parties	Effective and Ending Dates
	will be used to implement the strategy for this ser e or fee changes, etc.), and when will they take e	
Intergovernment Agreement w/ Cit	y of Lithonia	
7. Person completing form: <b>Cedric</b> Phone number: <b>404-371-2155</b>	Hudson, Long Range Administrator Date completed: August 2016	
8. Is this the person who should be projects are consistent with the se	contacted by state agencies when evaluating wh	ether proposed local government
	ervice delivery strategy? XYes No	

-









# **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Public Housing

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** Housing Authority, City of Atlanta Housing Authority, City of Decatur Housing Authority, and City of Lithonia Housing Authority.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Section 24 (if "Yes," you must attach additional documentation as described, below)

⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

# Page 1 of 2

#9.

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method	
DeKalb County Housing Authority	Housing Authority - Fees & Grants	
Cities of Atlanta, Decatur,	Housing Authority - Fees & Grants	
and Lithonia		

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

DeKalb Co. Housing Authority, City of Atlanta Housing Authority

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No



# PUBLIC WORKS SERVICES

#9.







# **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Water Treatment and Distribution

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County (See further explanation of IGAs/ etc. listed in questions #5 and #6.)** 

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

## No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

# Page 1 of 2
3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	Enterprise Funds
Avondale Estates, Brookhaven,	
Chamblee, Clarkston, Decatur,	Enterprise Funds
Doraville, Dunwoody, Lithonia, Pine	
Lake, Stn Mtn	

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
DeKalb County Sewer	DeKalb County with Atlanta	7/16/68-7/15/2018
Service Agreement		
IGA	DeKalb and Brookhaven	8/24/99 to 12/17/14

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Code of DeKalb County; Solid Waste Chapter Code of Ordinances for City of Decatur, GA.; Code of Ordinances for the City of Clarkston Code of Ordinances for City of Atlanta; Code of Ordinances for the City of Chamblee; Doraville resolution; Corde of Ordinances for Stone Mountain, Health and Sanitation

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No

### ATTACHMENT C

The County provides water and sewer service in the unincorporated and incorporated areas, except for the City of Atlanta, and therefore ensures that all applicable service is consistent with all applicable land use plans and ordinances. These services are provided by DeKalb County as an enterprise fund paid for by user fees. There is no fee differential between customers living in incorporated cities and unincorporated DeKalb County. Atlanta provides water and sewer service in the City of Atlanta and does not provide any extraterritorial water and sewer service in DeKalb County.









# **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Wastewater Collection and Treatment

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): City of Atlanta, City of Avondale Estates, City of Brookhaven, City of Chamblee, City of Clarkston, City of Decatur, City of Doraville, City of Dunwoody, City of Lithonia, City of Pine Lake, and City of Stone Mountain.

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	Enterprise Funds
Avondale Estates, Brookhaven,	Enterprise Funds
Chamblee, Clarkston, Decatur,	
Doraville, Dunwoody, Lithonia, Pine	
Lake, Stn Mtn	

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
M. Clayton Treatment Plant	DeKalb County with Atlanta	7/16/68-7/15/2018
DeKalb County Sewer		
Service Agreement		
I-G	DeKalb - City of Atlanta	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

First Amendment to Metropolitan Sewer Agreement w/ DeKalb (See Water Treatment / Water Distribution in previous section, for IGA attachments)

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No

### ATTACHMENT C

The County provides water and sewer service in the unincorporated and incorporated areas, except for the City of Atlanta, and therefore ensures that all applicable service is consistent with all applicable land use plans and ordinances. These services are provided by DeKalb County as an enterprise fund paid for by user fees. There is no fee differential between customers living in incorporated cities and unincorporated DeKalb County. Atlanta provides water and sewer service in the City of Atlanta and does not provide any extraterritorial water and sewer service in DeKalb County.





#9.





## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Refuse Collection

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County, Cities of Atlanta, Avondale Estates, Brookhaven, Chamblee, Clarkston, Decatur, Doraville, Dunwoody, Lithonia, Pine Lake, and Stone Mountain

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Section 24 (if "Yes," you must attach additional documentation as described, below)

⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	Enterprise Funds
City of Atlanta & Decatur	User Fees
All other cities	User Fees and General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
		1/01/95 (year to year)
IG	DeKalb County with City of Brookhaven	
Agreement for garbage	DeKalb with City of Dunwoody	12/14/10 (year to year)
collections and disposal		
services		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Question 5 continued, due to limited space:

IGA form Solid Waste Management services between DeKalb County and Brookhaven (1/01/2013 - year to year) Question 6: DeKalb County Code of Ordinances, Chapter 22, Solid Waste

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1. Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service:Landfill

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): DeKalb County

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.



#9

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	Enterprise Funds
All Cities	All cities can use the County landfill and pay the posted rates when
	they pay the posted rates when they use it with user fees and/or general funds

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Agreement for garbage	DeKalb County with all cities	1/01/95 (year to year)
collections and disposal		
services		
	Contract for services with a private company and	
	City of Atlanta, Doraville, and Stone Mountain	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No



This arrangement creates overlapping service areas with higher levels of service. City residents may use County facilities, and participate in DeKalb County related programs.







# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Recycling Programs

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

□No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	Enterprise Funds
Dunwoody, Lithonia	User Fees
All other cities	User Fees and General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Agreement for garbage	DeKalb County with all cities	1/01/95 (year to year)
collection and disposal service		

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No



### STREET CONSTRUCTION AND MAINTENANCE

The County provides street construction and maintenance services in unincorporated DeKalb County. These services include:

- Basic street maintenance and upkeep including pothole repair, patching, basic curb and sidewalk repair
- Emergency Response, including, downed trees, after-hour emergency response
- Winter Response, including snow and ice removal, salt, sand and gravel deployment, after-hour winter response.
- Traffic signs and road markings/striping







# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Street Construction

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



	SDS FORM 2, continued	
enterprise funds, user fees, gener fees, bonded indebtedness, etc.).	that will help to pay for this service and indicate al funds, special service district revenues, hotel/	
Local Government or Authori	ty Funding	Method
DeKalb County	General Fund	
4. How will the strategy change the	previous arrangements for providing and/or fund	ling this service within the county?
DeKalb County will no longer provi 5. List any formal service delivery a this service:	greements or intergovernmental contracts that w	vill be used to implement the strategy for
Agreement Name	Contracting Parties	Effective and Ending Dates
	vill be used to implement the strategy for this set e or fee changes, etc.), and when will they take e	
Resolution to levy taxes for the yea	ar 2016. Roads & Drainage Department activity	sheet.
7. Person completing form: <b>Cedric</b> Phone number: <b>404-371-2155</b>	Hudson, Long Range Administrator Date completed: August 2016	
8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ⊠Yes □No		
If not, provide designated contact person(s) and phone number(s) below:		









# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Street Maintenance

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

DeKalb County will no longer provide service for cities.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Resolution to levy taxes for the year 2016. Roads & Drainage Department activity sheet.

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Street Cleaning

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



	SDS FORM 2, continued	
enterprise funds, user fees, gener fees, bonded indebtedness, etc.).	that will help to pay for this service and indicate al funds, special service district revenues, hotel	
Local Government or Authorit	ty Funding	Method
DeKalb County	General Fund	
4. How will the strategy change the	previous arrangements for providing and/or fund	ding this service within the county?
DeKalb County will no longer provi 5. List any formal service delivery ag this service:	greements or intergovernmental contracts that v	will be used to implement the strategy for
Agreement Name	Contracting Parties	Effective and Ending Dates
	vill be used to implement the strategy for this se e or fee changes, etc.), and when will they take	
Resolution to levy taxes for the yea	ar 2016. Roads & Drainage Department activity	<i>r</i> sheet.
7. Person completing form: <b>Cedric I</b> Phone number: <b>404-371-2155</b>	Hudson, Long Range Administrator Date completed: August 2016	
	contacted by state agencies when evaluating w rvice delivery strategy? ⊠Yes ⊟No	hether proposed local government
If not, provide designated contact	person(s) and phone number(s) below:	



### **TRAFFIC SIGNAL SERVICE**

The County levies property taxes in the cities to provide traffic engineering. Traffic Signal Service provides the maintenance for all traffic signals within DeKalb County with the exception of those within the City of Atlanta. The Road & Drainage division of Public Works provides the installation of all traffic signals on county routes and almost all state installations. All traffic signal requests from cities are handled in the same manner as requests from unincorporated DeKalb County. All signals are installed at warranted locations with the exception of Commerce Drive @ West Howard, in the city of Decatur. The city of Decatur has assumed all liability for the non-warranted location and is supporting the installation of a second non-warranted location.

Speed hump/cut-thru traffic service is offered to all cities. The city of Decatur has refused the service and no other city has responded to the written invitation. The city of Chamblee has installed two speed humps on Pearl Lane on their own. The County does not perform this service in Atlanta.

Regulatory signs are made for all cities at no charge. Non-regulatory signs are made for all cities at cost. Regulatory signs meeting MUTCD guidelines are installed for cites except Chamblee and Doraville. "No Parking" signs are not installed for the cities. Decatur produces their own signs.

The County performs normal striping for all cities at no charge. The County does charge for special stripes.

A copy of the County's resolution to levy taxes for 2016 is attached as Exhibit B.







# **FORM 2:** Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Traffic Signaling

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): City of Atlanta, City of Brookhaven, City of Dunwoody, and DeKalb County.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	General Fund
All Cities	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
IGA	Avondale, Chamblee, Clarkston, Decatur, Doraville,	Open ended
	Lithonia, Pine Lake, and Stone Mountain w/ DeKalb Co.	Open ended

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Resolution to Levy Taxes for the Year 2014 (see previous Street Cleaning section for attachement). Direct cost of service paid by City of Atlanta, Brookhaven, & Dunwoody.Resolution by DeKalb County with all Cities except Atlanta.

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Street Signage

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County** 

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	General Fund
Atlanta; Avondale Estates;	Municipalities Provide their own service
Brookhaven; Chamblee; Clarkston	
Decatur, Doraville; Dunwoody	
Lithonia; Pine Lake; Stone Mountain	

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Resolution to Levy Taxes 2016

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1. Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Storm Water

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.): DeKalb County

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## Page 1 of 2

#9

SDS FORM 2, continued			
<ol> <li>List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).</li> </ol>			
Local Government or Author		Funding Method	
DeKalb County	General Fund		
4. How will the strategy change the	previous arrangements for providing and	d/or funding this service within the county?	
No change. 5. List any formal service delivery a	greements or intergovernmental contrac	ts that will be used to implement the strategy for	
this service:	Contracting Parties	Effective and Ending Dates	
	will be used to implement the strategy fo e or fee changes, etc.), and when will th	or this service (e.g., ordinances, resolutions, local ey take effect?	
Resolution to levy taxes for the ye	ar 2016. Roads & Drainage Departmen	t activity sheet.	
7. Person completing form: <b>Cedric</b> Phone number: <b>404-371-2155</b>	Hudson, Long Range Administrator Date completed: August 2016		
	contacted by state agencies when evaluervice delivery strategy? ⊠Yes ⊡No	ating whether proposed local government	
If not, provide designated contact person(s) and phone number(s) below:			








## **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Cemetery

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **DeKalb County, City of Atlanta, City of Decatur, City of Lithonia, and City of Stone Mountain. - Only Decatur, Lithonia, & Stone Mountain will pay for these services.** 

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method	
DeKalb County	General Fund (Pauper Cemetery Only)	
Cities of Decatur, Lithonia, and	General Fund & User Fees	
Stone Mountain		

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

<sup>6.</sup> What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No



### **Transportation Description of Services**

Development permit review - LDP distributed for different department for reviews.

Utility Encroachment permit – GA Power or utility co wants to add facilities in the right of way. DC reviews applications and issue permits.

Traffic Calming – petition program where residence can have traffic calming devices (speed tables, bulb out, etc.) . Maintenance tax district fee.







# **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

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COUNTY: DEKALB COUNTY

Service: Development Permit Reviews (Transportation)

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances,	resolutions, local
acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?	

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1. Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Utility Encroachment Permit

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, attach a legible map delineating the service area of each service provider, and identify the government, authority, or other organization that will provide service within each service area.): DeKalb County

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### No

If these conditions will continue under this strategy, attach an explanation for continuing the arrangement (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, attach an implementation schedule listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## Page 1 of 2

#9

SDS FORM 2, continued			
3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).			
Local Government or Author	ity	Funding Method	
DeKalb County	User Fees	¥	
4. How will the strategy change the	previous arrangements for provid	ling and/or funding this servic	e within the county?
No change.			
5. List any formal service delivery a this service:			
Agreement Name	Contracting Pa	rties Effe	ective and Ending Dates
6. What other mechanisms (if any) acts of the General Assembly, ra	will be used to implement the stra te or fee changes, etc.), and whe		linances, resolutions, local
7. Person completing form: Cedric Phone number: 404-371-2155	Hudson, Long Range Administ Date completed: August 2016		
B. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ⊠Yes □No		ed local government	
If not, provide designated contac	t person(s) and phone number(s)	below:	

## #9.









# **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Traffic Calming Program

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	User Fees

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinance	s, resolutions, local
acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?	

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Airport

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.): **DeKalb County, City of Atlanta.** 

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).		
Local Government or Authority	Funding Meth	od
DeKalb County	Enterprise Fund	
Cityof Atlanta	Enterprise Fund	
4. How will the strategy change the prev	ious arrangements for providing and/or funding the	his service within the county?
No change.		
this service:	ments or intergovernmental contracts that will be	
Agreement Name	Contracting Parties	Effective and Ending Dates
	e used to implement the strategy for this service fee changes, etc.), and when will they take effect	
None needed		
7. Person completing form: <b>Cedric Hud</b> Phone number: <b>404-371-2155</b>	son, Long Range Administrator Pate completed: August 2016	
. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ⊠Yes ⊡No		
If not, provide designated contact per	son(s) and phone number(s) below:	



# LEISURE SERVICES

#9.







# FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Parks

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): Cities of Atlanta, Avondale Estates, Brookhaven, Chamblee, Clarkston, Decatur, Doraville, Dunwoody, Stone Mountain, and DeKalb County.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Section 24 (if "Yes," you must attach additional documentation as described, below)

⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## Page 1 of 2

SDS FORM 2, continueu		
3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).		
Local Government or Authority Funding Method		
DeKalb County & Cities.	General Fund, User Fees and bonds.	
4. How will the strategy change the p	revious arrangements for providing and/or funding this	service within the county?
Ne shares		
No change.		
5. List any formal service delivery ag	reements or intergovernmental contracts that will be us	ed to implement the strategy for
this service:	5	1 07
Agreement Name	Contracting Parties	Effective and Ending Dates
<b></b>		
	ill be used to implement the strategy for this service (e., or fee changes, etc.), and when will they take effect?	g., ordinances, resolutions, local
Resolution to Levy Taxes for 2014.		
7. Person completing form: Cedric Hudson, Long Range Administrator         Phone number: 404-371-2155         Date completed: August 2016		
8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? ⊠Yes □No		
If not, provide designated contact person(s) and phone number(s) below:		

SDS EODM 2





#9.





## SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Recreation Programs

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.): **DeKalb** County, Cities of Atlanta, Avondale Estates, Brookhaven, Chamblee, Clarkston, Decatur, Doraville, Dunwoody, Stone Mountain.

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

Yes (if "Yes," you must attach additional documentation as described, below)

□No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

## Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County & Cities	General Fund, User Fees, Bonds

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# FORM 2: Summary of Service Delivery Arrangements

Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Libraries

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.): **DeKalb County.** 

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).



Local Government or Au	thority	Funding	Method
DeKalb County , Doraville, D	ecatur	General Fund, State Grants, and Bonds.	
How will the strategy change		ious arrangements for providing and/or fund	ing this service within the county?
o change.			
his service:	ery agree	ments or intergovernmental contracts that w	
Agreement Name	City	Contracting Parties of Decatur with DeKalb County	Effective and Ending Date 5/11/98 - year to year
<u>GA</u>	-	of Doraville with DeKalb County	1991- (year to year)
What other mechanisms (if a		e used to implement the strategy for this ser fee changes, etc.), and when will they take e	



# HEALTH & SOCIAL SERVICES

#9.-







# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Physical Health / Environmental Health

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**DeKalb County Board of Health on behalf of DeKalb County** 

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

		SDS FORM 2, continued	
	ral fu	t will help to pay for this service and indicate how the nds, special service district revenues, hotel/motel ta	
Local Government or Authori	ity	Funding Method	
DeKalb County		General Fund	
4. How will the strategy change the	prev	ious arrangements for providing and/or funding this	service within the county?
		ised to reflect the creation and inclusion of the City of ments or intergovernmental contracts that will be use	
Agreement Name		Contracting Parties	Effective and Ending Dates
6. What other mechanisms (if any) acts of the General Assembly, rat	will b te or f	e used to implement the strategy for this service (e. fee changes, etc.), and when will they take effect?	g., ordinances, resolutions, local
None needed			
7. Person completing form: <b>Cedric</b> Phone number: <b>404-371-2155</b>		son, Long Range Administrator ate completed: August 2016	
8. Is this the person who should be projects are consistent with the se		acted by state agencies when evaluating whether pr e delivery strategy? $ extsf{N}$ Yes $ extsf{N}$ No	oposed local government
If not, provide designated contact	t pers	con(s) and phone number(s) below:	









# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Public Hospital

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**Fulton-DeKalb Hospital Authority on behalf of DeKalb County** 

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

Page 1 of 2

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
Fulton-DeKalb	Special Tax Assessment
Hospital Authority	
DeKalb County	General Fund

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

The service arrangement has been revised to reflect the creation and inclusion of the City of Brookhaven.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates
Contract/Operate Grady Hosp.	DeKalb County with the Fulton-DeKalb	6/20/1984 - 12/31/2013
	Hospital Authority	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

Parties involved continue to execute previous contract until a new contract is negotiated. Negotiations are on-going.

- 7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016
- 8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No









# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Mental Health / Substance Abuse

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**DeKalb County Service Board on behalf of DeKalb County** 

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

	ity that will help to pay for this service and indicate eral funds, special service district revenues, hotel/n	notel taxes franchise taxes impact
ees, bonded indebtedness, etc		notei taxes, manchise taxes, impact
Local Government or Autho	rity Funding N	<i>lethod</i>
DeKalb County	General Fund	
How will the strategy change th	e previous arrangements for providing and/or fundi	ng this service within the county?
he service arrangement has be	en revised to reflect the creation and inclusion of th	e City of Brookhaven.
-		-
List any formal convise delivery	agreemente er intergevernmentel contracte that wil	I be used to implement the strategy
	agreements or intergovernmental contracts that wil	Il be used to implement the strategy
List any formal service delivery his service:	agreements or intergovernmental contracts that wil	Il be used to implement the strategy
his service:		
	agreements or intergovernmental contracts that wil	Il be used to implement the strategy  Effective and Ending Date
his service:		
his service: Agreement Name	Contracting Parties	Effective and Ending Date
his service: <u>Agreement Name</u> What other mechanisms (if any		Effective and Ending Date
his service: <u>Agreement Name</u> What other mechanisms (if any	Contracting Parties         ) will be used to implement the strategy for this served.	Effective and Ending Date
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his service: <u>Agreement Name</u> Mhat other mechanisms (if any acts of the General Assembly, r Person completing form: Cedri Phone number: 404-371-2155 Is this the person who should b	Contracting Parties Contra	Effective and Ending Date








#### SERVICE DELIVERY STRATEGY

# FORM 2: Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Welfare

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**DeKalb County Housing Authority, Atlanta Housing Authority, Lithonia Housing Authority.** 

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

Page 1 of 2

## **SDS FORM 2**, continued

3. List each government or authority that will help to pay for this service and indicate how the service will be funded (e.g., enterprise funds, user fees, general funds, special service district revenues, hotel/motel taxes, franchise taxes, impact fees, bonded indebtedness, etc.).

Local Government or Authority	Funding Method
DeKalb County	General & State Funds

4. How will the strategy change the previous arrangements for providing and/or funding this service within the county?

No change.

5. List any formal service delivery agreements or intergovernmental contracts that will be used to implement the strategy for this service:

Agreement Name	Contracting Parties	Effective and Ending Dates	

6. What other mechanisms (if any) will be used to implement the strategy for this service (e.g., ordinances, resolutions, local acts of the General Assembly, rate or fee changes, etc.), and when will they take effect?

None needed

7. Person completing form: Cedric Hudson, Long Range Administrator Phone number: 404-371-2155 Date completed: August 2016

8. Is this the person who should be contacted by state agencies when evaluating whether proposed local government projects are consistent with the service delivery strategy? XYes No

If not, provide designated contact person(s) and phone number(s) below:









SERVICE DELIVERY STRATEGY

# **FORM 2:** Summary of Service Delivery Arrangements

#### Instructions:

Make copies of this form and complete one for each service listed on FORM 1, Section III. Use exactly the same service names listed on FORM 1. Answer each question below, attaching additional pages as necessary. If the contact person for this service (listed at the bottom of the page) changes, this should be reported to the Department of Community Affairs.

COUNTY: DEKALB COUNTY

Service: Senior Services

1. Check the box that best describes the agreed upon delivery arrangement for this service:

Service will be provided countywide (i.e., including all cities and unincorporated areas) by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):**DeKalb County** 

Service will be provided only in the unincorporated portion of the county by a single service provider. (If this box is checked, identify the government, authority or organization providing the service.):

One or more cities will provide this service only within their incorporated boundaries, and the service will not be provided in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service:

One or more cities will provide this service only within their incorporated boundaries, and the county will provide the service in unincorporated areas. (If this box is checked, identify the government(s), authority or organization providing the service.):

Other (If this box is checked, <u>attach a legible map delineating the service area of each service provider</u>, and identify the government, authority, or other organization that will provide service within each service area.):

2. In developing this strategy, were overlapping service areas, unnecessary competition and/or duplication of this service identified?

**Yes** (if "Yes," you must attach additional documentation as described, below)

#### ⊠No

If these conditions will continue under this strategy, <u>attach an explanation for continuing the arrangement</u> (i.e., overlapping but higher levels of service (See O.C.G.A. 36-70-24(1)), overriding benefits of the duplication, or reasons that overlapping service areas or competition cannot be eliminated).

If these conditions will be eliminated under the strategy, <u>attach an implementation schedule</u> listing each step or action that will be taken to eliminate them, the responsible party and the agreed upon deadline for completing it.

Page 1 of 2

		SDS FORM 2, continueu	
enterprise funds, user fees, gen fees, bonded indebtedness, etc.	eral fu ).	t will help to pay for this service and indicate how the nds, special service district revenues, hotel/motel ta	xes, franchise taxes, impact
Local Government or Authority		Funding Method	
DeKalb County		General Funds	
4. How will the strategy change th	e prev	ious arrangements for providing and/or funding this	service within the county?
	in a d ta	reflect the creation and inclusion of the City of Dree	, liber ree
Service agreement has been rev	ised to	o reflect the creation and inclusion of the City of Broo	okhaven.
5. List any formal service delivery this service:	agreei	ments or intergovernmental contracts that will be use	ed to implement the strategy for
Agreement Name		Contracting Parties	Effective and Ending Dates
		e used to implement the strategy for this service (e. fee changes, etc.), and when will they take effect?	g., ordinances, resolutions, local
	ider pr	and Senior Connections (1/01/99-12/31/199 revised revious contract until a new contract is executed. Ne ions, Inc. Exhibit A	
7. Person completing form: <b>Cedric</b> Phone number: <b>404-371-2155</b>		son, Long Range Administrator ate completed: August 2016	
		acted by state agencies when evaluating whether pr e delivery strategy? ⊠Yes ⊡No	oposed local government
If not, provide designated contact	ct pers	son(s) and phone number(s) below:	

CDC FODM 2









## SERVICE DELIVERY STRATEGY

# FORM 3: Summary of Land Use Agreements

#### Instructions:

Answer each question below, attaching additional pages as necessary. Please note that any changes to the answers provided will require an update of the service delivery strategy. If the contact person for this service (listed at the bottom of this page) changes, this should be reported to the Department of Community Affairs.

#### COUNTY:DeKalb County

1. What incompatibilities or conflicts between the land use plans of local governments we developing the service delivery strategy? None	re identified in the process of			
2. Check the boxes indicating how these incompatibilities or conflicts were addressed:	NOTE:			
Amendments to existing comprehensive plans	If the necessary plan amendments,			
Adoption of a joint comprehensive plan	regulations, ordinances, etc. have not yet been formally adopted, indicate when			
Other measures (amend zoning ordinances, add environmental regulations, etc.)	each of the affected local governments will adopt them.			
If "other measures" was checked, describe these measures:	win duopt them.			
3. What policies, procedures and/or processes have been established by local governments (and water and sewer authorities) to ensure that new extraterritorial water and sewer service will be consistent with all applicable land use plans and ordinances? See Attachments B and C				
4. Person completing form: Cedric Hudson				
Phone number: 404-371-2789 Date completed: August 2016				
5. Is this the person who should be contacted by state agencies when evaluating whethe projects are consistent with the service delivery strategy? ☐Yes ⊠No	r proposed local government			
If not, provide designated contact person(s) and phone number(s) below:				

#### ANDREW BAKER, AICP, DIRECTOR OF PLANNING AND SUSTAINABILITY, 404-371-2155







#9.

SERVICE DELIVERY STRATEGY

# **FORM 4:** Certifications

#### Instructions:

This form must, at a minimum, be signed by an authorized representative of the following governments: 1) the county; 2) the city serving as the county seat; 3) all cities having a 2000 population of over 9,000 residing within the county; and 4) no less than 50% of all other cities with a 2000 population of between 500 and 9,000 residing within the county. Cities with a 2000 population below 500 and local authorities providing services under the strategy are not required to sign this form, but are encouraged to do so.

#### COUNTY: DEKALB

We, the undersigned authorized representatives of the jurisdictions listed below, certify that:

- 1. We have executed agreements for implementation of our service delivery strategy and the attached forms provide an accurate depiction of our agreed upon strategy (O.C.G.A 36-70-21);
- 2. Our service delivery strategy promotes the delivery of local government services in the most efficient, effective, and responsive manner (O.C.G.A. 36-70-24 (1));
- 3. Our service delivery strategy provides that water or sewer fees charged to customers located outside the geographic boundaries of a service provider are reasonable and are not arbitrarily higher than the fees charged to customers located within the geographic boundaries of the service provider (O.C.G.A. 36-70-24 (20); and
- 4. Our service delivery strategy ensures that the cost of any services the county government provides (including those jointly funded by the county and one or more municipalities) primarily for the benefit of the unincorporated area of the county are borne by the unincorporated area residents, individuals, and property owners who receive such service (O.C.G.A. 36-70-24 (3)).

JURISDICTION	TITLE	NAME	SIGNATURE	DATE
DEKALB COUNTY	Interim CEO	Lee May		
CITY OF ATLANTA	Mayor	Kasim Reed		
AVONDALE ESTATES	Mayor	Jonathan Elmore		
CITY OF BROOKHAVEN	Mayor	John Ernst		
CITY OF CHAMBLEE	Mayor	R. Eric Clarkson		
CITY CLARKSTON	Mayor	Ted Terry		
CITY OF DECATUR	Mayor	Patti Garrett		
CITY OF DORAVILLE	Mayor	Donna Pittman		
CITY OF DUNWOODY	Mayor	Denis L. Shortal		
CITY OF LITHONIA	Mayor	Deborah A Jackson		
CITY OF PINE LAKE	Mayor	Melanie Hammet		
STONE MOUNTAIN	Mayor	Patricia Wheeler		

# APPENDIX

#9.

#### **COOPERATION AGREEMENT**

# STATE OF GEORGIA COUNTY OF DEKALB

This COOPERATION AGREEMENT made this <u>30</u> day of <u>MIY</u>, 2014, by DeKalb County, a political subdivision of the State of Georgia (hereinafter sometimes referred to as "COUNTY") and the City of Brookhaven, a political subdivision of the State of Georgia (hereinafter sometimes referred to as "CITY").</u>

1

WHEREAS, the U.S. Department of Housing and Urban Development has determined that DeKalb County possesses the powers necessary to undertake essential community development and housing activities in only the unincorporated areas of the COUNTY; and;

WHEREAS, the consent of the governing body of an incorporated area in the COUNTY must be provided and a written agreement executed in order for the COUNTY to undertake essential community development and housing activities in the incorporated areas of the COUNTY; and

WHEREAS, this COOPERATION AGREEMENT covers the Community Development Block Grant Program (CDBG) and, as applicable, the HOME Investment Partnership Program (HOME); and

WHEREAS, this COOPERATION AGREEMENT covers the three-year period January 1, 2015 through December 31, 2017 and will be automatically renewed for each successive three-year period, unless the COUNTY or the CITY provides written notice that it elects not to participate for a new qualification period.

NOW THEREFORE, the CITY and the COUNTY herein agree to the terms and provisions outlined herein:

- 1. The COOPERATION AGREEMENT shall remain in effect until the CDBG (and HOME, where applicable) funds and program income received with respect to the activities carried out during current and subsequent three-year qualification periods are expended and the funded activities completed. Neither party can terminate or withdraw from the COOPERATION AGREEMENT while it remains in effect.
- 2. Both parties agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing.

#9.

**DeKalb** County

Contract N

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3. COUNTY agrees to notify CITY of its right to elect not to participate in subsequent three-year periods that would otherwise, in accordance with the terms of this COOPERATION AGREEMENT, be automatically renewed within the timeframes required by HUD.

11

- 4. CITY agrees to notify COUNTY of its determination to elect not to participate in subsequent three-year periods, in accordance with the requirements established by HUD.
- 5. As required by HUD, both parties agree to adopt any amendment to the COOPERATION AGREEMENT to incorporate the changes that are necessary to comply with requirements established by HUD, as written in the Urban Qualification Notice that is applicable to the three year period. The parties further agree to ensure that such amendment is submitted to HUD as required in order to avoid the automatic nullification of the automatic renewal of the qualification period.
- 6. The COUNTY shall have the final responsibility for selecting CDBG (and HOME, where applicable) activities and submitting a Consolidated Plan to HUD.
- 7. Neither party shall be permitted to veto or otherwise restrict the implementation of the approved Consolidated Plan during the period covered by the COOPERATION AGREEMENT (including subsequent automatically renewable qualification periods, as applicable).
- 8. Urban County funds may not be used for activities, in or in support of, any CITY that does not affirmatively further fair housing within its own jurisdiction or that impedes the COUNTY's actions to comply with the COUNTY's fair housing certification.
- 9. The CITY shall not apply for grants from appropriations under the Small Cities or State CDBG Programs for the fiscal years during the period in which it participates with the Urban County.
- 10. The CITY may only participate in the HOME Program through the Urban County. If the COUNTY does not receive a HOME allocation, the CITY cannot form a HOME consortium with other local governments during the period in which the CITY is a part of the Urban County.
- 11. Pursuant to 24 CFR 570.501(b), the unit of local government is subject to the same requirements applicable to subrecipients, including the requirement of a written agreement described in 24 CFR 570.503.
- Both parties agree to take all actions necessary to assure compliance with all Federal, State, and local regulatory requirements, specifically including but not limited to, 24 CFR 570, 24 CFR 92 (if applicable), Urban County Certification required by section 104(b) of Title I of the Housing and Community Development Act of 1974, as amended, Title VI of the Civil Rights

-360-

Act of 1964, the Fair Housing Act, Section 109 of Title I of the Housing and Community Development Act of 1974, and other applicable laws.

13. The cooperating unit of general local government (CTTY) shall have adopted and be enforcing (1) a policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations, and (2) a policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within jurisdictions.

The cooperating unit of general local government (CITY) shall not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

[Signatures continue on the following page.]

3

-361-

14.

IN WITNESS WHEREOF, the parties hereto have set their hands and caused their scals to be affixed hereupon in three (3) counterparts, each to be considered as an original by their authorized representatives, on the day and date hereinabove written.

CITY OF BROOKHAVEN, GEORGIA		DEKALB COUNTY, GEORGIA
By: (_) / / (SEAL)	) .	by Dir.(SEAL)
Signature 3 Max Davis		LEE MAY
JIW VEV.5		Interim Chief Executive Officer
Name (Typed or Printed)		DeKalb County, Georgia
		7/30/2014 1/
Mayor		
Title		Date
7-18-14		
Date		
ATTEST: ()		ATTEST:
		B a VI
Dusan D. Thioth	<b>,</b>	1 datan to Du an
Signatusan Hiott, City Clerk		BARBARA SANDERS, CCC
- Susan more - S		Clerk of the Chief Executive Officer
Name (Typed or Printed)		And Board of Commissioners of
		DeKalb County, Georgia
<u>Clerk</u>		Nuly 30, 2014
Title		Not so all
17-18-14		
Date		
APPROVED AS TO SUBSTANCE:		APPROVED AS TO FORM:
		for man
Chris Marin	/	Arch. Marin
Department Director	24. <b>KS</b>	County Attorney Signature
7-21-14		TERRI N. GORDON
	da beca	
Date	244 <b>- 146</b>	County Attorney Name (Typed or Printed)
· · ·		7.28.14
		Date

I, the County Atterney, do hereby certify that the terms and provisions contained in the above COOPERATION AGREEMENT, to the best of my knowledge and belief, are fully authorized under the laws of the State of Georgia and DeKalb County. Moreover, I do hereby certify that the COOPERATION AGREEMENT provides full legal authority for the COUNTY to undertake essential community development and housing assistance activities, specifically urban renewal and publicly-assisted housing.

ounty Attorney Signature 9**£.**, KSST EPRI N. GORDON 22. MST. County Attorney Name (Typed or Printed) .28.14 Date DeKalb County 4 -362-

#### **COUNTY OF DEKALB**

#### AMENDMENT NO. 1

# DECEUVE DECEUVE SEP 02 2014 By By

#### TO

#### CONTRACT NO. 14-801120 (formerly 93-5857G)

THIS AMENDMENT by and between DeKalb County, a political subdivision of the State of Georgia (hereinafter referred to as the "County"); and the City of Clarkston, Georgia, a political subdivision of the State of Georgia (hereinafter referred to as "City").

#### WITNESSETH:

WHEREAS, County and City have previously entered into a certain Cooperation Agreement dated June 21, 1993 (DeKalb County Contract No. 14-801120), (herein after referred to as the "Agreement" or "Contract") for the City's inclusion as an entity within the urban county entitlement area for the purposes of receiving funds granted to the County under Title I of the Housing and Community Development Act of 1974, as amended;

WHEREAS, the United States Department of Housing and Urban Development has directed that the Agreement be amended to add a provision regarding the sale, trade, or transfer of funds received from the Community Development Block Grant (CDBG) program; and

WHEREAS, the County and the City mutually desire to amend that said Agreement.

**NOW, THEREFORE,** for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises and undertakings contained herein, the parties hereto do hereby agree and consent to the following:

I. The Agreement is hereby amended as follows:

#### A. Insert the following at the end of the Agreement:

The City shall not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

#9.

II. <u>NO ADDITIONAL MODIFICATION</u>. Except as expressly modified and amended hereby, all terms and conditions of the Agreement shall remain in full force and effect.

#9.

w 1

#### [SIGNATURES CONTINUE ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties	hereto have caused this Agreement to be executed in
-	an original by their authorized representative, on this
<u>30</u> day of $Juh$ , 2014.	
CITY OF CLARKSTON, GEORGIA	DEKALB COUNTY, GEORGIA
$\square$	$\wedge$
By:(SE	AL) by Dir.(SEAL)
Signature	Interim Chief Executive Officer
Edward lerry	DeKalb County, Georgia
Name (Typed or Printed)	7 34 704
Mayor Title	Date
Title	
Date	<del>_</del> .
	. man da
ATTEST:	ATTEST:
June Alla	Distance & Decen
Signature	BARBARA H. SANDERS, CCC
Tracy Ashby	Clerk of the Chief Executive Officer and Board of Commissioners of
Name (Typed or Printed)	DeKalo County, Georgia
City Clerk	July 31, 2014
Title	Date
7/12/14	_
Date	
APPROVED AS TO SUBSTANCE:	APPROVED AS TO FORM:
lit i m	Alsin Looking
Chris Monies Department Director	Se. Med County Attorney Signature
1	
Date S	<b>FR. ASST.</b> County Attorney Name (Typed or Printed)
· · · · · ·	7.29.14
Approved as to tom:	Date
7-14-18 Date Approved as to form: J.G.Ch. City Attor	
City Attor	Mail County Contract No. <u>14-801120</u>
	Contract No. <u>14-80[120</u>
	3 -365- (formerly 93-58576)
	S S

, \*B

D #

#9.

#### STATE OF GEORGIA

#9

#### **COUNTY OF DEKALB**



#### AMENDMENT NO. 1

#### TO

#### CONTRACT NO. 14-801119 (formerly 99-7536G)

**THIS AMENDMENT** by and between DeKalb County, a political subdivision of the State of Georgia (hereinafter referred to as the "County"); and the City of Chamblee, Georgia, a political subdivision of the State of Georgia (hereinafter referred to as "City").

#### WITNESSETH:

WHEREAS, County and City have previously entered into a certain Cooperation Agreement dated July 14, 1999 (DeKalb County Contract No. 14-801119), (herein after referred to as the "Agreement" or "Contract") for the City's inclusion as an entity within the urban county entitlement area for the purposes of receiving funds granted to the County under Title I of the Housing and Community Development Act of 1974, as amended;

WHEREAS, the United States Department of Housing and Urban Development has directed that the Agreement be amended to add a provision regarding the sale, trade, or transfer of funds received from the Community Development Block Grant (CDBG) program; and

WHEREAS, the County and the City mutually desire to amend that said Agreement.

**NOW, THEREFORE,** for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises and undertakings contained herein, the parties hereto do hereby agree and consent to the following:

I. The Agreement is hereby amended as follows:

#### A. Insert the following after Paragraph-14:

15. The City shall not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

-366-

II. <u>NO ADDITIONAL MODIFICATION</u>. Except as expressly modified and amended hereby, all terms and conditions of the Agreement shall remain in full force and effect.

. >

# [SIGNATURES CONTINUE ON FOLLOWING PAGE]

#9.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in three counterparts, each to be considered as an original by their authorized representative, on this

<u>46th day of July , 2014</u>. 08 <u>30</u> day of <u>JUN</u> \_\_, 2014. CITY OF CHAMBLEE, GEORGIA DEKALB COUNTY, GEORGIA (SEAL), By: by Dir.(SEAL) Signature LEE MAY Interim Chief Executive Officer Dan Zanger DeKalb County, Georgia Name (Typed or Printed) 30/204 Mayor Pro-Tem Date Title

July 16, 2014 Date

ATTEST:

Shamme.

Signature

**Emmie Niethammer** Name (Typed or Printed)

City Clerk Title

July 16, 2014

Date

#### **APPROVED AS TO SUBSTANCE:**

Chis Maris Department Director

July 17, 2014

ATTE

DERS, CCC RA. SA Clerk of the Chief Executive Officer and Board of Commissioners of DeKaib County, Georgia

31,2014

**APPROVED AS TO FORM:** 

County Attorney Signature Se A

REI N. GORDON

SR.MSTCounty Attorney Name (Typed or Printed)

.29.14 Date

DeKalb County Contract No. 14-801119 (formerly 99-75366)

3 -368-

#### STATE OF GEORGIA

#### **COUNTY OF DEKALB**



#### AMENDMENT NO. 1

#### то

#### CONTRACT NO. 14-801116 (formerly 93-5860G)

**THIS AMENDMENT** by and between DeKalb County, a political subdivision of the State of Georgia (hereinafter referred to as the "County"); and the City of Doraville, Georgia, a political subdivision of the State of Georgia (hereinafter referred to as "City").

#### WITNESSETH:

WHEREAS, County and City have previously entered into a certain Cooperation Agreement dated June 21, 1993 (DeKalb County Contract No. 14-801116), (herein after referred to as the "Agreement" or "Contract") for the City's inclusion as an entity within the urban county entitlement area for the purposes of receiving funds granted to the County under Title I of the Housing and Community Development Act of 1974, as amended;

WHEREAS, the United States Department of Housing and Urban Development has directed that the Agreement be amended to add a provision regarding the sale, trade, or transfer of funds received from the Community Development Block Grant (CDBG) program; and

WHEREAS, the County and the City mutually desire to amend that said Agreement.

**NOW, THEREFORE,** for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises and undertakings contained herein, the parties hereto do hereby agree and consent to the following:

I. The Agreement is hereby amended as follows:

#### A. Insert the following at the end of the Agreement:

The City shall not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

1 -369II. <u>NO ADDITIONAL MODIFICATION</u>. Except as expressly modified and amended hereby, all terms and conditions of the Agreement shall remain in full force and effect.

# [SIGNATURES CONTINUE ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in three counterparts, each to be considered as an original by their authorized representative, on this 30 day of JUN \_\_\_\_\_, 2014.

## **CITY OF DORAVILLE, GEORGIA**

#### **DEKALB COUNTY, GEORGIA**

by Dir.(SEAL) (SEAL) By: Signature Interim Chief Executive Officer BeKalb County, Georgia Pittman Dona Name (Typed or Printed) 30/244 Date Mayor Title

ATTES

7/9/14 Date

ATTEST: Signature Name (Typed or Rrinted)

City Clerk Title

7.9.14

Date

BARBARA H. SANDERS, CCC Clerk of the Chief Executive Officer and Board of Commissioners of DeRalb County, Georgia

**APPROVED AS TO SUBSTANCE:** 

In Hen

Department Director

Date

Department Director

**7-14-14** Date

22. ASS Quanty Attorney Signature

Se ASSI County Attorney Name (Typed or Printed)

**APPROVED AS TO FORM:** 

.18.14

3

-371-

Date

DeKalb County Contract No. <u>14-801110</u> (formerly 93-58606)

#### **STATE OF GEORGIA**

#### **COUNTY OF DEKALB**

#### AMENDMENT NO. 1

#### TO

#### CONTRACT NO. 14-801117 (formerly 93-5855G)

**THIS AMENDMENT** by and between DeKalb County, a political subdivision of the State of Georgia (hereinafter referred to as the "County"); and the City of Lithonia, Georgia, a political subdivision of the State of Georgia (hereinafter referred to as "City").

#### WITNESSETH:

WHEREAS, County and City have previously entered into a certain Cooperation Agreement dated June 21, 1993 (DeKalb County Contract No. 14-801117), (herein after referred to as the "Agreement" or "Contract") for the City's inclusion as an entity within the urban county entitlement area for the purposes of receiving funds granted to the County under Title I of the Housing and Community Development Act of 1974, as amended;

WHEREAS, the United States Department of Housing and Urban Development has directed that the Agreement be amended to add a provision regarding the sale, trade, or transfer of funds received from the Community Development Block Grant (CDBG) program; and

WHEREAS, the County and the City mutually desire to amend that said Agreement.

**NOW, THEREFORE,** for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged and in consideration of the mutual promises and undertakings contained herein, the parties hereto do hereby agree and consent to the following:

I. The Agreement is hereby amended as follows:

#### A. Insert the following at the end of the Agreement:

The City shall not sell, trade, or otherwise transfer all or any portion of such funds to a metropolitan city, urban county, unit of general local government, or Indian tribe, or insular area that directly receives CDBG funds in exchange for any other funds, credits, or non-Federal considerations, but must use such funds for activities eligible under Title I of the Housing and Community Development Act of 1974, as amended.

#9.

II. <u>NO ADDITIONAL MODIFICATION</u>. Except as expressly modified and amended hereby, all terms and conditions of the Agreement shall remain in full force and effect.

## [SIGNATURES CONTINUE ON FOLLOWING PAGE]

#9.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in three counterparts, each to be considered as an original by their authorized representative, on this

30 day of JUN \_\_\_, 2014. **CITY OF LITHONIA, GEORGIA** DEKALB COUNTY, GEORGIA (SEAL) by Dir.(SEAL) By: gnature Interim Chief Executive Officer DeKalb County, Georgia DEBORAH A. JACKSON Name 1/3/244 Mayor Title 4/14 Date ATTES ATTEST: aw BARBARA H. SANDERS, CCC Signature Clerk of the Chief Executive Officer and EAH RODRIGUEZ Board of Commissioners of Name DeNalb County, Georgia 2014 Title City Clerk 14/14

Da

#### APPROVED AS TO SUBSTANCE:

Department Director

July 21, 2014 Date

**APPROVED AS TO FORM:** 

SK AST County Attorney Signature

TERRI N. GORDON

**32.** KAT County Attorney Name (Typed or Printed)

7.29.14

Date

DeKalb County Contract No. 14-80117 (formerly 93-58556)

#### **Chief Executive Officer**

Lee May, Interim Chief Executive Officer

**Board of Commissioners** 

District 1 Elaine Boyer District 2

Jeff Rader

District 3 Larry Johnson

District 4 Sharon Barnes Sutton

> District 5 Lee May

District 6 Kathie Gannon

> District 7 Stan Watson

July 31, 2014

Ms. Mary Presley U.S. Department of Housing and Urban Development Five Points Plaza 40 Marietta Street Atlanta, Georgia 30303-2806

**Development** 

Chris H. Morris, Director

Dear Ms. Pressley:

In response to the Urban County qualification for participation in the CDBG program for fiscal years 2015-2017, please note the following municipalities for the period beginning January 1, 2015:

**DeKalb County Human and Community** 

City of Atlanta	EXCLUDE
City of Avondale Estates	EXCLUDE
City of Brookhaven	INCLUDE
City of Chamblee	INCLUDE
City of Clarkston	INCLUDE
City of Decatur	INCLUDE
City of Doraville	INCLUDE
City of Dunwoody	EXCLUDE
City of Lithonia	INCLUDE
City of Pine Lake	EXCLUDE
City of Stone Mountain	INCLUDE

Attached for your review, please find each municipality's signed letter of intent and the Cooperation Agreement for the City of Brookhaven.

If you have any questions regarding the content of this correspondence, please contact Byron Campbell at 404-286-3367.

Aris 2 morin

Chris H. Morris



Municipality: Ci

City of Atlanta, Georgia

Date:

<u>YES</u>, the incorporated area of the <u>City of Atlanta</u> in DeKalb County, Georgia elects to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms that the <u>City of Atlanta</u> will enter into a Cooperation Agreement with DeKalb County. I understand that the Cooperation Agreement will have an automatic renewal clause which will include the <u>City of Atlanta</u> as a participant of the Urban County designation in DeKalb County for the next three-year period.

> Kasim Reed, Mayor City of Atlanta

NO, the incorporated area of the <u>City of Atlanta</u> in DeKalb County, Georgia does not elect to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms that the <u>City of Atlanta</u> will not be entering into a Cooperation Agreement with DeKalb County.

Kasim Reed, Mavor

City of Atlanta

Municipality:

City of Avondale Estates, Georgia

Date:

June 23, 2014

<u>YES</u>, the incorporated area of the <u>City of Avondale Estates</u> in DeKalb County, Georgia elects to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms that the <u>City of Avondale Estates</u> will enter into a Cooperation Agreement with DeKalb County. I understand that the Cooperation Agreement will have an automatic renewal clause which will include the <u>City of Avondale Estates</u> as a participant of the Urban County designation in DeKalb County for the next three-year period.

Ed Rieker, Mayor City of Avondale Estates

<u>NO</u>, the incorporated area of the <u>City of Avondale Estates</u> in DeKalb County, Georgia does not elect to be included as part of the Urban County designation for DeKalb County for the three-year period beginning December 31, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement will terminate effective December 31, 2014.

Ed Ricker, Mayor Terry Carager, Mayor Protem City of Avondale Estates

#9.

Municipality:

City of Brookhaven, Georgia

Date:

<u> 11/ay 27, 2014</u>

<u>YES</u>, the incorporated area of the <u>City of Brookhaven</u> in DeKalb County, Georgia elects to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms that the <u>City of Brookhaven</u> will enter into a Cooperation Agreement with DeKalb County. I understand that the Cooperation Agreement will have an automatic renewal clause which will include the <u>City of Brookhaven</u> as a participant of the Urban County designation in DeKalb County for the next three-year period.

J. Max Davis, Mayor City of Brookhaven

**NO**, the incorporated area of the <u>City of Brookhaven</u> in DeKalb County, Georgia does not elect to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms that the <u>City of Brookhaven</u> will not be entering into a Cooperation Agreement with DeKalb County.

> J. Max Davis, Mayor City of Brookhaven

June 18, 2014

Municipality:

City of Chamblee, Georgia

Date:

<u>YES</u>, the incorporated area of the <u>City of Chamblee</u> in DeKalb County, Georgia elects to be included as part of the Urban County designation for DeKalb County for the three-year period January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement that expires December 31, 2014 will automatically be renewed for the next three-year period

R. Eric Clarkson, Mayor

City of Chamblee

<u>NO</u>, the incorporated area of the <u>City of Chamblee</u> in DeKalb County, Georgia does not elect to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement will terminate effective December 31, 2014.

R. Eric Clarkson, Mayor City of Chamblee

Municipality:

City of Clarkston, Georgia

Date:

May 30, 2014

<u>YES</u>, the incorporated area of the <u>City of Clarkston</u> in DeKalb County, Georgia elects to be included as part of the Urban County designation for DeKalb County for the three-year period January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement that expires December 31, 2014 will automatically be renewed for the next three-year period.

Edward "Ted" Terry, Mayor

City of Clarkston

<u>NO</u>, the incorporated area of the <u>City of Clarkston</u> in DeKalb County, Georgia does not elect to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement will terminate effective December 31, 2014.

Edward "Ted" Terry, Mayor City of Clarkston

Municipality:

City of Decatur, Georgia

Date:

Ň

June 2, 2014

<u>YES</u>, the incorporated area of the <u>City of Decatur</u> in DeKalb County, Georgia elects to be included as part of the Urban County designation for DeKalb County for the three-year period January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement that expires December 31, 2014 will automatically be renewed for the next three-year period.

James Baskett, Mayor City of Decatur

<u>NO</u>, the incorporated area of the <u>City of Decatur</u> in DeKalb County, Georgia does not elect to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement will terminate effective December 31, 2014.

James Baskett, Mayor City of Decatur

Municipality:

City of Doraville, Georgia

Date:

<u>YES</u>, the incorporated area of the <u>City of Doraville</u> in DeKalb County, Georgia elects to be included as part of the Urban County designation for DeKalb County for the three-year period January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement that expires December 31, 2014 will automatically be renewed for the next three-year period.

5/29/2014

Donna Pittman, Mayor

City of Doraville

<u>NO</u>, the incorporated area of the <u>City of Doraville</u> in DeKalb County, Georgia does not elect to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement will terminate effective December 31, 2014.

Donna Pittman, Mayor **City of Doraville** 

Municipality:

City of Dunwoody, Georgia

Date:

7/2014

<u>YES</u>, the incorporated area of the <u>City of Dunwoody</u> in DeKalb County, Georgia elects to be included as part of the Urban County designation for DeKalb County for the threeyear period beginning January 1, 2015 through December 31, 2017. My signature confirms that the <u>City of Dunwoody</u> will enter into a Cooperation Agreement with DeKalb County. I understand that the Cooperation Agreement will have an automatic renewal clause which will include the <u>City of Dunwoody</u> as a participant of the Urban County designation in DeKalb County for the next three-year period.

> Mike Davis, Mayor City of Dunwoody

<u>NO</u>, the incorporated area of the <u>City of Dunwoody</u> in DeKalb County, Georgia does not elect to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms that the <u>City of Dunwoody</u> will not be entering into a Cooperation Agreement with DeKalb County.

Mike Davis, Mayor City of Dunwoody

Municipality: City of Lithonia, Georgia Date:

<u>YES</u>, the incorporated area of the <u>City of Lithonia</u> in DeKalb County, Georgia elects to be included as part of the Urban County designation for DeKalb County for the threeyear period January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement that expires December 31, 2014 will automatically be renewed for the next three-year period

Deberah Jackson, Mayor City of Lithonia

**NO**, the incorporated area of the <u>City of Lithonia</u> in DeKalb County, Georgia does not elect to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement will terminate effective December 31, 2014.

Deborah Jackson, Mayor City of Lithonia
## DeKalb County 2015-2017 Cooperation Agreement Notification of Intent for Current Participating Municipalities

Municipality:

City of Pine Lake, Georgia

May 30 2014

Date:

<u>YES</u>, the incorporated area of the <u>City of Pine Lake</u> in DeKalb County, Georgia elects to be included as part of the Urban County designation for DeKalb County for the three-year period, January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement that expires December 31, 2014 will automatically be renewed for the next three-year period

Kathie deNobriga, Mayor City of Pine Lake

<u>NO</u>, the incorporated area of the <u>City of Pine Lake</u> in DeKalb County, Georgia does not elect to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement will terminate effective December 31, 2014.

Kathie deNobriga, Mayor City of Pine Lake

Please use the enclosed envelop to return this original document to DeKalb County Community Development Department; no later than Tuesday, May 31, 2014.

# DeKalb County 2015-2017 Cooperation Agreement Notification of Intent for Current Participating Municipalities

Municipality:

City of Stone Mountain, Georgia

5/30/14

Date:

<u>YES</u>, the incorporated area of the <u>City of Stone Mountain</u> in DeKalb County, Georgia elects to be included as part of the Urban County designation for DeKalb County for the three-year period beginning January 1, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement that expires December 31, 2014 will automatically be renewed for the next three-year period.

atricio Wheeler

Patricia Wheeler, Mayor City of Stone Mountain

**NO**, the incorporated area of the <u>City of Stone Mountain</u> in DeKalb County, Georgia does not elect to be included as part of the Urban County designation for DeKalb County for the three-year period beginning December 31, 2015 through December 31, 2017. My signature confirms my understanding that the existing Cooperation Agreement will terminate effective December 31, 2014.

Patricia Wheeler, Mayor City of Stone Mountain

Please use the enclosed envelop to return this original document to DeKalb County Community Development Department; no later than Tuesday, May 31, 2014.

DeKalb County Contract No. <u>14-801144</u> **INTERGOVERNMENTAL AGREEMENT** FOR THE PROVISION OF ELECTION SERVICES BETWEEN **DEKALB COUNTY, GEORGIA and** THE CITY OF DECATUR, GEORGIA

THIS INTERGOVERNMENTAL AGREEMENT is entered into this  $\underline{1944}$  day of  $\underline{4000}$ , 2014, between DeKalb County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of DECATUR, Georgia ("City"), a municipal corporation lying wholly or partially within the County.

**WHEREAS**, the parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, both parties are interested in serving the needs of the citizens of the City by the County providing for the services of conducting all elections required and permitted by law; and

**WHEREAS**, the City desires to contract with the County to conduct all municipal elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the DeKalb County Board of Registrations and Elections ("BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BRE, among other things, is responsible for the selection and appointment of the elections supervisor and the selection, appointment, and training of poll workers in elections;

**NOW THEREFORE,** in consideration of the following mutual obligations, the County and City agree as follows:

October 24, 2013

### ARTICLE 1 CONDUCT OF ELECTIONS

#9.

1.1 This Agreement will govern the conduct of any and all elections (hereinafter referred to as "City Election") which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements.

1.2 For each City Election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City Election which was the subject of the request.

1.3 In the event any Special City Election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

### ARTICLE 2 TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of DeKalb County, Georgia and will terminate on December 31, 2021, unless otherwise terminated as set forth herein.

### ARTICLE 3 DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 Upon receipt of request to perform a City Election, the BRE and/or the County Election Supervisor, or their designee(s) shall be responsible for:

a) Designating early and advance voting sites and hours;

b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;

c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);

d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;

e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

#### Page 2 of 10

-388-

f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for City Elections;

g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;

h) Providing staff, equipment and supplies for conducting City Elections at City polling places on City Election days and for conducting recounts as may be required;

i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;

j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and

k) Preparing and submitting timely requests for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.

3.2 The City shall be responsible for:

a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and Calls for Special City Elections ("the Calls") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

b) To the extent required by law, submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or Calls for Special City Elections;

c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;

d) Placing advertisements in the City's legal organ regarding Calls, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

#### Page 3 of 10

g) Performing filing officer duties as required by the State Ethics Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;

h) Verifying, in a timely manner, accuracy of voter list(s) for City residents;

#9.

i) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;

j) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;

k) Notifying the County immediately of the need for a Special City Election including election races and/or ballot referendum questions;

I) Providing the County with an electronic copy of referendums that must be placed on a ballot;

m) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;

n) Reviewing ballot proofs and notifying County of corrections or approval within one (1) business day of receiving proofs for candidate listings; and

o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

### ARTICLE 4 COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs incurred in performing the functions agreed upon herein. City agrees to pay County the actual costs incurred by County in conducting City Elections as stated on the County's invoice. City shall remit said funds to County within thirty (30) days of receipt of invoice. County shall promptly notify City of any extraordinary costs associated with an election once County becomes aware of such.

#### ARTICLE 5 LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all reasonable costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by

Page 4 of 10

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the County as a result of any such claim or litigation. If the County determines that it is necessary to employ outside counsel to assist with the litigation, the County and the City shall make a joint determination on who to retain or whether such defense can be done by the City Attorney's Office in conjunction with the County Attorney's Office. The County and the City shall also agree on the cost of said additional or outside counsel and the distribution of liability of said cost between the City and the County. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

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5.2 In the event that a City Election is contested and a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, the City shall cooperate in good faith and within the bounds of applicable law to observe such formalities.

### ARTICLE 6 EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DeKalb County Voter Registrations and Elections and under the supervision of the Elections Supervisor.

6.3 All City personnel performing duties in connection with this Agreement are and will continue to be employees of the City.

### ARTICLE 7 RECORDKEEPING AND REPORTING

7.1 The County Voter Registrations and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

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### ARTICLE 8 TERMINATION AND REMEDIES

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever by notice in writing to the other party delivered at least thirty (30) days prior to the effective date of the termination.

#### ARTICLE 9 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Supervisor or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:

#9.

Elections Supervisor 4380 Memorial Drive Suite 300 Decatur, Georgia 30032

With a copy to:

County Attorney 1300 Commerce Drive, 5<sup>th</sup> Floor Decatur, Georgia 30030

If to the City:

City Manager City of Decatur P.O. Box 220 Decatur, Georgia 30031

With a copy to:

City Attorney c/o City of Decatur P.O. Box 220 Decatur, Georgia 30031

### ARTICLE 10 NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

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October 24, 2013

### ARTICLE 11 ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

### ARTICLE 12 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

### ARTICLE 13 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

### ARTICLE 14 COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

**IN WITNESS WHEREOF**, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

DEKALB COUNTY, GEORGIA

Dir. (SEAL) W By Lee May Interim Chief Executive Officer

DeKalb County, Georgia

ATTEST Barbara H. Sanders, CCC

Clerk of the Board of Commissioners of DeKalb County, Georgia

APPROVED AS TO FORM:

Cori Brill

Senior Assistant County Attorney

### **APPROVED AS TO SUBSTANCE:**

H. Maxine Daniels Director DeKalb County Board of Registrations and Elections

#### SIGNATURES APPEAR ON THE FOLLOWING PAGE

DeKalb County Contract No. 14-801144

Page 8 of 10

-394-

October 24, 2013

# CITY OF DECATUR, GEORGIA

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(SEAL) Mayor

APPROVED AN TO FORM: City Attorney 10-28-13

: Kirdell SEAL) **Fanct** Municipal Clerk

ARPROVED AS TO SUBSTANCE: Leggy merrise

City Manager

### EXHIBIT A

As per the Agreement executed on \_\_\_\_\_\_, THE CITY OF DECATUR hereby requests that DeKalb County conduct its \_\_\_\_\_\_ Election on \_\_\_\_\_\_. The last day to register to vote in this election is \_\_\_\_\_\_\_. The absentee poll will be located at 4380 Memorial Drive, Decatur, Georgia, 30032.

This \_\_\_\_\_\_ day of \_\_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_ (SEAL)

Municipal Clerk

#9.

The DeKalb County Board of Registrations and Elections agrees to conduct the CITY OF DECATUR \_\_\_\_\_\_Election on \_\_\_\_\_\_.

This \_\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_.

(SEAL)

Elections Supervisor DeKalb County Board of Registrations and Elections

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DeKalb Count Contract No. <u>3-80</u>

## INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF ELECTION SERVICES BETWEEN DEKALB COUNTY, GEORGIA and THE CITY OF CHAMBLEE, GEORGIA

THIS INTERGOVERNMENTAL AGREEMENT is entered into this <u>444</u> day of <u>10450er</u>, 2013, between DeKalb County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of Chamblee, Georgia ("City"), a municipal corporation lying wholly or partially within the County.

WHEREAS, the parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, both parties are interested in serving the needs of the citizens of the City by the County providing for the services of conducting all elections required and permitted by law; and

WHEREAS, the City desires to contract with the County to conduct all municipal elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the DeKalb County Board of Registrations and Elections ("BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BRE, among other things, is responsible for the selection and appointment of the elections supervisor and the selection, appointment, and training of poll workers in elections;

NOW THEREFORE, in consideration of the following mutual obligations, the County

### ARTICLE 1 CONDUCT OF ELECTIONS

1.1 This Agreement will govern the conduct of any and all elections (hereinafter referred to as "City Election") which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements.

1.2 For each City Election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City Election which was the subject of the request.

1.3 In the event any Special City Election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

### ARTICLE 2 TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of DeKalb County, Georgia and will terminate on December 31, 2063, unless otherwise terminated as set forth herein.

### ARTICLE 3 DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 Upon receipt of request to perform a City Election, the BRE and/or the County Election Supervisor, or their designee(s) shall be responsible for:

a) Designating early and advance voting sites and hours;

b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;

c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);

d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;

e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

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f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for City Elections;

g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;

h) Providing staff, equipment and supplies for conducting City Elections at City polling places on City Election days and for conducting recounts as may be required;

i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;

j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and

k) Preparing and submitting timely requests for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.

3.2 The City shall be responsible for:

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a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and Calls for Special City Elections ("the Calls") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or Calls for Special City Elections;

c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;

d) Placing advertisements in the City's legal organ regarding Calls, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

g) Performing filing officer duties as required by the State of Ethics Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;

h) Verifying, in a timely manner, accuracy of voter list(s) for City residents;

#9.

i) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;

j) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;

k) Notifying the County immediately of the need for a Special City Election including election races and/or ballot referendum questions;

1) Providing the County with an electronic copy of referendums that must be placed on a ballot;

m) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;

n) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and

o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

### ARTICLE 4 COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs incurred in performing the functions agreed upon herein. City agrees to pay County the actual costs incurred by County in conducting City Elections as stated on the County's invoice. City shall remit said funds to County within thirty (30) days of receipt of invoice.

### ARTICLE 5 LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements

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to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

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5.2 In the event that a City Election is contested, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any contested City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs incurred in responding to the election challenge, including, but not limited to, attorney's fees for the County Attorney or outside counsel and all expenses associated with the election challenge and any appeals thereafter. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

### ARTICLE 6 EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DeKalb County Voter Registrations and Elections and under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

## ARTICLE 7 RECORDKEEPING AND REPORTING

7.1 The County Voter Registrations and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

### ARTICLE 8 TERMINATION AND REMEDIES

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever by notice in writing to the other party delivered at least thirty (30) days prior to the effective date of the termination.

### ARTICLE 9 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Supervisor or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:

#9.

Elections Supervisor 4380 Memorial Drive Suite 300 Decatur, Georgia 30032

With a copy to:

County Attorney 1300 Commerce Drive, 5<sup>th</sup> Floor Decatur, Georgia 30030

If to the City:

City Manager 5468 Peachtree Road Chamblee, Georgia 30341

With a copy to:

City Attorney of Lithonia Care of: Joe Fowler 2970 Clairmont Road, Suite 220 Atlanta, Georgia 30329

## ARTICLE 10 NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

### ARTICLE 11 ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

### ARTICLE 12 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

### ARTICLE 13 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

### ARTICLE 14 COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

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**IN WITNESS WHEREOF**, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

## DEKALB COUNTY, GEORGIA

#9.

By: Se May

\_\_\_Dir. (SEAL)

Interim Chief Executive Officer DeKalb County, Georgia

Date: 917013 10 AT. cu

Barbara H. Sanders, CCC Clerk of the Board of Commiscioners of DeKalb County, Georgia

## **APPROVED AS TO FORM:**

Lori Brill

Senior Assistant County Attorney

### **APPROVED AS TO SUBSTANCE:**

1. maxins

H. Maxine Daniels Director DeKalb County Board of Registrations and Elections

#### SIGNATURES APPEAR ON THE FOLLOWING PAGE

DeKalb County Contract No. 13-8010

June 12, 2013

CITY OF CHAMBLEE, GEORGIA (SEAL) Mayor

Émmie. <u>ILTham</u> 2

Municipal Clerk

(SEAL)

Date: 7/16/2013

APPROXED AS TO FORM:

APPROVED AS TO SUBSTANCE:

won

City Manager

Page 9 of 10

### EXHIBIT A

As per the Agreement executed on \_\_\_\_\_\_, THE CITY OF CHAMBLEE hereby requests that DeKalb County conduct its \_\_\_\_\_\_ Election on \_\_\_\_\_\_. The last day to register to vote in this election is \_\_\_\_\_\_. The absentee poll will be located at 4380 Memorial Drive, Decatur, Georgia, 30032.

This \_\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_ (SEAL) Municipal Clerk

The DeKalb County Board of Registrations and Elections agrees to conduct the CITY OF CHAMBLEE \_\_\_\_\_\_Election on \_\_\_\_\_\_.

This \_\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_ (SEAL)

Elections Supervisor DeKalb County Board of Registrations and Elections

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March 21, 2013

## INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF ELECTION SERVICES BETWEEN DEKALB COUNTY, GEORGIA and THE CITY OF BROOKHAVEN, GEORGIA

THIS INTERGOVERNMENTAL AGREEMENT is entered into this 5<sup>th</sup> day of , 20<u>14</u>, between DeKalb County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of Brookhaven, Georgia ("City"), a municipal corporation lying wholly or partially within the County.

WHEREAS, the parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, both parties are interested in serving the needs of the citizens of the City by the County providing for the services of conducting all elections required and permitted by law; and

WHEREAS, the City desires to contract with the County to conduct all municipal elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the DeKalb County Board of Registrations and Elections ("BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BRE, among other things, is responsible for the selection and appointment of the elections supervisor and the selection, appointment, and training of poll workers in elections;

**NOW THEREFORE,** in consideration of the following mutual obligations, the County and City agree as follows:

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### ARTICLE 1 CONDUCT OF ELECTIONS

1.1 This Agreement will govern the conduct of any and all elections (hereinafter referred to as "City Election") which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements.

1.2 For each City Election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City Election which was the subject of the request.

1.3 In the event any Special City Election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

### ARTICLE 2 TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of DeKalb County, Georgia and will terminate on December 31, 2063, unless otherwise terminated as set forth herein.

### ARTICLE 3 DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 Upon receipt of request to perform a City Election, the BRE and/or the County Election Supervisor, or their designee(s) shall be responsible for:

a) Designating early and advance voting sites and hours;

b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;

c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);

d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;

e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for City Elections;

g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;

h) Providing staff, equipment and supplies for conducting City Elections at City polling places on City Election days and for conducting recounts as may be required;

i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;

j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and

k) Preparing and submitting timely requests for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.

3.2 The City shall be responsible for:

a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and Calls for Special City Elections ("the Calls") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or Calls for Special City Elections;

c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;

d) Placing advertisements in the City's legal organ regarding Calls, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

#9.

g) Performing filing officer duties as required by the State of Ethics Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;

h) Verifying, in a timely manner, accuracy of voter list(s) for City residents;

i) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;

j) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;

k) Notifying the County immediately of the need for a Special City Election including election races and/or ballot referendum questions;

1) Providing the County with an electronic copy of referendums that must be placed on a ballot;

m) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;

n) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and

o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

### ARTICLE 4 COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs incurred in performing the functions agreed upon herein. City agrees to pay County the actual costs incurred by County in conducting City Elections as stated on the County's invoice. City shall remit said funds to County within thirty (30) days of receipt of invoice.

### ARTICLE 5 LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements

to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

5.2 In the event that a City Election is contested, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any contested City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs incurred in responding to the election challenge, including, but not limited to, attorney's fees for the County Attorney or outside counsel and all expenses associated with the election challenge and any appeals thereafter. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

### ARTICLE 6 EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DeKalb County Voter Registrations and Elections and under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

### ARTICLE 7 RECORDKEEPING AND REPORTING

7.1 The County Voter Registrations and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

### ARTICLE 8 TERMINATION AND REMEDIES

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever by notice in writing to the other party delivered at least thirty (30) days prior to the effective date of the termination.

### ARTICLE 9 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non-binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Supervisor or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:	Elections Supervisor
	4380 Memorial Drive
	Suite 300
	Decatur, Georgia 30032

With a copy to: County Attorney 1300 Commerce Drive, 5<sup>th</sup> Floor Decatur, Georgia 30030

If to the City:

#9.

City Manager City of Brookhaven 20<u>0 Ashford Center</u> North Suite 150 Atlanta, GA 30338

4362 Peachtree Rd. Brookhaven, G.A. 30319

(facsimile)

With a copy to:

City Attorney City of Brookhaven 200 Ashford Center North Suite 150 Atlanta, GA 30338-(facsimile)

4362 Peachtice Rd. Brookhaven, GA 30319

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### ARTICLE 10 NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

### ARTICLE 11 ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

### ARTICLE 12 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

### ARTICLE 13 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

### ARTICLE 14 COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

#### Page 7 of 9

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**IN WITNESS WHEREOF**, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

## **DEKALB COUNTY, GEORGIA**

Dir. (SEAL) LEE MAY

Interim Chief Executive Officer

ATTES:

BARBARA H. SANDERS, CCC

Clerk to the Board of Commissioners and Chief Executive Officer

APPROVED AS TO SUBSTANCE:

H. MAXINE DANIELS Director DeKalb County Board of Registrations and Elections

### **CITY OF BROOKHAVEN, GEORGIA**

(SEAL)

J. MAX DAVIS Mayor

APPROVED AS TO SUBSTANCE:
MAIN LANI
aug and
MARIE/I/CARRET

City Manager

**APPROVED AS TO FORM:** LORI BRIL

Senior Assistant County Attorney

Susan Hiott Clerk, City of Brookhaven

## **APPROVED AS TO FORM:**

**THOMPSON KURRIE** 

City Attorney

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March 21, 2013

#### EXHIBIT A

As per the Agreement executed on \_\_\_\_\_\_, THE CITY OF BROOKHAVEN hereby requests that DeKalb County conduct its \_\_\_\_\_\_. Election on \_\_\_\_\_\_. The last day to register to vote in this election is \_\_\_\_\_\_. The absentee poll will be located at 4380 Memorial Drive, Decatur, Georgia, 30032.

This \_\_\_\_\_\_ day of \_\_\_\_\_\_, 20\_\_\_\_.

Municipal Clerk (SEAL)

This \_\_\_\_\_\_ day of \_\_\_\_\_\_, 20\_\_\_\_.

(SEAL)

Elections Supervisor DeKalb County Board of Registrations and Elections

October 29, 2013

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**DeKalb County** 

Contract No. 14-8011

## INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF ELECTION SERVICES BETWEEN DEKALB COUNTY, GEORGIA and THE CITY OF CLARKSTON, GEORGIA

THIS INTERGOVERNMENTAL AGREEMENT is entered into this <u>2.3</u> day of <u>JUN</u>, 2014, between DeKalb County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of Clarkston, Georgia ("City"), a municipal corporation lying wholly or partially within the County.

WHEREAS, the parties to this Agreement are both governmental units; and

**#**9. •

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, both parties are interested in serving the needs of the citizens of the City by the County providing for the services of conducting all elections required and permitted by law; and

WHEREAS, the City desires to contract with the County to conduct all municipal elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the DeKalb County Board of Registrations and Elections (" BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BRE, among other things, is responsible for the selection and appointment of the elections supervisor and the selection, appointment, and training of poll workers in elections;

**NOW THEREFORE**, in consideration of the following mutual obligations, the County and City agree as follows:

Page 1 of 10

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### ARTICLE 1 CONDUCT OF ELECTIONS

1.1 This Agreement will govern the conduct of any and all elections (hereinafter referred to as "City Election") which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements.

1.2 For each City Election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City Election which was the subject of the request.

1.3 In the event any Special City Election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

### ARTICLE 2 TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of DeKalb County, Georgia and will terminate on December 31, 2063, unless otherwise terminated as set forth herein.

### ARTICLE 3 DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 Upon receipt of request to perform a City Election, the BRE and/or the County Election Supervisor, or their designee(s) shall be responsible for:

- a) Designating early and advance voting sites and hours;
- b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;
- c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);
- d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;
- e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

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- f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for City Elections;
- g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;
- h) Providing staff, equipment and supplies for conducting City Elections at City polling places on City Election days and for conducting recounts as may be required;
- i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;
- j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and
- Preparing and submitting timely requests for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.
- 3.2 The City shall be responsible for:
  - a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and Calls for Special City Elections (" the Calls") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;
  - b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or Calls for Special City Elections;
  - c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;
  - d) Placing advertisements in the City's legal organ regarding Calls, as required by state law O.C.G.A. §21-2-540, now and as it may be amended hereafter;
  - e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;
  - f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

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- g) Performing filing officer duties as required by the State of Ethics Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;
- h) Verifying, in a timely manner, accuracy of voter list(s) for City residents;
- i) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;
- j) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;
- k) Notifying the County immediately of the need for a Special City Election including election races and/or ballot referendum questions;
- 1) Providing the County with an electronic copy of referendums that must be placed on a ballot;
- m) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;
- n) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and
- o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

### ARTICLE 4 COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs incurred in performing the functions agreed upon herein. City agrees to pay County the actual costs incurred by County in conducting City Elections as stated on the County's invoice. City shall remit said funds to County within thirty (30) days of receipt of invoice.

### ARTICLE 5 LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections,

#### Page 4 of 10

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and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all reasonable costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. If the County determines that it is necessary to employ outside counsel to assist with the litigation, the County and the City shall make a joint determination on who to retain or whether such defense can be done by the City Attorney's Office in conjunction with the County Attorney's Office. The County and the City shall also agree on the cost of said additional or outside counsel and the distribution of liability of said cost between the City and the County. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

5.2 In the event that a City Election is contested and a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

#### ARTICLE 6 EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DeKalb County Voter Registrations and Elections and under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

### ARTICLE 7 RECORDKEEPING AND REPORTING

7.1 The County Voter Registrations and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the

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#9.

Georgia Election Code.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

#### ARTICLE 8 TERMINATION AND REMEDIES

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever by notice in writing to the other party delivered at least thirty (30) days prior to the effective date of the termination.

#### ARTICLE 9 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Supervisor or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

**Elections Supervisor** If to the County: 4380 Memorial Drive Suite 300 Decatur, Georgia 30032 County Attorney With a copy to: 1300 Commerce Drive, 5th Floor Decatur, Georgia 30030 City Manager If to the City: City of Clarkston 1055 Rowland Street Clarkston, GA 30021 **City Attorney** With a copy to: Wilson, Morton & Downs, LLC 125 Clairemont Avenue, Suite 420 Decatur, GA 30030

#### ARTICLE 10 NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

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#### ARTICLE 11 ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

#### ARTICLE 12 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

#### ARTICLE 13 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

#### ARTICLE 14 COUNTERPARTS

This Agreement may be executed in three counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

October 29, 2013

**IN WITNESS WHEREOF**, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

### **DEKALB COUNTY, GEORGIA**

Dir. (SEAL) By: 7/23/2014 Interim Chief Executive Officer DeKalb County, Georgia



ATTE

Barbara H. Sanders, CCC Clerk of the Board of Commissioners of DeKalb County, Georgia

**APPROVED-AS TO FORM:** Lori Brill

Senior Assistant County Attorney

#### **APPROVED AS TO SUBSTANCE:**

Carle.

H. Maxine Daniels Director DeKalb County Board of Registrations and Elections

# (SIGNATURES APPEAR ON THE FOLLOWING PAGE)

DeKalb County Contract No. 14-801

#9.

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**QUTY OF CLARKSTON, GEORGIA** (SEAL) Mayor Municipal Clerk (SEAL)

APPROVED AS TO FORM:

City Attorney

APPROVED AS TO SUBSTANCE:

City Attorney City Manager

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October 29, 2013

#### EXHIBIT A

As per the Agreement executed on\_\_\_\_\_\_, THE CITY OF CLARKSTON hereby requests that DeKalb County conduct its\_\_\_\_\_\_ Election on \_\_\_\_\_\_. The last day to register to vote in this election is \_\_\_\_\_\_. The absentee poll will be located at 4380 Memorial Drive, Decatur, Georgia, 30032.

This\_\_\_\_\_day of\_\_\_\_\_\_, 20\_\_\_.

(SEAL)

Municipal Clerk

The DeKalb County Board of Registrations and Elections agrees to conduct the CITY OF CLARKSTON \_\_\_\_\_\_ Election on \_\_\_\_\_\_.

This \_\_\_\_\_\_\_\_, 20\_\_\_\_.

(SEAL)

Elections Supervisor DeKalb County Board of Registrations and Elections #9.

### INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF ELECTION SERVICES BETWEEN DEKALB COUNTY, GEORGIA and THE CITY OF DUNWOODY, GEORGIA

"#9.

THIS INTERGOVERNMENTAL AGREEMENT is entered into this <u>23</u> day of <u>July</u>, 20<u>14</u>, between DeKalb County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of Dunwoody, Georgia ("City"), a municipal corporation lying wholly or partially within the County.

WHEREAS, the parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, both parties are interested in serving the needs of the citizens of the City by the County providing for the services of conducting all elections required and permitted by law; and

WHEREAS, the City desires to contract with the County to conduct all municipal elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the DeKalb County Board of Registrations and Elections ("BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BRE, among other things, is responsible for the selection and appointment of the elections supervisor and the selection, appointment, and training of poll workers in elections;

**NOW THEREFORE**, in consideration of the following mutual obligations, the County and City agree as follows:

#### ARTICLE 1 CONDUCT OF ELECTIONS

1.1 This Agreement will govern the conduct of any and all elections (hereinafter referred to as "City Election") which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements.

1.2 For each City Election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City Election which was the subject of the request.

1.3 In the event any Special City Election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

#### ARTICLE 2 TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of DeKalb County, Georgia and will terminate on December 31, 2063, unless otherwise terminated as set forth herein.

#### ARTICLE 3 DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 Upon receipt of request to perform a City Election, the BRE and/or the County Election Supervisor, or their designee(s) shall be responsible for:

a) Designating early and advance voting sites and hours;

b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;

c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);

d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;

#9.

e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for City Elections;

g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;

h) Providing staff, equipment and supplies for conducting City Elections at City polling places on City Election days and for conducting recounts as may be required;

i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;

j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and

k) Preparing and submitting timely requests for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.

3.2 The City shall be responsible for:

a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and Calls for Special City Elections ("the Calls") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or Calls for Special City Elections;

c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;

d) Placing advertisements in the City's legal organ regarding Calls, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

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f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

g) Performing filing officer duties as required by the State of Ethics Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;

h) Verifying, in a timely manner, accuracy of voter list(s) for City residents;

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i) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;

j) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;

k) Notifying the County immediately of the need for a Special City Election including election races and/or ballot referendum questions;

1) Providing the County with an electronic copy of referendums that must be placed on a ballot;

m) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;

n) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and

o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

#### ARTICLE 4 COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs incurred in performing the functions agreed upon herein. City agrees to pay County the actual costs incurred by County in conducting City Elections as stated on the County's invoice. City shall remit said funds to County within thirty (30) days of receipt of invoice.

### ARTICLE 5 LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, or if any City Election is contested, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with

any City Election held pursuant to this Agreement. If the County utilizes members of the County Attorney's Office to defend said claims against the agents or employees of the County, the BRE or the Elections Supervisor, the cost to the City shall be equivalent to the average of the then current hourly rate that the County pays to retain outside counsel for transactional matters. Until further notified, the current rate will be \$200.00 per hour. However, this rate is subject to change over the lifetime of the Agreement. If the County determines that it is necessary to employ outside counsel to assist with the litigation, the County and the City shall make a joint determination on who to retain or whether such defense can be done by the City Attorney's Office in conjunction with the County Attorney's Office. The County and the City shall also agree on the cost of said additional or outside counsel and the distribution of liability of said cost between the City and the County. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

5.2 If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement, with the exception that if the necessity for a second election is due to the negligence or improper performance of duties by any County employee or agent, BRE Agent or the Elections Superintendent, said second election shall be conducted without additional expense to the City.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

#### ARTICLE 6 EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DeKalb County Voter Registrations and Elections and under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

### ARTICLE 7 RECORDKEEPING AND REPORTING

7.1 The County Voter Registrations and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

#### ARTICLE 8 TERMINATION AND REMEDIES

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever by notice in writing to the other party delivered at least thirty (30) days prior to the effective date of the termination.

#### ARTICLE 9 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Supervisor or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

- If to the County:Elections Supervisor4380 Memorial Drive<br/>Suite 300<br/>Decatur, Georgia 30032With a copy to:County Attorney<br/>1300 Commerce Drive, 5th Floor<br/>Decatur, Georgia 30030
- If to the City: City Manager City of Dunwoody 41 Perimeter Center East Suite 250 Dunwoody, Ga 30346 770-396-4705 (facsimile)

With a copy to:

City Attorney City of Dunwoody 41 Perimeter Center East Suite 250 Dunwoody, Ga 30346 770-396-4705 (facsimile)

#### ARTICLE 10 NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

### ARTICLE 11 ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

### ARTICLE 12 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

### ARTICLE 13 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

### **ARTICLE 14 COUNTERPARTS**

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

**DEKALB COUNTY, GEORGIA** 

FMAY

DeKalb County, Georgia

Dir. (SEAL)

ATTÉ RA

Clerk to the Board of Commissioners

and Chief Executive Officer

**H. SANDERS, CCC** 

123/2014 ferim Chief Executive Officer

**APPROVED AS TO SUBSTANCE:** 

**H. MAXINE DANIELS** Director DeKalb County Board of Registrations and Elections

# **CITY OF DUNWOODY, GEORGIA**

(SEAL) AEL G. DAVIS

Mayor

**APPROVED AS TO FORM:** 

LORI BRILL Senior Assistant County Attorney

SHARON LOWERY Municipal Clerk



Page 8 of 10 -433**APPROVED AS TO SUBSTANCE:** 

1A

WARREN HUTMACHER City Manager

APPROVED AS TO FORM: City Attorney

#### EXHIBIT A

#9.

As per the Agreement executed on \_\_\_\_\_\_, THE CITY OF DUNWOODY hereby requests that DeKalb County conduct its \_\_\_\_\_\_ Election on \_\_\_\_\_\_. The last day to register to vote in this election is \_\_\_\_\_\_. The absentee poll will be located at 4380 Memorial Drive, Decatur, Georgia, 30032.

This \_\_\_\_\_\_ day of \_\_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_ (SEAL)

Municipal Clerk

. .

This \_\_\_\_\_\_ day of \_\_\_\_\_\_, 20\_\_\_\_.

(SEAL)

Elections Supervisor DeKalb County Board of Registrations and Elections

October 29, 2013
DeKalb County
DeKalb County Contract No. 14-80(131)

### INTERGOVERNMENTAL AGREEMENT FOR THE PROVISIONOF ELECTION SERVICES BETWEEN DEKALB COUNTY, GEORGIA and THE CITY OF AVONDALE ESTATES, GEORGIA

#9.

THIS INTERGOVERNMENTAL AGREEMENT is entered into this <u>July</u> day of <u>23</u>, 2014, between DeKalb County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of Avondale Estates, Georgia ("City"), a municipal corporation lying wholly or partially within the County.

WHEREAS, the parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, both parties are interested in serving the needs of the citizens of the City by the County providing for the services of conducting all elections required and permitted by law; and

WHEREAS, the City desires to contract with the County to conduct all municipal elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the DeKalb County Board of Registrations and Elections (" BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BRE, among other things, is responsible for the selection and appointment of the elections supervisor and the selection, appointment, and training of poll workersinelections;

**NOW THEREFORE,** in consideration of the following mutual obligations, the County and City agree as follows:

#### ARTICLE 1 CONDUCT OF ELECTIONS

1.1 This Agreement will govern the conduct of any and all elections (hereinafter referred to as "City Election") which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City Elections be conducted in compliance withall applicable federal, state and local legal requirements.

1.2 For each City Election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City Election which was the subject of the request.

1.3 In the event any Special City Election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

#### ARTICLE 2 TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of DeKalb County, Georgia and will terminate on December 31, 2063, unless otherwise terminated as set forth herein.

#### ARTICLE 3 DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 Upon receipt of request to perform a City Election, the BRE and/or the County Election Supervisor, or their designee(s) shall be responsible for:

- a) Designating early and advance voting sites and hours;
- b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;
- c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);
- d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;
- e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

Page 2 of 11

- f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for City Elections;
- g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;
- h) Providing staff, equipment and supplies for conducting City Elections at City polling places on City Election days and for conducting recounts as may be required;
- i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;
- j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and
- Preparing and submitting timely requests for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.
- 3.2 The City shall be responsible for:
  - a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and Calls for Special City Elections ("the Calls") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;
  - b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or Calls for Special City Elections;
  - c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;
  - d) Placing advertisements in the City's legal organ regarding Calls, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;
  - e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;
  - f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

#9. <sub>、</sub>

Page 3 of 11

- g) Performing filing officer duties as required by the State of Ethics Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;
- h) Verifying, in a timely manner, accuracy of voter list(s) for City residents;
- i) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;
- j) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;
- k) Notifying the County immediately of the need for a Special City Election including election races and/or ballot referendum questions;
- I) Providing the County with an electronic copy of referendums that must be placed on a ballot;
- m) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;
- n) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and
- o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

### ARTICLE 4 COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs incurred in performing the functions agreed upon herein. City agrees to pay County the actual costs incurred by County in conducting City Elections as stated on the County's invoice. City shall remit said funds to County within thirty (30) days of receipt of invoice.

### ARTICLE 5 LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all reasonable costs, including, but not

#### Page 4 of 11

limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. If the County determines that it is necessary to employ outside counsel to assist with the litigation, the County and the City shall make a joint determination on who to retain or whether such defense can be done by the City Attorney's Office in conjunction with the County Attorney's Office. The County and the City shall also agree on the cost of said additional or outside counsel and the distribution of liability of said cost between the City and the County. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

5.2 In the event that a City Election is contested and a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

#### ARTICLE6 EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DeKalb County Voter Registrations and Elections and under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

#### ARTICLE 7 RECORDKEEPING AND REPORTING

7.1 The County Voter Registrations and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia ElectionCode.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

### ARTICLE 8 TERMINATION AND REMEDIES

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever by notice in writing to the other party delivered at least thirty (30) days prior to the effective date of the termination.

#### ARTICLE 9 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Supervisor or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:	Elections Supervisor 4380 Memorial Drive Suite 300 Decatur, Georgia 30032
With a copy to:	County Attorney 1300 Commerce Drive, 5th Floor Decatur, Georgia 30030
If to the City:	City Manager City of Avondale Estates 21 N. Avondale Plaza Avondale Estates, Georgia 30002
With a copy to:	City Attorney Wilson, Morton & Downs, LLC

125 Clairemont Avenue, Suite 420 Decatur, GA 30030

#### ARTICLE 10 NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

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#### ARTICLE 11 ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

#### ARTICLE 12 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction Fenders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

#### ARTICLE 13 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

#### ARTICLE14 COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

#### Page 7 of 11

#9.

**IN WITNESS WHEREOF,** the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

**DEKALB COUNTY, GEORGIA** 

By: \_Dir. (SEAL) fay

Interim ChiefExecutive Officer DeKalbCounty, Georgia

 $\gamma$ 23/202 Date:

ATTÉ

Barbara H. Sanders, CCC Clerk of the Board of Commissioners of DeKalbCounty, Georgia

**APPROVEDASTOFORM:** 

Lori Brill Senior Assistant County Attorney

### **APPROVED AS TO SUBSTANCE:**

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H. Maxine Daniels Director DeKalb County Board of Registrations and Elections

# (SIGNATURES APPEAR ON THE FOLLOWING PAGE)

DeKalb, County Contract No. 14-8011

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October 29, 2013

# CITY OF AVONDALE ESTATES, GEORGIA

(SEAL) Mayor

Date: 27/2014

APPROVED AS TO FORM: City Attorney

Municipal Clerk (SEAL)

APPROVE **TOSUBSTANCE:** A

City Manager

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#### EXHIBIT A

As per the Agreement executed on \_\_\_\_\_\_, THE CITY OF AVONDALE ESTATES hereby requests that DeKalb County conduct its \_\_\_\_\_\_ Election on \_\_\_\_\_\_. The last day to register to vote in this election is \_\_\_\_\_\_. The absentee poll will be located at 4380 Memorial Drive, Decatur, Georgia, 30032.

This \_\_\_\_\_\_, 20\_\_\_\_.

(SEAL)

Municipal Clerk

This \_\_\_\_\_\_\_\_, 20\_\_\_\_\_.

(SEAL)

Elections Supervisor DeKalb County Board of Registrations and Elections

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### INTERGOVERNMENTAL AGREEMENT DeKalb County FOR THE PROVISION OF ELECTION SERVICES BETWEEN DEKALB COUNTY, GEORGIA and THE CITY OF DORAVILLE, GEORGIA

WHEREAS, the parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, both parties are interested in serving the needs of the citizens of the City by the County providing for the services of conducting all elections required and permitted by law; and

WHEREAS, the City desires to contract with the County to conduct all municipal elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the DeKalb County Board of Registrations and Elections ("BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BRE, among other things, is responsible for the selection and appointment of the elections supervisor and the selection, appointment, and training of poll workers in elections;

NOW THEREFORE, in consideration of the following mutual obligations, the County and City agree as follows:

### ARTICLE 1 CONDUCT OF ELECTIONS

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1.1 This Agreement will govern the conduct of any and all elections (hereinafter referred to as "City Election") which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements.

1.2 For each City Election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City Election which was the subject of the request.

1.3 In the event any Special City Election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

#### ARTICLE 2 TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of DeKalb County, Georgia and will terminate on December 31, 2063, unless otherwise terminated as set forth herein.

#### ARTICLE 3 DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 Upon receipt of request to perform a City Election, the BRE and/or the County Election Supervisor, or their designee(s) shall be responsible for:

a) Designating early and advance voting sites and hours;

b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;

c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);

d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;

e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

#### Page 2 of 10

f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for City Elections;

g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;

h) Providing staff, equipment and supplies for conducting City Elections at City polling places on City Election days and for conducting recounts as may be required;

i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;

j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and

k) Preparing and submitting timely requests for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.

3.2 The City shall be responsible for:

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a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and Calls for Special City Elections ("the Calls") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or Calls for Special City Elections;

c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;

d) Placing advertisements in the City's legal organ regarding Calls, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

#### Page 3 of 10

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g) Performing filing officer duties as required by the State of Ethics Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;

h) Verifying, in a timely manner, accuracy of voter list(s) for City residents;

. 6#

i) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;

j) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;

k) Notifying the County immediately of the need for a Special City Election including election races and/or ballot referendum questions;

1) Providing the County with an electronic copy of referendums that must be placed on a ballot;

m) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;

n) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and

o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

#### ARTICLE 4 COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs incurred in performing the functions agreed upon herein. City agrees to pay County the actual costs incurred by County in conducting City Elections as stated on the County's invoice. City shall remit said funds to County within thirty (30) days of receipt of invoice.

#### ARTICLE 5 LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements

#### Page 4 of 10

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to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

5.2 In the event that a City Election is contested, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any contested City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs incurred in responding to the election challenge, including, but not limited to, attorney's fees for the County Attorney or outside counsel and all expenses associated with the election challenge and any appeals thereafter. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

#### ARTICLE 6 EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DeKalb County Voter Registrations and Elections and under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

#### ARTICLE 7

### **RECORDKEEPING AND REPORTING**

7.1 The County Voter Registrations and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

Page 5 of 10

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7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

#### ARTICLE 8 TERMINATION AND REMEDIES

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever by notice in writing to the other party delivered at least thirty (30) days prior to the effective date of the termination.

#### ARTICLE 9 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Supervisor or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:	Elections Supervisor
	4380 Memorial Drive
	Suite 300
	Decatur, Georgia 30032

With a copy to: County Attorney 1300 Commerce Drive, 5<sup>th</sup> Floor Decatur, Georgia 30030

If to the City:

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City Manager 3725 Park Avenue Doraville, Georgia 30340

With a copy to:

City Attorney 3725 Park Avenue Doraville, Georgia 30340

### ARTICLE 10 NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

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### ARTICLE 11 ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

#### ARTICLE 12 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

#### ARTICLE 13 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

#### ARTICLE 14 COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

-654-

**IN WITNESS WHEREOF**, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

### **DEKALB COUNTY, GEORGIA**

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Dir. (SEAL) Bv: lav

Interim Chief Executive Officer DeKalb County, Georgia

30 2013 9 Date: ATT/ Juar

Barbara H. Sanders, CCC Clerk of the Board of Commissioners of DeKalb County, Georgia

# APPROVED AS TO FORM:

Lori Brill

Senior Assistant County Attorney

**APPROVED AS TO SUBSTANCE:** 

H. Maxine Daniels Director DeKalb County Board of Registrations and Elections

#### SIGNATURES APPEAR ON THE FOLLOWING PAGE

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# CITY OF DORAVILLE, GEORGIA

(SEAL) Du

Mayor

Date: <u>9/(e/13</u>

APPROVED AS TO FORM:

City Attorney

andia Kina Municipal Clerk APPROVED AS TO SUBSTANCE:

City Manager

Page 9 of 10

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#### EXHIBIT A

As per the Agreement executed on \_\_\_\_\_\_, THE CITY OF DORAVILLE hereby requests that DeKalb County conduct its \_\_\_\_\_\_ Election on \_\_\_\_\_\_. The last day to register to vote in this election is \_\_\_\_\_\_. The absentee poll will be located at 4380 Memorial Drive, Decatur, Georgia, 30032.

This \_\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

Municipal Clerk

• 6#

(SEAL)

The DeKalb County Board of Registrations and Elections agrees to conduct the CITY OF DORAVILLE \_\_\_\_\_\_\_Election on \_\_\_\_\_\_.

This \_\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_ (SEAL)

Elections Supervisor DeKalb County Board of Registrations and Elections

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#9.

### Contract No. INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF ELECTION SERVICES BETWEEN DEKALB COUNTY, GEORGIA and THE CITY OF PINE LAKE, GEORGIA

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THIS INTERGOVERNMENTAL AGREEMENT is entered into this <u>3044</u> day of <u>September</u>, 2013, between DeKalb County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of PINE LAKE, Georgia ("City"), a municipal corporation lying wholly or partially within the County.

WHEREAS, the parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, both parties are interested in serving the needs of the citizens of the City by the County providing for the services of conducting all elections required and permitted by law; and

WHEREAS, the City desires to contract with the County to conduct all municipal elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the DeKalb County Board of Registrations and Elections ("BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BRE, among other things, is responsible for the selection and appointment of the elections supervisor and the selection, appointment, and training of poll workers in elections;

**NOW THEREFORE**, in consideration of the following mutual obligations, the County and City agree as follows:

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## #9. `<sub>``</sub>

### ARTICLE 1 CONDUCT OF ELECTIONS

1.1 This Agreement will govern the conduct of any and all elections (hereinafter referred to as "City Election") which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements.

1.2 For each City Election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City Election which was the subject of the request.

1.3 In the event any Special City Election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

### ARTICLE 2 TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of DeKalb County, Georgia and will terminate on December 31, 2063, unless otherwise terminated as set forth herein.

### ARTICLE 3 DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 Upon receipt of request to perform a City Election, the BRE and/or the County Election Supervisor, or their designee(s) shall be responsible for:

a) Designating early and advance voting sites and hours;

b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;

c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);

d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;

e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

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f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for City Elections;

g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;

h) Providing staff, equipment and supplies for conducting City Elections at City polling places on City Election days and for conducting recounts as may be required;

i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;

j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and

k) Preparing and submitting timely requests for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.

3.2 The City shall be responsible for:

a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and Calls for Special City Elections ("the Calls") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or Calls for Special City Elections;

c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;

d) Placing advertisements in the City's legal organ regarding Calls, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

g) Performing filing officer duties as required by the State of Ethics Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;

h) Verifying, in a timely manner, accuracy of voter list(s) for City residents;

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i) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;

j) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;

k) Notifying the County immediately of the need for a Special City Election including election races and/or ballot referendum questions;

1) Providing the County with an electronic copy of referendums that must be placed on a ballot;

m) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;

n) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and

o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

### ARTICLE 4 COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs incurred in performing the functions agreed upon herein. City agrees to pay County the actual costs incurred by County in conducting City Elections as stated on the County's invoice. City shall remit said funds to County within thirty (30) days of receipt of invoice.

### ARTICLE 5 LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements

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to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

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5.2 In the event that a City Election is contested, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any contested City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs incurred in responding to the election challenge, including, but not limited to, attorney's fees for the County Attorney or outside counsel and all expenses associated with the election challenge and any appeals thereafter. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

### ARTICLE 6 EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DeKalb County Voter Registrations and Elections and under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

# ARTICLE 7

## **RECORDKEEPING AND REPORTING**

7.1 The County Voter Registrations and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

### ARTICLE 8 TERMINATION AND REMEDIES

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever by notice in writing to the other party delivered at least thirty (30) days prior to the effective date of the termination.

### ARTICLE 9 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Supervisor or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:	Elections Supervisor 4380 Memorial Drive Suite 300 Decatur, Georgia 30032
With a copy to:	County Attorney 1300 Commerce Drive, 5 <sup>th</sup> Floor Decatur, Georgia 30030
If to the City:	City Manager P.O. Box 1325 459 Pine Drive Pine Lake, Georgia 30072
With a copy to:	City Attorney of Lithonia

P.O. Box 1663 Decatur, Georgia 30031

### ARTICLE 10 NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

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### ARTICLE 11 ENTIRE AGREEMENT

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The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

### ARTICLE 12 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

### ARTICLE 13 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

### ARTICLE 14 COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

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**IN WITNESS WHEREOF**, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

## DEKALB COUNTY, GEORGIA

**#**9. • •

Bv Dir. (SEAL) May

Interim Chief Executive Officer DeKalb County, Georgia

al 301 2013 Date:

ATTEST · Cer

Barbara H. Sanders, CCC Clerk of the Board of Commissioners of DeKalb County, Georgia

### APPROVED AS TO FORM:

Lori Brill

Senior Assistant County Attorney

## APPROVED AS TO SUBSTANCE:

H. Maxine Daniels Director DeKalb County Board of Registrations and Elections

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#### SIGNATURES APPEAR ON THE FOLLOWING PAGE

DeKalb County Contract No. <u>13-801004</u>

## CITY OF PINE LAKE, GEORGIA

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Mayor

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g Date:

# APPROVED AS TO FORM:

Vaure Cardinee

Municipal Clerk (S

(SEAL)

APPROVED AS TO SUBSTANCE:

dwel (nl (h 1)

City Manager

City Attorney

## EXHIBIT A

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As per the Agreement executed on, THE CITY OF PINE LAKE hereby requests that DeKalb County conduct its Election on
The last day to register to vote in this election is
The absentee poll will be located at 4380 Memorial Drive, Decatur,
Georgia, 30032.
This day of, 20
······································
(SEAL)
Municipal Clerk
The DeKalb County Board of Registrations and Elections agrees to conduct the CITY OF PINE
LAKE Election on .
LAKEElection on
LAKEElection on
LAKEElection on         Thisday of, 20
This day of, 20 (SEAL)
This day of, 20 Elections Supervisor (SEAL)
This day of, 20 Elections Supervisor
This day of, 20 Elections Supervisor DeKalb County Board of Registrations and
This day of, 20 Elections Supervisor DeKalb County Board of Registrations and

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#9.

## INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF ELECTION SERVICES BETWEEN DEKALB COUNTY, GEORGIA and THE CITY OF LITHONIA, GEORGIA

THIS INTERGOVERNMENTAL AGREEMENT is entered into this <u>3044</u> day of <u>September</u>, 2013, between DeKalb County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of Lithonia, Georgia ("City"), a municipal corporation lying wholly or partially within the County.

WHEREAS, the parties to this Agreement are both governmental units; and

WHERE AS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, both parties are interested in serving the needs of the citizens of the City by the County providing for the services of conducting all elections required and permitted by law; and

WHEREAS, the City desires to contract with the County to conduct all municipal elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHERE AS, the DeKalb County Board of Registrations and Elections ("BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BRE, among other things, is responsible for the selection and appointment of the elections supervisor and the selection, appointment, and training of poll workers in elections;

NOW THEREFORE, in consideration of the following mutual obligations, the County and City agree as follows:

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## ARTICLE 1 CONDUCT OF ELECTIONS

1.1 This Agreement will govern the conduct of any and all elections (hereinafter referred to as "City Election") which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements.

1.2 For each City Election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City Election which was the subject of the request.

1.3 In the event any Special City Election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

## ARTICLE 2 TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of DeKalb County, Georgia and will terminate on December 31, 2018, unless otherwise terminated as set forth herein.

### ARTICLE 3 DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 Upon receipt of request to perform a City Election, the BRE and/or the County Election Supervisor, or their designee(s) shall be responsible for:

a) Designating early and advance voting sites and hours;

b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;

c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);

d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;

e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

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f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for City Elections;

g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;

h) Providing staff, equipment and supplies for conducting City Elections at City polling places on City Election days and for conducting recounts as may be required;

i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;

j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and

k) Preparing and submitting timely requests for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.

3.2 The City shall be responsible for:

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a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and Calls for Special City Elections ("the Calls") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or Calls for Special City Elections;

c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;

d) Placing advertisements in the City's legal organ regarding Calls, as required by state law O C.G.A. § 21-2-540, now and as it may be amended hereafter;

e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131 now and as it may be amended hereafter;

f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

Page 3 of 10

-469-

g) Performing filing officer duties as required by the State of Ethics Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;

h) Verifying, in a timely manner, accuracy of voter list(s) for City residents;

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**.**#9.

i) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;

j) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;

k) Notifying the County immediately of the need for a Special City Election including election races and/or ballot referendum questions;

1) Providing the County with an electronic copy of referendums that must be placed on a ballot;

m) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;

n) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and

o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

#### ARTICLE 4 COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs incurred in performing the functions agreed upon herein. City agrees to pay County the actual costs incurred by County in conducting City Elections as stated on the County's invoice. City shall remit said funds to County within thirty (30) days of receipt of invoice.

#### ARTICLE 5 LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements

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to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

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5.2 In the event that a City Election is contested, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any contested City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs incurred in responding to the election challenge, including, but not limited to, attorney is fees for the County Attorney or outside counsel and all expenses associated with the election challenge and any appeals thereafter. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

### ARTICLE 6 EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DeKalb County Voter Registrations and Elections and under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

#### ARTICLE 7 RECORDKEEPING AND REPORTING

7.1 The County Voter Registrations and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act. O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

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7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

### ARTICLE 8 TERMINATION AND REMEDIES

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever by notice in writing to the other party delivered at least thirty (30) days prior to the effective date of the termination.

### ARTICLE 9 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Supervisor or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:	Elections Supervisor 4380 Memorial Drive Suite 300 Decatur, Georgia 30032
With a copy to:	County Attorney 1300 Commerce Drive, 5 <sup>th</sup> Floor Decatur, Georgia 30030
If to the City:	City Manager 6980 Main Street Lithonia, Georgia 30058
With a copy to:	City Attorney of Lithonia Care of: Winston Denmark 8024 Fairoaks Court Jonesboro, Georgia 30236
	ARTICLE 10 NON-ASSIGNABILITY

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Neither party shall assign any of the obligations or benefits of this Agreement.

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### ARTICLE 11 ENTIRE AGREEMENT

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The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

### ARTICLE 12 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

### ARTICLE 13 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

### ARTICLE 14 COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

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-473-

IN WITNESS WHEREOF, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

## DEKALB COUNTY, GEORGIA

#9. .

Dir. (SEAL) Bv May

Interim Chief Executive Officer DeKalb County, Georgia

Date: EST: AT/ "h

Barbara H. Sanders, CCC Clerk of the Board of Commissioners of DeKalb County, Georgia

## APEROVED AS TO FORM:

Lori Brill

Senior Assistant County Attorney

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## **APPROVED A\$ TO SUBSTANCE:**

H. Maxine Daniels Director DeKalb County Board of Registrations and Elections

SIGNATURES APPEAR ON THE FOLLOWING PAGE

DeKalb County Contract No. 13-80100

(SEAL)

## CITY OF LITHONIA, GEORGIA



2013 رائد Date:

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APPROVED AS TO SUBSTANCE:

City Manager

Leah Rodrig

Municipal Clerk

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June 12, 2013

# EXHIBIT A

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As per the	Agreement executed on . THE CITY OF LITHONIA
hereby requests	Agreement executed on, THE CITY OF LITHONIA that DeKalb County conduct its Election on The last day to register to vote in this election is
	The last day to register to vote in this election is
	. The absentee poll will be located at 4380 Memorial Drive, Decatur,
Georgia, 30032.	
This	_ day of, 20
	,,,,,,,
	(SEAL)
Municipal Clerk	
The DeKalb Cour	ty Board of Registrations and Elections agrees to conduct the CITY OF
	Election on
TTL:	law of 20
1 ms	_ day of, 20
	(SEAL)
Elections Supervis	
	ard of Registrations and
Elections	
	Page 10 of 10
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## DeKalb County Contract No. <u>13-801001</u> INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF ELECTION SERVICES BETWEEN DEKALB COUNTY, GEORGIA and THE CITY OF STONE MOUNTAIN, GEORGIA

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THIS INTERGOVERNMENTAL AGREEMENT is entered into this <u>3044</u> day of <u>September</u>, 2013, between DeKalb County, Georgia ("County"), a political subdivision of the State of Georgia, and the City of STONE MOUNTAIN, Georgia ("City"), a municipal corporation lying wholly or partially within the County.

WHEREAS, the parties to this Agreement are both governmental units; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions; and

WHEREAS, both parties are interested in serving the needs of the citizens of the City by the County providing for the services of conducting all elections required and permitted by law; and

WHEREAS, the City desires to contract with the County to conduct all municipal elections for the citizens of the City pursuant to the applicable laws of the State of Georgia; and

WHEREAS, the City and the County are authorized by Art. IX, Sec. III, Par. I of the Constitution of the State of Georgia to enter into such an agreement for the conduct of the City elections; and

WHEREAS, O.C.G.A. § 21-2-45(c) authorizes the governing authority of any municipality to contract with the county within which that municipality wholly or partially lies to conduct any or all elections; and

WHEREAS, pursuant to O.C.G.A. § 21-2-45(c), a city may by ordinance authorize a county to conduct such election(s), and the City has adopted such an ordinance; and

WHEREAS, the DeKalb County Board of Registrations and Elections ("BRE") has jurisdiction over the conduct of primaries and elections and the registration of electors in the County; and

WHEREAS, the BRE, among other things, is responsible for the selection and appointment of the elections supervisor and the selection, appointment, and training of poll workers in elections;

**NOW THEREFORE**, in consideration of the following mutual obligations, the County and City agree as follows:

## ARTICLE 1 CONDUCT OF ELECTIONS

1.1 This Agreement will govern the conduct of any and all elections (hereinafter referred to as "City Election") which the City requests the County to conduct, including any and all runoffs which may be necessary. It is the intent of the parties that City Elections be conducted in compliance with all applicable federal, state and local legal requirements.

1.2 For each City Election, City, at its sole option, shall submit to County a request in the form attached hereto as Exhibit A. Requests must be made in conformance with O.C.G.A § 21-2-540, now and as it may be amended hereafter, to the address specified in the Notice Section below. If a timely request is not made, the County shall have no obligation to conduct the City Election which was the subject of the request.

1.3 In the event any Special City Election becomes necessary, the City and the County shall confer and determine a mutually convenient date as allowed by law to conduct any such election.

### ARTICLE 2 TERM OF AGREEMENT

This Agreement shall commence on the date that it is executed by or on behalf of the governing authority of DeKalb County, Georgia and will terminate on December 31, 2063, unless otherwise terminated as set forth herein.

### ARTICLE 3 DUTIES AND RESPONSIBILITIES

Pursuant to this Agreement, each party shall provide the following enumerated services:

3.1 Upon receipt of request to perform a City Election, the BRE and/or the County Election Supervisor, or their designee(s) shall be responsible for:

a) Designating early and advance voting sites and hours;

b) Placing the City's candidate(s) on the electronic and printed ballots for City Elections after qualifying;

c) Placing the City's referendum question(s) on the ballot for a City Election after timely written notice from the City is received by the County (which such notice shall include all necessary details and information);

d) Hiring, training, supervising and paying poll officers and absentee ballot clerks;

e) Preparing and submitting to the City Clerk, as required by state law O.C.G.A. § 21-2-224(e), now and as it may be amended hereafter, a list of electors.

f) Performing duties of election superintendent/supervisor, and absentee ballot clerk for City Elections;

g) Performing logic and accuracy testing as required by Sections 183-1-12-.02 and
 .07 of the Official Compilation of Rules and Regulations of the State of Georgia, now and as they may be hereafter amended;

h) Providing staff, equipment and supplies for conducting City Elections at City polling places on City Election days and for conducting recounts as may be required;

i) Certifying City Election returns as required by state law O.C.G.A. § 21-2-493, now and as it may be amended hereafter, and submitting certified City Election returns to the Georgia Secretary of State and City Clerk or as otherwise directed;

j) Upon a change in City precincts or voter districts, notifying City residents of any change in voting districts and/or municipal precincts; and

k) Preparing and submitting timely requests for Preclearance of voting precinct changes to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965.

3.2 The City shall be responsible for:

a) Adopting Election Resolutions pursuant to O.C.G.A. § 21-2-45(c), now and as it may be amended hereafter, and Calls for Special City Elections ("the Calls") as required by O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

b) Submitting Preclearance requests, as necessary, to the Department of Justice, Civil Rights Division under Section V of the Voting Rights Act of 1965, including, but not limited to the submission of a request to allow for district changes or Calls for Special City Elections;

c) Preparing qualifying materials for potential candidates and performing qualifying of candidates, including any write-ins, for City Elections as required by state law, specifically O.C.G.A. § 21-2-130 *et seq.*, now and as it may be amended hereafter;

d) Placing advertisements in the City's legal organ regarding Calls, as required by state law O.C.G.A. § 21-2-540, now and as it may be amended hereafter;

e) Fixing and publishing the qualifying fee as required by state law under O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

f) Collecting and retaining the qualifying fee as required by state law O.C.G.A. § 21-2-131, now and as it may be amended hereafter;

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g) Performing filing officer duties as required by the State of Ethics Commission for any and all state reports filed by the candidates or committees in conjunction with City Elections to ensure compliance with Title 21, Chapter 5 of the Official Code of Georgia;

h) Verifying, in a timely manner, accuracy of voter list(s) for City residents;

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i) Providing the County with a detailed map showing the City's Municipal Boundaries and Voting District Boundaries;

j) For all aspects related to the issuance of bonds by the City, except for City referendum election duties specifically requested of the County as provided herein;

k) Notifying the County immediately of the need for a Special City Election including election races and/or ballot referendum questions;

 Providing the County with an electronic copy of referendums that must be placed on a ballot;

m) Providing the County, via electronic mail or facsimile, affidavits and listing of candidates immediately after close of qualifying;

n) Reviewing ballot proofs and notifying County of corrections or approval within twenty-four (24) hours of receiving proofs for candidate listings; and

o) Otherwise cooperating with the County in the performance of this Agreement and providing the County such documentation and information as it may reasonably request to facilitate the performance of its duties under this Agreement.

### ARTICLE 4 COMPENSATION AND CONSIDERATION

Pursuant to this Agreement and O.C.G.A. § 21-2-2-45(c) now and as it may be amended hereafter, the City shall pay to the County all costs incurred in performing the functions agreed upon herein. City agrees to pay County the actual costs incurred by County in conducting City Elections as stated on the County's invoice. City shall remit said funds to County within thirty (30) days of receipt of invoice.

### ARTICLE 5 LEGAL RESPONSIBILITIES

5.1 The City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs, including, but not limited to, court costs and attorney fees for the County Attorney or outside counsel, incurred by the County as a result of any such claim or litigation. The City shall make payment of such reimbursements

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to the County within thirty (30) days of receipt of any invoice for reimbursement from the County.

5.2 In the event that a City Election is contested, the City shall be solely responsible for any liability resulting from any claims or litigation arising from or pertaining to any contested City Election, except claims or litigation regarding the acts of agents or employees of the County, the County Board of Registrations and Elections, and/or the County Election Supervisor in connection with any City Election held pursuant to this Agreement. The City agrees to reimburse the County for all costs incurred in responding to the election challenge, including, but not limited to, attorney's fees for the County Attorney or outside counsel and all expenses associated with the election challenge and any appeals thereafter. The City shall make payment of such reimbursements to the County within thirty (30) days of receipt of any invoice for reimbursement from the County. If a second election is required, such election will constitute a City Election under this Agreement and shall be conducted in accordance with the terms of this Agreement.

5.3 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law.

5.4 Should it be necessary to comply with legal requirements that any of the County's personnel shall be sworn in as a temporary officer or employee of the City, such formality shall be observed without limitation.

### ARTICLE 6 EMPLOYMENT STATUS

6.1 All County personnel assigned under this Agreement are and will continue to be employees of the County for all purposes, including, but not limited to: duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

6.2 All County personnel assigned under this Agreement are and will continue to be part of the DeKalb County Voter Registrations and Elections and under the supervision of the Elections Supervisor.

6.3 All City personnel assigned under this Agreement are and will continue to be employees of the City.

## ARTICLE 7

## **RECORDKEEPING AND REPORTING**

7.1 The County Voter Registrations and Elections Department is the central repository for all departmental records and makes available public records as defined and required by the Georgia Open Records Act, O.C.G.A. § 50-18-70, *et seq.*, O.C.G.A. § 21-2-51 and O.C.G.A. § 21-2-72, now and as they may be amended hereafter. During the term of this Agreement, the County will continue to comply with the applicable provisions of the Georgia Open Records Act and the Georgia Election Code.

7.2 Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

### ARTICLE 8 TERMINATION AND REMEDIES

Either party may unilaterally terminate this Agreement, in whole or in part, for any reason whatsoever by notice in writing to the other party delivered at least thirty (30) days prior to the effective date of the termination.

### ARTICLE 9 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Elections Supervisor or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:	Elections Supervisor 4380 Memorial Drive Suite 300 Decatur, Georgia 30032
With a copy to:	County Attorney 1300 Commerce Drive, 5 <sup>th</sup> Floor Decatur, Georgia 30030
If to the City:	City Manager 875 Main Street Stone Mountain, Georgia 30083
With a copy to:	City Attorney of Stone Mountain Fowler, Hein, Cheatwood and Williams, P.A. 2970 Clairmont Road, Suite 220 Atlanta, Georgia 30329-4414

### ARTICLE 10 NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

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### ARTICLE 11 ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

### ARTICLE 12 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

### ARTICLE 13 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

### ARTICLE 14 COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

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**IN WITNESS WHEREOF**, the City and County have executed this Agreement through their duly authorized officers on the day and year first above written.

DEKALB COUNTY, GEORGIA

Dir. (SEAL) e May

Interim Chief Executive Officer DeKalb County, Georgia

9/30/2013 Date:

#9.

AT NA.

Barbara H. Sanders, CCC Clerk of the Board of Commissioners of DeKalb County, Georgia

## **APPROVED AS TO FORM:**

Lori Brill

Senior Assistant County Attorney

APPROVED AS TO SUBSTANCE:

H. Maxine Daniels Director DeKalb County Board of Registrations and Elections

SIGNATURES APPEAR ON THE FOLLOWING PAGE



## CITY OF STONE MOUNTAIN, GEORGIA

(SEAL)

Mayor

Date:

APPROVED AS TO FORM:

Municipal Clerk (SEAL)

APPROVED AS TO SUBSTANCE: City Manager

#### EXHIBIT A

As per the Agreement executed on \_\_\_\_\_\_, THE CITY OF STONE MOUNTAIN hereby requests that DeKalb County conduct its \_\_\_\_\_\_ Election on \_\_\_\_\_\_. The last day to register to vote in this election is \_\_\_\_\_\_. The absentee poll will be located at 4380 Memorial Drive, Decatur, Georgia, 30032.

This \_\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_.

\_\_\_\_\_ (SEAL) Municipal Clerk

The DeKalb County Board of Registrations and Elections agrees to conduct the CITY OF STONE MOUNTAIN \_\_\_\_\_\_ Election on \_\_\_\_\_.

This \_\_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_ (SEAL)

Elections Supervisor DeKalb County Board of Registrations and Elections

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## STATEWIDE MUTUAL AID AND ASSISTANCE AGREEMENT

County/Municipality: \_\_\_

The State of Georgia is vulnerable to a wide range of natural and man-made disasters and emergencies. The Georgia Emergency Management Act, as amended (The Act) gives the local governments of the State the authority to make agreements for mutual aid assistance in emergencies. Pre-existing agreements for mutual aid assistance in emergencies help to ensure the timely provision of mutual aid assistance and the reimbursement of costs incurred by those parties who render such assistance.

This mutual aid agreement is entered pursuant to on authorities contained in Articles I through III, Chapter 3, Title 38, Official Code of Georgia Annotated.

## ARTICLE I STATEMENT OF AGREEMENT, DEFINITIONS AND AUTHORITIES

This Agreement is made and entered into between the participating political subdivisions, which approve and execute this Agreement, hereinafter called "Participating Parties" and the Georgia Emergency Management Agency/Homeland Security (GEMA/HS). For purposes of this Agreement, the following terms and expressions shall apply:

(1) "Agreement" means this agreement, generally referred to as the "Statewide Mutual Aid Agreement" (SWMAA).

(2) "Assistance" includes personnel, equipment, facilities, services, supplies and other resources furnished to a Requesting Party pursuant to this Agreement during an emergency or disaster.

(3) "Assisting Party" means a party that provides assistance pursuant to this Agreement during an emergency or disaster.

(4) "Authorized Representative" means a Participating Party's elected or appointed official or employee who has been authorized in writing by that party to request, to offer, or otherwise to provide mutual aid assistance.

(5) "Participating Party" means a county or municipality of the State of Georgia that has become party to this Agreement by its approval and execution of this agreement.

(6) "Participating Parties" means the combination of counties and municipalities that have become parties to this Agreement by their approval and execution of this Agreement.

(7) "Requesting Party" means a party that requests assistance pursuant to this Agreement during an emergency or disaster.

Any term or expression not defined in this Agreement shall have the meaning specified in the Georgia Emergency Management Act, (the Act) as amended and rules promulgated thereunder, unless used in a context that clearly suggests a different meaning.

## ARTICLE II GENERAL PURPOSE

The purpose of this Agreement is to:

- 1. Provide the agreement framework to support mutual assistance in managing an emergency or disaster occurring within any political subdivision that is a Participating Party, whether arising from natural disaster, technological hazard, human caused disaster, civil emergency aspects of resource shortages, community disorders, insurgency, enemy attack, acts of terrorism, other significant events or a national security activity; and,
- 2. Identify those persons who are authorized to act on behalf of the Participating Party signing this Agreement as their Authorized Representative(s) concerning the provision of mutual aid resources and requests for mutual aid resources related to any mutual aid assistance sought from another Participating Party, or from or through the State of Georgia. Appendix A of this Agreement shall contain the name(s) of the Participating Party's Authorized Representative for purposes of this Agreement. Appendix A can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix A shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

## ARTICLE III ACKNOWLEDGEMENT OF PRINCIPLES

The prompt, full and effective utilization of resources of the Participating Parties, including any resources on hand or available from the State or Federal Government or any other source, that are essential to the safety, care and welfare of the people shall be the underlying principle on which all articles of this Agreement shall be understood.

In the event of a conflict between any provision of this Agreement and any existing intrastate mutual aid agreement affecting a Participating Party, the provisions of this Agreement shall be controlling.

On behalf of the governing authority of each political subdivision of this State participating in the Agreement, the director of emergency management of such political subdivision will be responsible for formulation of the appropriate mutual aid plans and procedures necessary to implement this Agreement.

## <u>ARTICLE IV</u> <u>PARTICIPATING PARTY RESPONSIBILITIES</u>

(a) It shall be the responsibility of each Participating Party to formulate procedures and programs for intergovernmental cooperation in the performance of the responsibilities listed in this Article. In formulating such plans, and in carrying them out, each Participating Party, insofar as practical, shall:

(1) Protect and assure uninterrupted delivery of services, medicines, water, food, energy and fuel, search and rescue, and critical lifeline equipment, services, and resources, both human and material; and

(2) Inventory and set procedures for the loan and delivery of human and material resources, together with procedures for reimbursement.

(b) Whenever a Participating Party requires mutual aid assistance from another Participating Party and/or the State of Georgia, the Requesting Party may request assistance by:

(1) Contacting the Participating Party who is the owner/operator/employer of the supplies, equipment and/or personnel being sought for mutual aid assistance (the Assisting Party); or

(2) Contacting GEMA/HS to serve as the facilitator of such request for those resources being sought for mutual aid that are owned/operated/employed by Participating Parties (where such Participating Parties have submitted a record of those resources to GEMA/HS for such use); and/or, when such resources being sought for mutual aid are owned/operated/employed directly by the State of Georgia.

The provisions of this Agreement shall only apply to requests for assistance made by an Authorized Representative. Requests may be verbal or in writing. If verbal, the request must be confirmed in writing within 30 days of the verbal request. Requests shall provide the following information:

(1) A description of the emergency service function for which assistance is needed, such as but not limited to fire services, law enforcement, emergency medical, transportation, communications, public works and engineering, building inspection, planning and information assistance, mass care, resource support, health and medical services, damage assessment, volunteer and donated goods and search and rescue; and

(2) The amount and type of personnel, equipment, materials and supplies needed, and a reasonable estimate of the length of time they will be needed; and

(3) The specific place and time for staging of the Assisting Party's response and a point of contact at that location.

The Assisting Party will (a) maintain daily personnel time records, material records and a log of equipment hours (or miles, if appropriate) and (b) report work progress to the Requesting Party at mutually agreed upon intervals.

### ARTICLE V LIMITATIONS

Any Participating Party requested to render mutual aid shall take such action as is necessary to provide and make available the resources covered by this Agreement in accordance with the terms hereof; provided that it is understood that the Participating Party who is asked to render aid may withhold resources to the extent necessary to meet the current or anticipated needs of the Participating Party's own political subdivision to remain in compliance with such Participating Party's policy, rule or law.

The Assisting Party's mutual aid resources will continue under the command and control of their own

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supervisors, but the organizational units will be under the operational control of the emergency services authorities of the Requesting Party unless the Assisting Party approves an alternative.

In the event the Governor should declare a State of Emergency, any and all provisions of this Agreement which may conflict with the declared State of Emergency shall be superseded by the terms and conditions contained within the State of Emergency.

## ARTICLE VI LIABILITY AND IMMUNITY

(a) In accordance with O.C.G.A. § 38-3-35(a), no political subdivision of the state, nor the agents or representatives of the state or any political subdivision thereof, shall be liable for personal injury or property damage sustained by any person appointed or acting as a volunteer emergency management worker or member of any agency engaged in emergency management activity. The foregoing shall not affect the right of any person to receive benefits or compensation to which he might otherwise be entitled under Chapter 9 of Title 34, Code Section 38-3-30, any pension law, or any act of Congress.

(b) In accordance with O.C.G.A. § 38-3-35(b), no political subdivision of the state nor, except in cases of willful misconduct, gross negligence, or bad faith, the employees, agents, or representatives of the state or any political subdivision thereof, nor any volunteer or auxiliary emergency management worker or member of any agency engaged in any emergency management activity complying with or reasonably attempting to comply with Articles 1 through 3, Chapter 3, Title 38, Official Code of Georgia Annotated; or any order, rule, or regulation promulgated pursuant to Articles 1 through 3 of title, or pursuant to any ordinance relating to precautionary measures enacted by any political provisions of Articles 1 through 3 of said chapter and title, or pursuant to any ordinance relating to precautionary measures enacted by any political subdivision of the state shall be liable for the death of or the injury to person or for damage to property as a result of any such activity.

(c) It is the express intent of the parties that the immunities specified in accordance with O.C.G.A. § 38-3-35 shall apply in addition to any other immunity provided by statutory or case law.

## ARTICLE VII RIGHTS AND PRIVILEGES

In accordance with O.C.G.A. § 38-3-30(a), whenever the employees of any Assisting Party or political subdivision are rendering outside aid pursuant to this agreement and the authority contained in Code Section 38-3-27, the employees shall have the same powers, duties, rights, privileges and immunities as if they were performing their duties in the political subdivisions in which they are normally employed.

## ARTICLE VII REIMBURSEMENT

In accordance with O.C.G.A. § 38-3-30(b), The Requesting Party shall be liable for any loss of or damage to equipment used or placed within the jurisdiction of the Requesting Party and shall pay any expense incurred in the operation and maintenance thereof. No claim for the loss, damage or expense shall be allowed unless, within 60 days after the same is sustained or incurred, an itemized notice of

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the claim under oath is served by mail or otherwise upon the designated fiscal officer of the Requesting Party. Appendix B of this Agreement shall contain the name(s) of the Participating Party's designated fiscal officer for purposes of this Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. Appendix B can be amended by the authorizing Participating Party as needed with no effect on the entire Agreement. All such amendments to Appendix B shall be done in writing and the Participating Party shall notify GEMA/HS and all other Participating Parties of such amendment within thirty (30) days.

The Requesting Party shall also pay and reimburse the Assisting Party for the compensation paid to employees furnished by the Assisting Party during the time of the rendition of the aid, as well as the actual travel and per diem expenses of such employees while they are rendering the aid. The reimbursement shall include any amounts paid or due for compensation due to personal injury or death while the employees are engaged in rendering the aid. The term "employee," as used herein, shall mean, and this provision shall apply with equal effect to, paid, volunteer and auxiliary employees and emergency management workers. Expenses that are to be reimbursed by the Requesting Party shall include the following:

(1) Labor costs, which shall include all usual wages, salaries, compensation for hours worked, mobilization and demobilization, the Assisting Party's portion of payroll taxes (as employer), insurance, accrued paid leave and other fringe benefits, but not those amounts paid or due as a benefit to the Assisting Parties personnel under the terms of the Georgia Workers Compensation Act; and

(2) Equipment costs, which shall include the fair rental value, the cost of fuel and other consumable supplies, service and repairs. If the equipment is damaged while in use under this Agreement and the Assisting Party receives payment for such damage under any contract for insurance, the Requesting Party may deduct such payment from any item or items invoiced; and

(3) Material costs, which shall include the total reasonable cost for the use and consumption of any and all consumable supplies delivered by the Assisting Party for the benefit of the Requesting Party; and

(4) Meals, lodging and other related expenses, which shall include charges for meals, lodging and other expenses relating to the provision of assistance pursuant to this Agreement shall be the actual and reasonable costs incurred by the Assisting Party.

The Assisting Party shall maintain records and submit invoices within 60 days for reimbursement as specified hereinabove and the Requesting Party shall pay the invoice no later than 30 days following the invoice date.

## ARTICLE VIII IMPLEMENTATION

This Agreement shall become operative immediately upon its approval and execution by GEMA/HS and any two political subdivisions of this State; thereafter, this Agreement shall become effective as to any other political subdivision of this State upon its approval and execution by such political subdivision.

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Any Participating Party may withdraw from this Agreement by mailing notice of withdrawal, approved by the governing authority of such political subdivision, but no such withdrawal shall take effect until 30 days after the governing authority of the withdrawing political subdivision has given notice in writing of such withdrawal to the governing authorities of all other Participating Parties. Such action shall not relieve the withdrawing political subdivision from obligations assumed hereunder prior to the effective date of withdrawal.

Copies of this Agreement shall, at the time of their approval, be deposited with each of the respective Participating Parties and with GEMA/HS.

## ARTICLE IX TERM OF AGREEMENT

This Agreement, once executed, is valid until March 1, 2020. Agreement of the Participating Parties to extend the term of this agreement at any time during the last year of its original term or the last year of any subsequent four-year term shall extend the term of this agreement for four years. Each four-year extension shall constitute a separate agreement.

## ARTICLE X VALIDITY

If any provision of this Agreement is declared unconstitutional, or the applicability thereof to any person or circumstances is held invalid, the constitutionality of the remainder of this Agreement and the applicability thereof to other persons and circumstances shall not be affected thereby.

Agreed:

Chief Executive Officer - Signature

Chief Executive Officer – Print Name

County/Municipality: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

GEMA/HS Director – Signature

GEMA/HS Director - Print Name

Date: \_\_\_\_/\_\_\_/\_\_\_\_

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Page 6 of 8
# <u>APPENDIX A</u> <u>AUTHORIZED REPRESENTATIVE</u>

The below named individual(s), in addition to the chief executive officer, is/are the "Authorized

Representative(s)" for \_\_\_\_\_ (county/municipality), and are authorized

to request, offer, or otherwise provide and coordinate mutual aid assistance on behalf of the abovenamed county/municipality:

Print Name	Job Title/Position	
Signature of Above Individual		
Print Name	Job Title/Position	
Signature of Above Individual		
Print Name	Job Title/Position	
Signature of Above Individual		
Chief Executive Officer - Signature	Date:///////	
Chief Executive Officer – Print Name Statewide Mutual Aid and Assistance Agreement- 2016		Page <b>7</b> of <b>8</b>

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# APPENDIX B DESIGNATED FISCAL OFFICER(S)

The below named individual(s) is/are the "designated fiscal officer(s)" for		
(county/municip mutual aid:	pality) for the purpose of reimbursement sought for	
Print Name	Job Title/Position	
Signature of Above Individual		
Print Name	Job Title/Position	
Signature of Above Individual		
Print Name	Job Title/Position	
Signature of Above Individual		
Chief Executive Officer - Signature	Date://	
Chief Executive Officer – Print Name Statewide Mutual Aid and Assistance Agreement- 2016	Page 8	

February 25, 2013

# INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF WATER AND WASTEWATER SERVICES between DEKALB COUNTY, GEORGIA AND THE CITY OF BROOKHAVEN, GEORGIA

# THIS INTERGOVERNMENTAL AGREEMENT is entered into by and between DeKalb County, Georgia and the City of Brookhaven, Georgia.

WHEREAS, the City of Brookhaven was created by act of the State of Georgia General Assembly in 2012, which was ratified by its citizens by referendum to create an effective date for the new city of December 17, 2012; and

WHEREAS, as authorized by O.C.G.A. § 36-70-20 et seq., DeKalb County provides water treatment and distribution and wastewater collection and treatment services for various municipalities in DeKalb County pursuant to a Service Delivery Strategy Agreement among and between the County and the various municipalities located therein dated August 24, 1999, as amended; and

WHEREAS, DeKalb County (the "County") has provided water treatment and distribution and wastewater collection and treatment services to residents of the City of Brookhaven (the "City"), through its facilities as maintained and improved over time, for many decades pursuant to various agreements, including the Service Delivery Strategy Agreement; and

WHEREAS, the creation of the City, as a new municipality within the County, requires the County and the City to enter into an agreement as to the provision of water and wastewater services within the municipal boundaries of the City pursuant to the processes and procedures of the Service Delivery Strategy Act ("Act"), O. C. G. A. § 36-70-20 *et seq.*; and

WHEREAS, pursuant to the Act, the Service Delivery Strategy Agreement between the County and the municipalities within its jurisdiction must be amended to provide for the addition of the City, and, specifically, the provision of water and wastewater services by the County to residents of the City; and

WHEREAS, because an amendment to the current Service Delivery Strategy Agreement cannot be completed by December 17, 2012, the parties desire to enter into an intergovernmental agreement governing the continuation of the provision of water and wastewater services by the County to residents of the City until such time that the Service Delivery Strategy Agreement is duly amended to account for such services; and

WHEREAS, the County and City desire to enter into an Intergovernmental Agreement to provide water treatment, distribution and wastewater collection and treatment services within the boundaries of the City for a period of one year beginning December 17, 2012 and ending on the date the Service Delivery Strategy Agreement is amended; and

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WHEREAS, the County and City desire to enter into an Intergovernmental Agreement to allow the City to resurface roads and rights-of way in the City after the County has repaired or upgraded a water or sewer line laying beneath such roads of rights of way; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions.

# NOW THEREFORE, in consideration of the following mutual obligations, the County and the City agree as follows:

Section 1. The County will provide water treatment and distribution and wastewater collection and treatment services to the residents of the City as are currently recorded as customers of the County or as may become customers of the County, pursuant to the terms of the Service Delivery Strategy Agreement approved by the County on August 24, 1999, as subsequently amended, until such time as the terms of the provision of water and wastewater services is formally agreed upon by the parties and incorporated into a duly adopted amendment to the current Service Delivery Strategy Agreement or other agreement, if such other agreement is deemed appropriate and necessary. Until the time as such an agreement is effective, the following shall apply to the provision of water and wastewater services to residents of the City:

- 1.1 The level of service to the residents of the City will be provided as is set forth in the current Service Delivery Strategy Agreement and shall be equal to or exceed the level of service provided by the County in 2012 within the area that comprises the territorial limits of the City.
- 1.2. The rate structure for the residents of the City will be at the same level as of the effective date of this Agreement or as amended by DeKalb County Governing Authority at the same rate and manner that such rate is imposed and collected within the unincorporated portion of the County.

**Section 2.** On or before January 18, 2013, the City adopted a water and sewage disposal ordinance that is no less stringent and is as broad in scope as codified in chapter 25, sections 25-1 through 25-307 of the Code of DeKalb County, as Revised 1988, except the City did not and is not required to enact Sections 25-45 through 25-49 of the Code of DeKalb County, as Revised 1988. Whenever the County intends to amend its water and sewage disposal ordinance, it will forward a copy of such proposed amendment(s) 30 days prior to the date of enactment to the City Manager. If the proposed amendment is to the County's fats, oils and grease regulations as set forth in sections 25-251 through 25-265.21 of the Code of DeKalb County, as Revised 1988, or if it consists of changes mandated in order to comply with any order or directive of the state EPD, and/or the federal EPA and if the City does not enact amendments at least as stringent as those adopted by the County within 60 days of the County's enactment, this Agreement will immediately terminate with no further action required of the County.

Section 3. The parties agree to cooperate fully to reach an agreement for the provision of water and wastewater services by the County to the residents of the City within the municipal boundaries of the City, pursuant to the Service Delivery Strategy Act, O.C.G.A. § 36-70-20 *et seq.* for the purpose of amending the current Service Delivery Strategy Agreement between DeKalb County

and all municipalities within its jurisdiction to include the City and the water and wastewater services agreement or such other agreement as may be deemed appropriate and necessary. All efforts will be made to reach an agreement as soon as practical and without undue delay, understanding that the need for such an agreement is critical to both parties and for the proper function of intergovernmental relations between the County and the City.

Section 4. The term of this Agreement is for one year, commencing December 17, 2012 at 0000 hours and concluding at 2400 hours on December 17, 2013. This Agreement shall automatically renew without further action by the City or the County on January 1st of each succeeding calendar year for an additional one (1) year for a total lifetime Agreement of fifty (50) years, unless previously terminated in accordance with the termination provisions of this Agreement. The City and the County may not terminate this Agreement prior to December 17, 2014, unless the parties reach an agreement for the provision of water and wastewater services by the County to the residents of the City pursuant to the Service Delivery Strategy Act, O.C.G.A. § 36-70-20 *et seq.* If such an agreement is reached, then this Agreement automatically terminates. The parties reserve all available remedies afforded by law to enforce any term of condition of this Agreement.

Section 4a. On December 17, 2014 at 2400 hours, the parties agree that the County's obligation pursuant to O.C.G.A. § 36-31-8 and Section 6.03 of H.B. 636 to provide the government functions and services described in this Agreement shall terminate as contemplated by O.C.G.A. § 36-31-8 and Section 6.03 of H.B. 636. Beginning December 18, 2014 at 0000 hours, the County may terminate this Agreement with or without cause by giving one hundred and eighty (180) days prior written notice to the City. If the County intends to terminate this Agreement for cause, the County must notify the City in writing, specifying the cause, extent and effective date of terminate this Agreement with or without cause by giving one hundred and eighty (180) days prior written notice for termination. Beginning December 18, 2014 at 0000 hours, the City may terminate this Agreement with or without cause by giving one hundred and effective date of termination. The City shall have thirty-three (33) days after the date of the written notice from the County to cure any cause for termination. Beginning December 18, 2014 at 0000 hours, the City may terminate this Agreement with or without cause by giving one hundred and eighty (180) days prior written notice to the County. If the City intends to terminate this Agreement for cause, the City must notify the County in writing, specifying the cause, extent and effective date of termination. The County shall have thirty-three (33) days after the date of the written notice from the City must notify the County in writing, specifying the cause, extent and effective date of termination. The County shall have thirty-three (33) days after the date of the written notice from the City must notify the County in writing, specifying the cause, extent and effective date of termination. The County shall have thirty-three (33) days after the date of the written notice from the City to cure the stated cause for termination.

**Section 5.** Certain County watershed management personnel assigned to enforce county ordinances and issue citations shall take an oath administered by an official authorized by the City to administer oaths, as prescribed by O.C.G.A. §§ 45-3-1 and 45-3-10.1, prior to undertaking services pursuant to this Agreement to enforce the ordinances referenced in section 2 of this Agreement within the City. Watershed Management employees shall be and hereby are vested with the additional power to enforce the ordinances referenced in section 2 of this Agreement, to make arrests or issue citations incident to the enforcement of such ordinances, and to perform other tasks as are reasonable and necessary in the exercise of their powers. This vesting of additional powers to enforce such ordinances in the City is made for the sole and limited purpose of giving official and lawful status to the performance of services provided by Watershed Management personnel within the City. Watershed Management employees shall appear in the Municipal Court of the City as necessary to prosecute cases made therein. The City agrees to compensate officers for their appearance in the Municipal Court pursuant to state law. The City further agrees to

provide, at its own expense, citation books containing the printed Municipal Court information to the county employees working within the City.

Section 6. The County routinely performs unplanned, emergency repairs to the water and sewer system. Upon completion of such repairs located beneath a paved road or right-of-way within the City's boundaries, the County shall backfill the excavation to subgrade per County standards, shall place and secure a steel plate over the backfilled excavation, and the Director of the Department of Watershed Management or his/her designee shall notify the City Manager or his/her designee of the location of the emergency repair.

Section 7. The City shall restore the road or right-of-way to City standards, using the same competitive, publicly bid, and unit price contract that it utilizes for other City roadway repairs. Upon completion of the pavement restoration, the City shall transport the County's steel plate to a designated City location and notify the County. The County will periodically retrieve the steel plates from the designated City location.

Section 8. The City shall bill the County for the cost of pavement restoration on a monthly basis, and the County shall pay the City within 30 days of approval of each request for payment, which shall not be unreasonably or unnecessarily delayed. The City agrees that its request for payment for any road repair work pursuant to this Agreement will never exceed the amount paid by the City for its other similar road repair work not subject to reimbursement by the County. This cost of payment for restoration shall also include the City's expense in correcting any improper backfill performed by the County after any particular excavation.

Section 9. All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non-binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Executive Assistant or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:	Executive Assistant Manual Maloof Building 1300 Commerce Drive, 6 <sup>th</sup> Floor Decatur, Georgia 30030 404-371-4751 (facsimile)
With a copy to:	County Attorney 1300 Commerce Drive, 5 <sup>th</sup> Floor Decatur, Georgia 30030
If to the City:	City Manager City of Brookhaven

200 Ashford Center North

February 25, 2013

Suite 150 Atlanta, GA 30338

With a copy to:

City Attorney City of Brookhaven 200 Ashford Center North Suite 150 Atlanta, GA 30338

Section 10. This Agreement may be extended at any time during the term by mutual consent of both parties so long as such extension is approved by official action of the City Council and official action of the County governing authority.

Section 11. Neither party shall assign any of the obligations or benefits of this Agreement.

Section 12. The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or County. All parties must sign any amendments to the Agreement.

If a court of competent jurisdiction renders any provision of this Agreement (or Section 13. portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

Section 14. This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

Section 15. It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law. Only to the extent permitted by law, shall the City defend, indemnify and hold harmless the County and its officers, employees, or agents from any and all liability,

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losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, or agents may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the negligent performance of this Agreement by the City, its employees, officers and agents. The County shall promptly notify the City of each claim, cooperate with the City in the defense and resolution of each claim and not settle or otherwise dispose of the claim without the City's participation.

Section 16. It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law. Only to the extent permitted by law, shall the County defend, indemnify and hold harmless the City and its officers, employees, or agents from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City or its officers, employees, or agents may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the negligent performance of this Agreement by the County, its employees, officers, and agents. The City shall promptly notify the County of each claim, cooperate with the County in the defense and resolution of each claim and not settle or otherwise dispose of the claim without the County participation.

Section 17. The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the term of this Agreement.

Section 18. This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the County and the City have executed this Agreement through their duly authorized officers.

[ SIGNATURES APPEAR ON THE FOLLOWING PAGES ]

IN WITNESS WHEREOF, the County and the City have executed this Agreement through their duly authorized officers.

This \_\_\_\_\_\_, 2013.

DEKALB COUNTY, GEORGIA el May

LEE MAY Interim Chief Executive Officer DeKalb County, Georgia

ATTAST:

BARA H. SANDERS, CCC

Clerk to the Board of Commissioners and Chief Executive Officer

APPROVED AS TO SUBSTANCE: and

Douglas T. Edwards Interim Director, Public Works

# **APPROVED AS TO FORM:**

VIANE H. ERNSTES

Chief Asst. County Attorney

### **CITY OF BROOKHAVEN, GEORGIA**

------(SEAL)

J. MAX DAVIS Mayor

APPROVED AS TO SUBSTANCE:

**RIE L. GARRETT** Interim City Manager

SUSAN D. HIOTT, MMC Municipal Clerk

**APPROVED AS TO FORM:** 

WILLIAM F./RIL'EY, JR.

City Attorney

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# B

March 13, 2013

# INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF SOLID WASTE MANAGEMENT SERVICES BETWEEN DEKALB COUNTY, GEORGIA and THE CITY OF BROOKHAVEN, GEORGIA

# THIS INTERGOVERNMENTAL AGREEMENT is entered into by and between DeKalb County, Georgia and the City of Brookhaven, Georgia.

WHEREAS, DeKalb County, Georgia ("County") is a constitutionally created political subdivision of the State of Georgia; and

WHEREAS, the City of Brookhaven ("City") is a municipality created by the 2012 Georgia General Assembly pursuant to House Bill 636 (hereinafter referred to as "HB 636"); and

WHEREAS, the Georgia Solid Waste Management Act ("SWMA") at O.C.G.A. § 12-8-31.1(a) requires each city and county in Georgia to develop or be included in a comprehensive Solid Waste Management Plan ("SWMP") that conforms to the procedures promulgated by the Georgia Department of Community Affairs; and

WHEREAS, the City desires to ensure that its citizens receive Solid Waste Management Services, as defined herein, in a manner consistent with the SWMA; and

WHEREAS, the County has an approved SWMP in place that is effective through 2014; and

WHEREAS, the County collects, transports and disposes Solid Waste, as defined herein, in accordance with its SWMP and currently provides Solid Waste Management Services to unincorporated DeKalb County and municipalities located in the County; and

WHEREAS, the geographic area that now comprises the City has been and continues to be a part of the County's SWMP; and

WHEREAS, the City desires to continue to be a part of the County's SWMP; and

WHEREAS, the County and the City further desire to establish the cost of the Solid Waste Management Services to be provided by the County to the City pursuant to this Agreement; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions.

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NOW THEREFORE, in consideration of the following mutual obligations, the County and City agree as follows:

### ARTICLE 1 PURPOSE AND INTENT

The purpose of this Agreement is to provide for continued Solid Waste Management Services within the City.

### ARTICLE 2 DEFINITIONS

For purposes of the Agreement, the following terms shall be defined as:

2.1 **Commercial Establishment** means any hotel, motel, apartment house, rooming house, business, industrial, public or semipublic establishment of any nature or kind whatsoever other than a single dwelling unit/residential unit and condominiums.

2.2 **Commercial Refuse** means waste material from industrial processes manufacturing canneries, slaughterhouses, packing plants, poultry processing plants or similar industries, and large quantities of condemned foods. Commercial refuse also includes waste material from the construction, remodeling and repair operations on houses, commercial buildings, multiple dwellings and other structures such as concrete, bricks, plaster, stone, earth, lumber, roofing materials, gutters, shavings and sawdust.

2.3 **Garbage** means food waste, including waste accumulation of animal or vegetable matter used or intended for use as food, or that attends the preparation, use, cooking, dealing in or storing of meat, fish, fowl, fruit or vegetables.

2.4 Refuse means Garbage, Rubbish or Commercial Refuse.

2.5 **Rubbish** means waste paper, cartons, boxes, wood, tree branches, yard trimmings, furniture, appliances, metals, cans, glass crockery, dunnage and/or similar materials.

2.6 Solid Waste means any Garbage or Refuse; sludge from a wastewater treatment plant, water supply treatment plant, or air pollution control facility; and other discarded material including solid, liquid, semisolid, or contained gaseous material resulting from industrial, commercial, mining, and agriculture operation materials; solid or dissolved matters in domestic sewage; solid or dissolved materials in irrigation return flows or industrial discharges that are point sources subject to permit under 33 U.S.C. Section 1342; or source, special nuclear, or by-product material as defined by the federal Atomic Energy Act of 1954, as amended and as defined by O.C.G.A. § 12-8-22(33) as may hereafter be amended.

Solid Waste Management Services includes collection, transportation 2.7 and disposal of Solid Waste from residences, Commercial Establishments and other Special Services as described in this section. Residences shall be provided twice weekly curbside garbage collection, including backdoor service for medically eligible residents. Residences shall be allowed unlimited volume of garbage collection. Commercial Establishments shall be provided collection services one to six times per week, to be determined by the Commercial Establishments. Commercial Establishments shall also be provided mixed paper commercial recycling services one to five times weekly, to be determined by the Commercial Establishments. As a service to the public, the County shall collect mixed paper recycling from drop off sites at various County libraries and fire stations. Special Services the County shall provide include: once a week yard waste pick-up and appliance pick up; once a week residential subscription recycling service (over 22,000 subscribers since county-wide program started in August 2005); mixed paper and co-mingled (plastics, glass, aluminum and metal containers) recycling in County office buildings and facilities; fee based special and bulky material collection and dead animal collection; scheduled mowing and maintenance of County owned properties, major roads and right of way (ROW) maintenance; and road litter and illegal dumping abatement programs.

### ARTICLE 3 TERM OF AGREEMENT

The term of the Agreement is for a minimum of one year, commencing January 1, 2013 at 0000 hours through 2400 hours on December 31, 2013. This Agreement shall automatically renew without further action by the City or the County on January 1st of each succeeding year for an additional one (1) year for a total lifetime Agreement of fifty (50) years, unless previously terminated in accordance with the termination provisions of this Agreement.

# ARTICLE 4 COMPENSATION AND CONSIDERATION

4.1 For the Solid Waste Management Services to be rendered during the term of this Agreement, the City agrees that the County shall remain entitled to impose and collect its fees in a manner consistent with the fees imposed and collected from the residents and Commercial Establishments in the unincorporated area of the County. Currently, residential property owners shall be billed annually as a separate line item on their County tax bill. Commercial Establishments shall be billed monthly. The County agrees that residential property owners and Commercial Establishments shall be charged fees at the same rate for similar services, and in the same manner as such fees are imposed and collected within the unincorporated portion of DeKalb County.

# ARTICLE 5 PUBLIC WORKS DIRECTOR

The County Public Works Director will direct and manage the Solid Waste Management Services the County provides under this Agreement.

### ARTICLE 6 SERVICES

The Solid Waste Management Services the County will provide City during the term of this Agreement shall be identical to the services provided in unincorporated areas of County, unless changed pursuant to the provisions of Article 4 of this Agreement. The City is interested in pursuing additional recycling options for its residents and businesses and the County is willing to discuss and evaluate such options with the City during 2013. The City Manager and the County Public Works Director agree to confer in person to mutually evaluate the cost and benefit of additional recycling options.

### ARTICLE 7 EQUIPMENT

The County agrees to provide all equipment and personnel necessary to execute the Solid Waste Management Services contemplated in this Agreement.

### ARTICLE 8

# AUTHORITY TO ENFORCE THE COUNTY'S APPLICABLE COLLECTION AND DISPOSAL CODE

8.1 The County shall have concurrent authority to enforce the County codes governing Solid Waste Management, including collection and disposal services as addressed in the Code of DeKalb County, as Revised 1988, Article I, Section 22-1 through 22-5, Article II, Section 22-26 through Section 22-35, Article III, Section 22-51 through 22-60 and Article IV, Section 22-61 through 22-69 within the City. The County's Public Works Director shall be responsible for enforcing the County's collection and disposal code and related provisions. The County Public Works personnel assigned to the City, shall take an oath administered by the Judge of the Municipal Court of the City, as prescribed by O.C.G.A. §§ 45-3-1 and 45-3-10.1 prior to undertaking code enforcement duties pursuant to this Agreement to enforce the ordinances regulating Solid Waste Management.

8.2 Every County Public Works personnel assigned to the City shall still be deemed to be a sworn officer of the County while performing the services, duties and responsibilities hereunder and is vested with the police powers of the County that are necessary to provide the code enforcement within the scope of this Agreement.

8.3 County Public Works personnel shall be and hereby are vested with the additional power to enforce the applicable ordinances of the City regulating Solid Waste Management, to issue citations incident to the enforcement of such County and City ordinances, and to perform other tasks as are reasonable and necessary in the exercise of their powers. This vesting of additional powers to enforce these County and City

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ordinances is made for the sole and limited purpose of giving official and lawful status to the performance of code enforcement services provided by sworn officers within the City.

8.4 County Public Works Department personnel shall enforce County and City ordinances regulating Solid Waste Management Services and shall appear in the Municipal Court of the City as necessary to prosecute cases made therein. The City agrees to compensate the County Public Works Department personnel for their appearance in the Municipal Court pursuant to state law. The City further agrees to provide, at its own expense, citation books containing the printed Municipal Court information to County personnel working within the City.

On or before January 1, 2013, the City will adopt solid waste 8.5 management ordinances that are no less stringent and are as broad in scope as Attachment "A", the Code of DeKalb County, Georgia, Article I, Section 22-1 through 22-5, Article II, Section 22-26 through Section 22-35, Article III, Section 22-51 through 22-60 and Article IV, Section 22-61 through 22-69, attached hereto and incorporated by reference, (hereinafter referred to as the County's solid waste management ordinances). If the City does not enact solid waste management ordinances at least as stringent as the County's solid waste management ordinances prior to March 1, 2013, this Agreement will immediately terminate with no further action required of the County. Whenever the County intends to amend its solid waste management ordinances, it will forward a copy of such proposed amendment(s) at least 90 days prior to the date of enactment to the City Manager. If the City does not enact amendments at least as stringent as those adopted by the County within 60 days of the County's enactment, this Agreement will immediately terminate with no further action required of the County;

# ARTICLE 9 EMPLOYMENT STATUS

All County Public Works Department personnel operating in the City, as well as any other County personnel operating under this Agreement are and will continue to be employees of the County for all purposes, including but not limited to duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions.

### **RECORDKEEPING AND REPORTING**

The County Public Works Department is the central repository for all Solid Waste related records and makes available public records as defined by the Georgia Open Records Act, O.C.G.A. 50-18-70, *et seq*. During the term of this Agreement, the County will continue to maintain all reports relating to Solid Waste Management activities it conducts within the City. Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

# ARTICLE 11 CITY – COUNTY RELATIONS

The County Public Works Department Director shall be the County's main point of contact regarding Solid Waste Management issues and will coordinate with the City Manager as appropriate.

### ARTICLE 12 TRANSITION

The County and City agree that 180 days prior to the end date of this Agreement, the City Manager and the County's Executive Assistant will meet and confer to determine whether the City desires to extend the Agreement.

### ARTICLE 13 TERMINATION AND REMEDIES

The City and the County may terminate this Agreement with or without cause, by giving 180 days prior written notice to the other party. The parties reserve all available remedies afforded by law to enforce any term or condition of this Agreement.

### ARTICLE 14 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Executive Assistant or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:	Executive Assistant
	Clark Harrison Center
	330 West Ponce de Leon Avenue, 6 <sup>th</sup> Floor
	Decatur, Georgia 30030
	404-371-4751 (facsimile)

March 13, 2013

With a copy to:	County Attorney 1300 Commerce Drive, 5 <sup>th</sup> Floor Decatur, Georgia 30030 404-371-3024 (facsimile)
If to the City:	City Manager City of Brookhaven 200 Ashford Center North Suite 150 Atlanta, GA 30338 (facsimile)
With a copy to:	City Attorney City of Brookhaven 200 Ashford Center North Suite 150 Atlanta, GA 30338 (facsimile)
	ARTICLE 15

# EXTENSION OF AGREEMENT

This Agreement may be extended at any time during the term by mutual written consent of both parties so long as such consent is approved by official action of the City Council and approved by official action of the County governing authority.

### ARTICLE 16 NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

## ARTICLE 17 ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

### ARTICLE 18 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of Dekalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

### ARTICLE 19 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

# ARTICLE 20 COUNTERPARTS

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

### SIGNATURES APPEAR ON THE FOLLOWING PAGE

March 13, 2013

IN WITNESS WHEREOF, the County and the City have executed this Agreement through their duly authorized officers.

This day of \_\_\_\_\_, 2013.

DEKALB ÇØUNTY, GEORGIA

LEE MAY Interim Chief Executive Officer DeKalb County, Georgia



Clerk to the Board of Commissioners and Chief Executive Officer

I. SANDERS, CCC

### APPROVED AS TO SUBSTANCE:

ACHARY WILLIAMS

Chief Operating Officer

ATTÉÉ

APPROVED AS TO FORM:

VIVIANE H. ERNSTES Chief Asst. County Attorney

### CITY OF BROOKHAVEN, GEORGIA

(SEAL)

J. MAX DAVIS Mayor SUSAN D. HIOTT, MMC Municipal Clerk

**APPROVED AS TO SUBSTANCE:** 

APPROVED AS TO FORM:

MARIE L. GARRETT City Manager WILLIAM F. RILEY, JR. City Attorney

### DEKALB COUNTY

### Sewer Service Agreement

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John Heath

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THIS AGREEMENT, entered into between the City of Atlanta, a municipal corporation of the State of Georgia, hereinafter referred to as the "City" and DeKalb County, a political subdivision of the State of Georgia, hereinafter referred to as the "County." #9.

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WHEREAS, the City owns, operates, supervises and manages a system of sewerage lines and water pollution control plants commonly designated as the "Metropolitan Sewer System": and

WHEREAS, it is the intent and purpose of the City and the County, and of this agreement that the City and County shall contribute financially to the operation, supervision, management, maintenance, repair, replacement and expansion of said Mctropolitan Sewer System; and

WHEREAS, the City will construct improvements to the R.M.Clayton Plant (a part of the Metropolitan Sewer System) hereinafter referred to as the Clayton Plant for the joint use of several entities of which the County is one and in accordance with plans and specifications to be prepared by Wiedeman and Singleton, Engineers as approved by the City, copy of which shall be filed with the County for review; and

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WHEREAS, the City will finance the said construction and the County will reimburse the City for the benefit to be conferred on the County; and

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WHERENS, said benefit to be conferred on the County will be determined by the amount of the capacity of the Clayton Flant expressed in millions of gallons of sewage flow per day (M.G.D.) reserved herein for the use of the County; and

WHEREAS, due to the extended period of construction and the impossibility of accurately establishing final costs at the time of the execution of this contract, it is necessary for the parties to make payments based on financing needs until final construction costs can be established; and

WHIREAS, the capital improvements to the Metropolitan Sewer System will be for the mutual benefit of those whom it serves and it is equitable that each pay its fair share of the costs of the further development and operation of said system, based upon its use of the same, and to that end the County has agreed to make the payments hereinafter provided for; and

WEREAS, the County may in the future require capacity in the Clayton Plant in excess of that reserved herein; and

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EOM, THEREFORE, in consideration of the mutual agreements set forth hereinafter and for other good and valuable consideration, the parties do agree as follows:

1. Definitions

The following terms as used herein shall have the following meanings:

### Metropolitan Sewer System:

The Metropolitan Sewer System, as the term is used in this agreement, is the system of sawers and associated treatment facilities described in Annex (E) attached hereto and made a part hereof by reference. Said Annex (E) may be amended from time to time by the parties hereto as additions or modifications to the said system are constructed under the provisions of Paragraph 12 of this agreement or as deletions are made by agreement of the parties.

### <u>City:</u>

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All land enclored within the boundaries of the City of Atlanta as now or hereafter established by law, or any other political subdivision to which the properties and powers of the City of Atlanta may be transferred in the future.

### County:

All land enclosed within the boundaries of DeKalb County us now or hereafter established by law or any other political subdivision to which

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the properties and powers of Tellils Tourty may be transferred in the future except that part of DeKalb County which also may at that time be within the boundaries of the City.'

### borrowines:

Those evidences of debt issued by the City in order to finance in whole or in part the construction of facilities contemplated by this agreement. 

### Director of Public Works:

The Director of the Public Works of the City or whoever shall in the future perform chose functions relative to this agreement which are now performed by said Director of Public Works.

#### canital improvements:

Those additions, replacements or improvements to the Metropolitan Sever System which under generally accepted accounting principles or practices are considered capital in nature.

Atlanta Region Metropolitan Planning Commission:

That organization authorized by the General Assembly of Georgia (196C Georgia Laws page 3162) and established for the purpose of providing comprehensive planning and planning assistance to the several governments designated as members of which the parties hereto are included. 2. City's Responsibility to Finance and Construct: The City agrees to assume the responsibility for the financi 3 and construction of capital improvements to the Clayton Plant as provided for in Annex (A), attached hereto and made a part hereof, by reference, and other capital improvements to the Mecropolitan Sewer System (except sewers used solely by the County) contemplated by this agreement. County's Responsibility to make Capital Payments: The County agrees to pay to the City in equal monthly p cents over a period of 30 years an amount sufficient to retire the County's share of each borrowing made by the City pursuant to this agreemen . r presently planned capital improvements to the Clayton Plant, the total amount to be so paid by the County to be computed according to the terms of said Annex (A). The County agrees to pay to the City in equal monthly payments over a period of 20 years or over the then remaining term of this agreement, whichever is shorter, for all wother capital improvements made pursuant to this agreement, the total amount to be so paid by the County to be computed according to Paragraph 12 hereof. The County agrees to commence said monthly payments on the first day of the month following the incurring of each such indebtedness. In the event of default in any payment by the County, interest on said payment shall accrue from the date such payment is due at the rate of 7% per annum until paid.

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### <u>Responsibility of Parties for Maintenance</u>, <u>Repair and Replacement:</u>

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The City agrees to assume the responsibility for the operation, supervision, management, maintenance, repair, replacement and expansion of all portions of the Metropolitan Sewer System except those portions which serve only the County, and those portions which serve only the County and others which the County allows to connect to said system under the provisions of Paragraph 6 hereof. The County shall have the responsibility for the maintenance, repair and replacement of such lines.

The net operating costs as defined in Annex (B) related to the operation, supervision, management, maintenance, repair, replacement and expansion of those portions of the Metropolitan Sewer System which are the responsibility of the City, shall be allocated between the parties served thereby on the basis of beneficial use as determined by the sewage flow carried by any particular line or facility.

The costs related to the operation, supervision, management, maintenance, repair, replacement and expansion of those portions of the Metropolitan Sewer System which are the responsibility of the County shall be borne by the County. Similarly, the costs related to the operation, supervision, management, maintenance, repair, replacement and expansion of those portions of the Metropolitan Sewer System which carry no sewage generated by the County shall be borne by the City.

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### 5. Other Rights and Responsibilities of the County:

A. The County agrees as follows:

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- To assume responsibility, at its expense, for the establishtent, construction, operation, supervision, management, maintenance, repair, replacement and expansion of all severs used solely by the County.
- To provide, at its expense, only those metering facilities required by Annex (B), attached hereto and made a part hereof by reference.
- 3. To assume the responsibility for the establishment, construction, operation, supervision, me ment, maintenance, repair, replacement and expansion of sewers serving Gwinnett County which the County permits to be connected to sewers using the facilities of the Metropolitan Sewer System under this agreement.

B. The County shall have the right to make or to permit connections to said Metropolitan Sewer System, subject to the provisions of this agreement. However, in no event shall the aggregate maximum flow contribution from all such connections exceed two and six tenths (2.6) million gallons per day of sewage discharging into the Intrenchment Creek Water Pollution Control Plant and twenty thousand (20,000) gallons per day of sewage discharging into the South River Water Pollution Control Plant. The aggregate maximum flow contribution from all such connections to the Clayton Plant shall be established as provided in this agreement.

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6. <u>County's Right to Make Charges for Councetions:</u> The County shall have the right to make such charges for connections it makes or permits to be made to the Metropolitan Sewer System under the provisions in Paragraph 5 above and shall retain for its own use all sums so derived. This right shall include the right to deal with municipalities of the County and Gwinnett County under such terms as may be agreed upon between the county and such municipalities for participation in the use of the Netropolitan Sewer System.

7. Standards of Acceptability:

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The County's right to make or permit sewer connections to the Netropolitan Scwer System within the limits set forth herein shall be conditioned upon compliance with the Standards of Acceptability as set forth in Annax (C) attached hereto and made a part hereof by reference, and the amendments thereto made by the City from time to time hereafter. Said amendments shall not be discriminatory and the County shall be notified before enactment.

8. <u>Regulations for Sewer Construction</u>: All sewers which may be laid in the future and which will connect to the Natropolitan Sewer System will be laid in accordance with the design criteria set forth in ARTICLE IV - A through 2-of Rules and Regulations of the Department of Public Works, Water Follution Control Division of the City as set forth

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in finnex (D) attached hereto and made a par hereof by reference, as amended by the City from time to time horeafter. Said amendments shall not be discriminatory and the County shall be notified before enactment. £θ

9. City to Furnish Assistance:

The City agrees to furnish the County the use of its maps, general plane and specifications and such engineering assistance as may be mut with agreed upon by the City and County.

11. <u>County's Rights Conditioned on their Derformence</u>: The right of the County to the continued use of the Metropolitan Sewer System facilities is conditioned upon the performance by the County of all its obligations under this agreement.

12. Suture Capital Improvements:

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The parties agree that additional capital improvements to the Hetropolitan Sewer System (other than the capital improvements to the Clayton Plant presently contemplated to be made under this agreement) shall be made from time to time upon a

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determination by the Director of Public Works of the City that excessive flows or loads are impairing the efficient operation of the Metropolitan Sewer System or that improved processes are available and that the addition of said processes available are necessary or desirable to the efficient operation of the system, or such improvements become necessary to comply with increased requirements imposed by agencies of the State of Georgia or by agencies of the Federal Government. In any such event, the parties herein agree to share the cost of such capital improvements as follows:

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- In the case of modifications or additions to Water Pollution Control Plants, the average projected daily sewage flow to the individual facility, for a period of the next 20 years, shall be the basis for cost distribution.
- 2. In the case of modifications or additions of pumping stations, chlorine stations and other similar appurtenances, the average projected resident population served by the individual facility, or the average projected daily sewage flow to the individual facility, for a period of the next 10 years, shall be the basis for cost distribution.
- In the case of modifications or additions to severe or elements of the sever system not previously specifically provided for,

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the average projected resident population served by the individual facility, or the average projected daily sewage flow to the individual facility, for a period of the next 25 years, shall be the basis for cost distribution. #9.

Population or average daily sewage flow projections required for such determinations shall be those provided by the Atlanta Region Metropolitan .' inning Commission or other mutually acceptable agency and such projection shall be binding upon each party. In so far as possible average daily wwage flow projections shall be based on data recorded by the meters installed to measure sewage flows. The choice between population projections or average daily sewage flow projections shall rest with the County.

### 13. Severability:

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It is understood and agreed by and between the County and the City that if any condition or provision contained in this contract is held to be invalid by any court of competent jurisdiction, such invalidity shall not affect the validity of any other such condition or provision herein contained; provided, however, that the invalidity of any such condition or provision does not materially prejudice either the City or the County in its respective rights and obligations contained in the remaining valid conditions or provisions of this agreement.

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14. Maiver:

A failury to initiate action as to any breach shall not be deemed as a waiver of that right of action and all such uninitiated rights of action shall be cumulative.

15. Term of Agreement:

This agreement shall be in effect on the date of execution as shown below and shall continue in effect for fifty (50) years.

16. Number of Copies Executed:

It is agreed between the City and the County that the contract shall be executed in an original and three '1) copies, any one of which may be used for any purpose for which the original may be used.

IN WITNESS WHEREOF, the duly authorized officials of the City of Atlanta and the County of DeKalb have respectively caused the name of the City of Atlanta and the name of the County of DeKalb and the seals of said municipal corporation and political subdivision and the signatures of their duly authorized executive officers to be affixed hereto on this  $\frac{7/14}{68}$  day of \_\_\_\_\_, 19\_\_\_.

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#9. ĥ CITY OF ATLANTA 1144 Mu h\_\_\_\_ (Seal) ŀ APPROVEDI で。 Director of Public Horks City of Atlanta APPROVED AS TO FORME Astriak City Actomay DERALB COURTY Ń (Seal) Ē ï Ecard of Commissioners of Roads & Kavenus دب مسینی بر بیش بر با اس مارد. i, ATTEST : ----ميتونيا Clerk, Board of Commissioners of Roads & Revenue 11111 ł APPROVED AS TO FURH: a. Silling ļ County Attorney -13-

### CARITAL INPROVEMENTS R.M.CLAYTON MATER POLIUTION CONTROL PLANT

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APHER (A)

to the Matropolitan Ocwar Agreement between the <u>[](0</u>,1968. City of Atlanta and DeKalb County dated ] 1. City's Obligation to Finance and Construct: The City agrees to finance and construct such capital improvements to the R.H.Clayton Hater Tollution Control Plant, hereinafter referred to as "the Cleyton Flant," as shall be necessary to provide primary and secondary sewage freatment to 120 million gallons of sewage per day, hereinafter referred to as N.G.D., according to the plans and specifications to be prepared by Hiedeman and Singleton, Engineers and approved by the City, a copy of which shall be filed with the County for review. The planning and designing of said system shall be the responsibility of Viedeman and Singleton, Engineers.

2. County's Right to Use:

The County shall have the right to use 25 M.G.D. (20.8%) of the M.G.D. capacity of the Clayton Plant.

3. <u>County's Obligation to Pay</u>: In consideration of the County's right to use the Clayton Plant as specified in Paragraph 2. above, the County agrees to pay to the City a sum equal to 20.0 % of the costs of each borrowing to finance

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construction of the Clayton Plant as hereinafter defined plus .33 of the sum so determined; such .33 represente a contribution for corls incurred by the City for now existing facilities located in the Clayton Drainage Basin which will become a part of the new facility. By paying said .33., the County shall not ever again be required by the City to make any contribution for now existing facilities located in the Clayton Drainage Besim. Caid facility is include the existing Clayton Flant, the site on which it is located and all trunk sewers located in the Clay . Drainage Basin only.

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In determining the "costs of borrowing" there shall be included principal and interest to maturity, to which shall be added any discount incurred in connection with the contracting of any debt or from which shall be subtracted any premium received.

For the purpose of this contract, construction of the Clayton Plant and related facilities, shall include, without limitation, the purchase price of any lands for the expanded facility, easements, rights-of-way, and expenses incident to the acquisition thereof.

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construction of access roads on the Clayton Flant property, the installation of drainage facilities, grading, filling and turfing, construction of digestors, clarifiers, acration and final settling tanks, chloring contact chamber, tunnels, dikes, construction and equipping of buildings and the usual and convenient facilities incident therato, so as to acquire an adequate, modern and efficient Under Follution Control Flant, and in addition shall include:

- a. The cost of indemnity and fidelity bonds either to secure deposits in the eppropriate funds or to insure the faithful completion of any construction contract.
- b. Any taxes or eny charges lawfully levied or essessed against the undertaking.
- c. Fees and expenses of engineers for engineering studies, surveys and estimates, the preparation of plans and the supervision of construction.
- d. Payments made for labor, contractors, builders and materialmen in connection with the construction and payment for machinery and equipment and for restoration of property damaged or destroyed in connection with such construction, and the repayment of any loans or advances made to or on behalf of the City, to accomplish any of the foregoing.

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Legal expenses and fees, costs of audits and of preparing, issuing and marketing the bonds. #9.

f. All interest or discount incurred in connection with any borrowing (after proper allocation of any premiums received) and any other items of expense which are incident to the undertaking.

#### 4. County to Make Equal Payments:

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The County agrees to repay its portion of each borrowing as determined pursuant to the provisions of  $Pari_6ie_i$ ; 3 above in 360 equal monthly payments commencing on the first day of the month following the incurring of the indebtedness.

After Wiedeman and Singleton, Engineers, shall have furnished the City with a certificate stating that construction of the Clayton Plant has been completed and the City has determined by an audit prepared by an independent Certified Public Accountant the total construction costs of the Clayton Plant an adjusting payment, if needed, shall be made so that the actual amount paid by the County shall be in accordance with the provisions of Paragraph 3 above.

#### 5. Increase in County's Capacity:

The County's percentage of capacity of the Clayton Plant established in Paragraph 2 may be increased if the City determines in its sole discretion that additional capacity is available and the County agrees to increase its capacity in increments of not less than 5 M.G.D. at any one time and agrees to pay for said increase as provided for hereinafter.

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6. <u>Payments by County for Increase in Capacity</u>: In the event the County's capacity is to be increased, and provided no basic change has occurred at that time in the capacity or nature of the Clayton Plant, the payments due by the County shall be recalculated as though such increased capacity had originally been established under Paragraph 2 at the commencement of this agreement; except that all payments which would in that event have been already due and payable by the County on a monthly basis shall be paid to the City in a lump sum at the time of the establishment of such increased capacity.

#### 7. Excessive Use Payments:

In the event the City determines that no additional capacity can be allocated to the County, the County shall pay to the City for the County's excess of flow to the Clayton Plant \$1,250 per M.G.D. per month for each month the County exceeds its authorized allocated capacity. Said excess shall be determined by subtracting the allocated capacity from an average of the flows of sewage for the current month and the two immediately preceding months. As a condition precedent to this temporary extension of capacity to the County, the County must be making a bonafide effort to comply with

## Paragraph 8 herein. 8. <u>County to Construct Own Relief Facilities</u>:

In the event the City determines that future connections in the County will generate a sewage flow in excess of the capacity of the Clayton Plant reserved to the County herein or create other conditions that will endanger or impair the efficient operation of the Clayton Plant, the County agrees to immediately begin and pursue diligently a construction program to eliminate any such condition or to divert such excess flow from the Clayton Plant to another sewage treatment facility capable of properly handling the same.

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#### ALLCCATION OF OPERATING COSTS

ANNEX (B)

to the Metropolitan Sewer Agreement between the City of Atlanta, Georgia and DeKalb County, dated 7//6, 19/68. This Annex will establish and provide the basis of operation, supervision, management, maintenance, repair and replacement cost determination and billing therefor, of the Metropolitan Sewer System.

#### 1. Proration of Net Operating Costs:

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The County has agreed to pay to the City a proportional part of the City's "net operating costs" of the Metropol:... Sewer System. "Net Operating Costs" as used herein and in the agreement to which this is attached is defined as the total cost of all operation, supervision, management, maintenance, repair and replacement expenses less all earnings from the sale of by-products, except as provided hereinafter in Paragraph 6. The portion of the net operating cost paid by the County shall be based on the ratio the County's flows bear to the total flows tributary to each location or each facility concerned. Said cost shall be billed on a monthly basis and shall be payable by the County to the City within ten (10) days after receipt of the invoice for same.

#### 2. Metering Stations:

It is agreed that the County will from time to time, at its expense, acquire, install and construct metering facilities of a type, quality and at locations approved by the Director of Public Works of the City and acquired by the County at its expense, for the purpose of providing dependable recorded measurements of flows of sewage discharging from the County into the Metropolitan Sever System. Said facilities shall be

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operated, supervised, maged maintained, repaired and replaced by the City as a cost to the Metropolitan Sever System. Until said metering facilities have been so acquired, installed or constructed and after the calendar year 1968, which is provided for in Paragraph 5 herein, the County's share of net operating costs shall be based upon the ratio that the resident population within the County served by the Metropolitan Sewer System bears to the resident population within the City served by the Metropolitan Sewer System; said resident population served shall be determined by the Atlanta Region Metropolitan Planning Commission.

3. Initial Year of Metering:

During the first full year of operation of the metering facilities herein referred to, monthly statements shall be rendered one month after measurement periods (i.e., cost allocation for February made on t'e basis of January flow ratios at facility concerned). Costs of major item purchases which exceed \$1,000 during the initial year of metering will be allocated between the parties on the basis of three-month average daily flows; thereafter, they shall be allocated on the monthly average daily flow basis. The County shall be notified when the purchase of major items are contemplated.

4. Failure of Meters:

In the event of a meter failure which prevents the development of continuous flow data for any month for billing purposes, that month will be billed on the basis of the average of the three preceding monthly flows.

5. 1963 Distribution of Operating Costs:

It is agreed that the County during the calendar year 1960 shall pay to the City as above described the sum of \$142,500 as provided in an agreement between the parties dated April 13, 1964.

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#### STANDARDS OF ACCEPTABILITY FOR SEWAGE DISCHARGED INTO THE METROPOLITAN SEWER SYSTEM

ANNEX (C)

to the Metropolitan Sewer Agreement between the City of Atlanta and DeKalb County dated  $\frac{7/16}{2}$ , 1967.

1. Definitions:

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Unless the context specifically indicates otherwise, the meaning of terms used in these regulations shall be as follows:

"Sewage Works" shall mean all facilities for collecting, pumping, treating, and disposing of sewage.

"Chief of Construction" shall mean the Director of Public Works of the City of Atlanta or his duly authorized deputy. agent, or representative.

"Sewage" shall Lean a combination of the watercarried wastes from residences, business buildings, institutions, and industrial establishments, together with such ground, surface, and storm waters as may be present but unintentionally admitted.

"Sewer" shall mean a pipe or conduit for carrying sewage.

"Public Sewer" shall mean a sewer in which all owners of abutting properties have equal rights, and is controlled by public authority.

"Combined Sewer" shall mean a sewer receiving both surface runoff and sewage.

"Sanitary Sewer" shall mean a sewer which carries sewage and to which storm, surface, and ground waters are excluded.

"Storm Sewer" or "Storm Drain" shall mean a sewer which carries storm and surface waters and drainage, but excludes sewage and polluted industrial wastes.

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"Water Pollution Control Plant" shall mean any arrangement of devices and structures used for treating sewage.

"Industrial Wastes" shall mean the liquid wastes from industrial processes as distinct from sanitary sewage.

"B. O. D." (denoting Biochemical Oxygen Demand) shall mean the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in 5 days at 20 degrees C., expressed in parts per million by weight.

"pH" shall mean the logarithm of the reciprocal of the weight of hydrogen ions in grams per liter of solution.

"Suspended Solids" shall mean solids that either float on the surface of, or are in suspension in water, sewage, or other liquids; and which are removable by laboratory filtering.

"Natural Outlet" shall mean any outlet into a watercourse, pond, ditch, lake, or other body of surface or ground water.

"Watercourse" shall mean a channel in which a flow of water occurs, either continuously or intermittently.

"Person" shall mean any individual, firm, company, association, society, corporation, or group.

"Shall" is mandatory; "May" is permissive.

"City" shall mean the City of Atlanta, Georgia.

"Constituents" shall mean the combination of particles or conditions which exist in the Industrial Wastes.

"Flaumable" shall be defined by existing fire regulations.

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### 2. Use of Public Severs

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A. Except as hereinafter provided, no person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewer.

- Any liquid or vapor having a temperature higher than 150 degrees Fahrenheit.
- 2. Any water or waste which may contain more than 100 parts per million, by weight, of fat, oil, or grease, or any water or wastes containing oils, greases, or other substance that will solidify or become viscous at temperatures between 32 degrees to 150 degrees Fahrenheit.
- 3. Any gasoline, benzene, naptha, fuel oil, motor oil, mineral spirits, commercial solvent or other flammable or explosive liquid, solid, or gas.
- 4. Any water or wastes that contain more than ten (10) parts per million by weight of the following gases: hydrogen sulphide, sulphur dioxide, or nitrous oxide.
- 5. Any ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, offal, plastics, wood paunch manure, hair and fleshings, entrails, lime residues, beer or distillery slops, chemical residues, paint or ink residues, cannery waste bulk solids, or any other solid or viscous substance capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the sewage works.

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6. Any waters or wastes having a pH lower than 5.5 or higher than 9.5 at any time, or having any other corrosive property capable of causing damage or hazard to structures, equipment, and personnel of the sewage works.

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 7. Any waters or wastes containing toxic or poisonous substance in concentrations such as to constitute a hazard to humans or animals or to interfere with any sewage treatment process, or create any hazard in the receiving waters of the sewage treatment plant.

The limits fixed herein may be used as a guide in design and plant control, but may be altered by the Director of Public Works in the event of a cumulative overload on a particular drainage basin or sewage treatment plant.

Fixed Upper Limits for Constituents (Parts per Million by weight)

1.	Cadmium	5.0
2.	Chromium	3.0
3.	Copper	3.0
4.	Cyanide	0.0
5.	Nickel	0.1
6.	Silver	5.0
7.	Tin	5.0
8.	Zinc	3.0
9.,	Phenol	0.5

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- 8. Any waters containing suspended solids of such character and quantity that unusual provision, attention or expense is required to handle such materials at the sewage treatment plant.
- 9. Any noxious or malodorous gas or substance, capable of creating a public nuisance or hazard to life or preventing entry into sewers for their maintenance, inspection, and repair.
- 10. Any waters containing quantities of radium, naturally occurring, or artificially produced radioisotopes in excess of presently existing or subsequently accepted limits for drinking water as established by the National Committee on Radiation Protection and Measuring.

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11. Any concentrated dye wastes, spent tanning solutions, or other wastes which are highly colored, or wastes which are of unusual volume, concentration of solids or composition that may create obstruction to the flow in severs, or other interference with the proper operation and treated effluent of the sewage works.

B. The admission into the public sewers of any waters or wastes having a five-day Biochemical Oxygen Demand in excess of 500 parts per million by weight on a 24-hour composite basis, or for any sample period having a five-day BOD in excess of 5 times the average

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 influent value for the affected sewage treatment plant during the previous calendar year, will be subject to review by the Director of Public Works. Where necessary in the opinion of the Director of Public Works the owner shall provide and operate at his own expense, such pretreatment as may be required to reduce the Biochemical Oxygen Demand to meet the above requirements.

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C. The admission into the public sewers of any waters or wastes having a suspended solids content in excess of 500 parts per million by weight on a 24-hour composite basis or having a suspended solids content for any sample period greater than 5 times the average influent value recorded at the affected sewage treatment plant during the previous calendar year, will be subject to review by the Director of Public Works. Where necessary in the opinion of the Director of Public Works, pretreatment may be required as in B above.

D. The admission into the public sewers of any waters or wastes in volumes, or with constituents, such that existing dilution conditions in the sewers or at the treatment plant would be affected to the detriment of the city; shall be subject to review and approval of the Director of Public Works. Where necessary in the opinion of the Director of Public Works, pretreatment or equalizing units may be required to bring constituents or volume of flow within the limits previously prescribed or to an otherwise acceptable level, and to hold or equalize flows such that no peak flow conditions may hamper operation of any unit of

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the sever system. Said equalization or holding unit shal have a capacity suitable to serve its intended purpose, and be equipped with acceptable outlet control facilities to provide flexibility in operation and accommodate changing conditions in the waste flow. E. Where preliminary treatment facilities are provided for any waters or waste, they shall be maintained continuously in satisfactory and effective operation, by the owner at his expense.

F. Then required by the Director of Public Works, the owner of any property served by a building sewer carrying industrial wastes shall install a suitable control me ... le on the building sewer on his property to facilitate observation, sampling and measurement of wastes. Such manhole, when required, shall be accessibly and safely located, and shall be constructed in accordance with plans approved by the Director of Public Works. The manhole shall be installed by the owner at his own expense, and shall be maintained by him so as to be safe and accessible at all times. The manhole must be located on the industrial waste service connection with all senitary wastes excluded. G. All measurements, tests, and analyses of the characteristics of waters and wastes to which reference is made in this Annex shall be determined in accordance with "Standard Methods for the Examination of Water and Sewage," and shall be determined at the control manhole provided for in this Annex, or upon suitable samples taken at said control manhole. In the event that no special manhole has been required, the control manhole shall be considered to be the nearest downstream

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manhole in the public sever to the point at which the building sever is connected.

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H. Any approval by the Director of Public Works of a type, kind or capacity of an installation shall not relieve a person of the responsibility of revamping, enlarging or otherwise modifying such installation to accomplish an intended purpose. Nor shall any fixed or verbal agreement as to limits of constituents or volumes of waters or wastes be considered as final approval for continuing operation. These limits will be subject to constant study and change as considered necessary to serve their intended purpose. I. In the event of an accidental spill or unavoidable loss to the drains of any deleterious material, the industry concerned shall promptly notify the Water Pollution Control Plant serving that area, of the nature of the spill, the quantity and time of occurrence. J. No statement contained in these rules and regulations shall be construed as preventing any special agreement between the City and any industrial concern whereby an industrial waste of unusual strength or character may be accepted by the City for treatment, subject to payment therefor by the industrial concern. K. No storm water, yard drains, roof drains or street catch-basins shall be emptied by the County into the Hetropolitan Sewer System, and no waste from any industrial or commercial plant may be discharged by either party into any sewer unless said waste shall first have been treated as prescribed herein.

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#### 3. <u>Overloading, Endangering or Impairing Efficient</u> <u>Operations:</u>

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It is understood that whenever any industrial or commercial plant is permitted by the County, under this agreement, to discharge waste into any sanitary sewer, the County will enforce the Standards of Acceptability set forth herein. It is further agreed that no provision of this agreement or any other previous agreement shall be construed in such a manner as to allow the County, either for itself or for the use and benefit of any person or entity to construct and connect with any trunk sewer or Water Pollution Control Plant of the Metropolitan Sewer System, any sewer or sewers which in the sole determination of the Director of Public Works of the City or his successor in office, will overload, endanger or impair the efficient operation of the trunk sewers or any of the Water Pollution Control Plants of the Metropolitan Sewer System.

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## SANITARY SEWERS DESIGN CRITERIA ANNEX (D)

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to the Metropolitan Sewer Agreement between the City of Atlanta and DeKalb County dated  $\frac{1}{1/4}$ , 19/4, ARTICLE IV. SANITARY SEWERS DESIGN CRITERIA:

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A. Introduction: The requirements herein have been prepared with an attempt to give full consideration to general conditions in Atlanta. The requirements have the support of a considerable volume of experience, observations, and case histories. They are established, however, not with the intent or rigid application in all details, but rather to set forth the considered view of City government and represent the criteria upon which approval of designs will be considered and given. Any design that includes materials other than those recommended, grades less than the listed minimum, and like variances from accepted practice must be supported by appropriate engineering study.

B. Sewage Treatment: All new sewer installations and extensions to existing systems shall require provisions for approved sewage treatment before approval can be given. Extensions to the Atlanta Sewer System satisfy this requirement. Other provisions for treatment must be indicated.

C. Design Period: In general, sewer systems should be designed for the estimated future tributary population up to fifty years hence, except in considering parts of the system that can be increased in capacity quite readily when the need arises. Special consideration should be given to the anticipated ultimate development of institutions. -----

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D. General: Naterials should be selected to give the best service under the conditions of the design. The material selected should be adapted to local conditions, special consideration being given to the character of industrial wastes, possibilities of septicity, exceptionally heavy loads, abrasion, the necessity of reducing the number of joints, soft foundations and similar problems. Materials are limited to use of those types provided for in attached "Sewer Specifications for Work by Private Contractors and Developers." #9.

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E. Location: It is generally expected that sewers shall be located so as to be remote from public water supply wells, other water supply sources and structures.

 Water pipe and sanitary sever lines will not be laid in the same trench.

A lateral separation of at least 10 feet, and in case of crossings, a vertical separation of not less than 18 inches should be maintained. In the event this is impossible, special provisions should be made.

F. Interconnections: No permanent physical connection between a public or private potable water supply system and a sever, sewage treatment plant or appurtenances thereto which might conceivably permit the passage of any sewage or polluted water into the potable water supply will be permitted.

G. Separate Plan: In general, it is the policy of the City of Atlanta to approve plans for new sewer systems and extensions only when designed upon the separate plan. The plans should be designed for a separate sanitary sewerage system in which rain water from roofs, streets, and ground or surface water from other sources are excluded.

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 H. Miscellancous Wastes: (Refer to "Standards of Acceptability of Industrial or Trade Wastes for Admission into Sewers of the City of Atlanta, Georgia," January, 1964, Code Section 51.21).

I. Sanitary Sewer Sizes, Slopes, Depths, and Velocity of Flow:

- Size: The minimum allowable size for any sanitary sever governed by these regulations other than house sever connections shall be eight inches in diameter.
- 2. Slopes: All sewers should be designed and constructed with hydraulic slopes sufficient to give mean "elocities, when flowing full or half full, of not less than 2.5 feet per second, based on Kutter's or Manning's Formula. Sewer velocities should be determined using a value of "n" of 0.013 but for sewers of cast iron an n=0.010 is allowed, and an n=0.21 when designing corrugated metal pipe under special authorization.
- 3. Increasing Size: At manholes where the sewer is increased in size or at points where a smaller sewer connects into a larger sewer, the invert of the larger sewer should be at such lower elevation to maintain the same energy gradient. To approximate this, it is required that the 0.8 depth point of both sewers be placed at the same elevation.

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greater than 400 feet for sewers of 15 inches diameter or less, and 500 feet for sewers 18 inches to ^) inches. Greater spacing may be permitted in larger sewers and those carrying treated effluents with approval of the Engineer. #9.

- 2. Drop Manholes: Inside drop manholes are permitted for drops of up to 15' for 8" through 12" diameter pipe where special filleted inverts wit' reinforced concrete bottom are provided. (See applicable Standard Sec.). Standard Manhole Sections v. be used in cases where the elevation difference 
  between the manhole invert and the incoming sewer invert is less than 36 inches, the invert will be filleted to create a channel which will prevent solids depositing in the manhole.
- 3. Monhole Diameter: (See applicable Standard Section)
- 4. Materials and Watertightness: Manholes will be constructed of hard burned brick and will be waterproofed on the exterior with plaster coatings, supplemented by a bituminous coating where ground water conditions are unfavorable. Special manhole covers are required to prevent flooding, when ordered by the Engineer. Manholes will have cast iron rings and covers of standard design. Cast iron or aluminum steps are required.

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- 5. Flow Channel: The manhole floor shall have a flow channel made to conform in shape and carrying capacity to that of the sewers, as indicated on the applicable standard section.
- Manhole Top Elevation: Top elevation will conform to street grade and slope. Developer is responsible for any final adjustment.

L. Inverted Siphons:

1. Inverted siphons will have at least two barrels with minimum pipe size of 6 inches. Necessary flushing and maintenance appurtenances will be provided. The manholes will have adequate clearances for rodding and the inlet and outlet details must be arranged so that normal flow is diverted to one barrel and so that either barrel may be taken out of service for cleaning. In general, sufficient head should be provided and pipe sizes selected to secure velocities of at least 3.0 feet per second at average flows. Siphons will be avoided in all but the most serious cases.

#### M. Force Mains:

 Force mains are normally cast iron pipe with mechanical or other approved joints. Under certain conditions other materials such as concrete may be used. Minimum velocity in the force main will be 3.0 feet per second.

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- N. Sanitary Sever Depth:
  - Sanitary sewers shall be located with

     a minimum of three (3) feet of cover
     in areas not subject to vehicular
     traffic and a minimum of six (6)
     feet cover under areas designated
     for vehicular traffic. Specific
     exceptions to this provision may be
     made where special material or bed ding is provided.
  - Soil compaction tests as required in sever specifications will prevail.
- 0. Sanitary Sewer Easements and Encroachments:
  - 1. The location of all sanitary sewer structures will be accurately shown on plans submitted for approval. Permanent maintenance easements will be indicated such as to provide a width of five (5) feet clear distance on both sides of the nominal pipe diameter, for all sewers proposed which will become a part of the Metropolitan Sewer System and be maintained by the City of Atlanta.

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- Easements for off-site construction shall be recorded before construction commences on any project. Onsite easements shall be recorded prior to approval of final plat.
- 3. No building will be allowed within five (5) feet of any existing or proposed sanitary sewer, unless special permission is obtained in writing prior to such construction.

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### P. House Connections:

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House connections in new developments
will be extended one joint (3 feet)
beyond the property side of the sidewalks at a location selected to best
serve each property. All house connection extensions will be properly
sealed prior to burial.

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- 2. Said house connections where provided shall be accurately located in the field by the owner's engineer who shall submit an acceptable plat as described in Article III Section D3 in two (2) copies indicating said location, along with an affidavit by the owner's engineer confirming such locations.
- Prior to use of any house connection provided in the Atlanta Metropolitan
   Sewer System, all provisions of the Atlanta Plumbing Code shall be met.

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## NETROPOLITAN SEWER SYSTEM

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ANNEX (E)

to the Metropolitan Sewer Agreement between the City of Atlanta, Georgia and DeKalb County, dated  $\frac{7}{14}$ , 1968. For the purpose of this agreement the following facilities shall constitute the Metropolitan Sewer System until such time as it may be amended by the parties to the said agreement.

1.0 Intrenchment Creek Watershed Area:

1.01 "trenchment Creek Water Pollution Control Plant. 20 M.G.D. secondary treatment plant located at 1510 Key Road, N. E. High rate ickling filter process. Originally built as 5 M.G.D. Imhoff tank and trickling filter plant in 1913 by City from 1910 Bond Funds. Modified to 14 M.G.D., separate sludge digestion by W.P.A. about 1938. Modified to 20 M.G.D. in 1962 cost participated in by City, DeKalb County and Federal Government.

Facility serves City of Atlanta, DeKalb County and City of Decatur.

1.02 Intrenchment Creek Interceptor Sewer From: Moreland Avenue

To: Water Pollution Control Plant

1.03 Welch Street Outfall

From: Welch Street

To: \_\_\_\_ Intrenchment Creek Trunk

1.04 Horeland Avenue Extensions Outfall

From: North line of L. L. 145 - 15th District

To: Intrenchment Creek Interceptor Sewer

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1.05	Stallings Street Outfall			
	From: Stallings Street, S. E.			
	To: Sugar Creek Trunk			
1.06	Clifton Road Outfall			
	From: Clifton Road, S. E.			
	To: Sugar Creek Trunk			
1.07	Kirkwood Oakhurst Outfall			
	From: Second Avenue at south line L. L. 213 - 15th			
	To: Sugar Creek Trunk			
1.08	East Lake Outfall			
	From: Arbor avenue			
	To: Sugar Creek Trunk			
1.09	Beaver Creek Trunk Sever			
	From: City Jimit			
	To: Sugar Creek Trunk			
1.10	Fayetteville Road & Bouldercrest Outfall			
	From: Fayetteville Road			
	To: Sugar Creek Trunk	1		
1.11	Sugar Creek Trunk			
	From: Memorial Drive	1		
مەلەرىپى	To: Intrenchment Water Pollution Control Plant			
2.0	Peachtree Creek Watershed Area:			
2.01	R. M. Clayton Water Pollution Control Plant			
	42 M.G.D. primary treatment plant located			
	on the northeast corner of the intersection			
	of Bolton Road with Marietta Boulevard.			
	Existing facilities include: 4 digestors,			
	4 clarifiers, centrifuge, administration			
	building, laboratory and appurtenances.	1		
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لشننا 6.1 1-Curt 10-11 #9. 2.09 Peachtree Creek Project #1 From: Near Howell Mill Road To: Near Peachtree Creek 2.10 Peachtree Creek Interceptor From: Northside Drive To: 1480 West ومحجو ويستد المك ANT THE HEAR AND A MARKED 2.11 Peachtree Creek Interceptor From: Near Peachtree Creek Disposal Plant To: Near Northside Drive 2.12 Peachtree Creek Interceptor From: 800' East of Howell Mill Road 600' West of Howell Mill Road To: 2.13 Decatur-Druid Hills Project From: East of S.A.L. Railroad To: Druid Hills Sanitary Trunk Near North Decatur Road 2.14 North Decatur Project tali anisti ili basanti tali From: Near North Decatur Road and Clairmont Road To: Peachtree Trunk . . \* . 2.15 North Decatur Sanitary Trunk From: Near North Decatur and Clairmont Road To: End of 1938 work 2.16 Highland Sanitary Trunk From: Peachtree Trunk Sewer Near Piedmont To: Lenox Road 2.17 Highland Trunk Relief Sewer From: DeKalb County Line To: Near Piedmont Road

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2.18 Highland Trunk Sever	2.18	Highland	Trunk	Sewer
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- From: Near Crane Road
- North Fork of Peachtuse Trunk To: Sewer at Lenox Road

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2.19 Eulalia Drive Outfall

From: Eulalia Road

Highland Trunk To:

2.20 Nancy Creek Project

From: Near Powers Ferry Road

Near Northside Drive To:

2.21 Nancy Creek Project

From: Near Powers Ferry Road

Near Northside Drive To:

2.22 Veterans Hospital Outfall From: Powers Ferry Road

> Club Drive To:

- 2.23 Nancy Creek Outfall From: DeKalb County Line Wieuca Road To:
- 2.24 Nancy Creek Relief Sewer From: Fowers Ferry Road

To: Near Northside Drive

2.25 Nancy Creek Outfall Sewer

From: East Beechwood Road Clayton Plant To:

2.26 Nancy Creek Relief Sewer

From: East Beechwood Drive

Near Northside Drive To:

2.27 Jetridge Drive Outfall

From: Jetridge Drive

Jett Road To:

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- 3.0 South River Natershed Area:
- 3.01 South River Water Pollution Control Plant 18 M.G.D. secondary treatment plant located at 2640 Jonesboro Road, S. E., modified activated sludge. Built and financed by joint participation of Atlanta and Fulton County in 1936, with Federal participation under P.W.A. Subsequent modifications were done with joint participation.

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3.02 South River Industrial Boulevard Ejector Station

0.50 M.G.D. pneumatic ejector station. Discharges into the South River Water Pollution Control Plant, locr ... on South River Industrial Boulevard, S.E.

Facility was built 1960 by private development. Owned and operate by City of Atlanta, and serves small area of DeKalb County.

3.03 South River Industrial Boulevard Outfall From: Forrest Park Road

To: Jonesboro Road Outfall

- 3.04 Jonesboro Road Outfall
  - From: Hutchens Road

To: Jonesboro Road at South River

3.05 Jonesboro Road Outfall

From: Jonesboro Road

To: Hutchens Road

3.06 Forrest Park Road Outfall

From: Forrest Park Road

To: Existing Jonesboro Road Outfall

3.07 Mountain Manor Outfall

From: Mountain Manor Subdivisions

To: Forrest Park Road

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	DEPARTMEN O	F CLERK OF	CORIGIL	·	
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#### RESOLUTION

By City Utilities Committee

WHEREAS, the City of Atlanta and DeKalb County heretofore under the date of July 16, 1968 entered into a Metropolitan Sewer Agreement; and

WHEREAS, said agreement provides for the City of Atlanta to plan, finance, construct, operate and maintain water pollution control fr...lities which serve portions of DcKalb County; and

WHEREAS, the City and the County desire to amend said agreement to provide alternate methods of payment by the County for capital improvements, to establish procedures for determining the proportionate share of costs to be paid by the City and the County and to provide for compliance with State and Federal requirements;

THEREFORE BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF ٨L TA that the Mayor be and is hereby authorized to execute the First Amendment to Metropolitan Sewer Agreement with DcKalb County in principal conformity with the amendment attached hereto.

COUNCIL

ADOPTED by City Council Aug. 18, 1975

APPROVED by the Hayor

Aug. 20, 1975

STATE OF GEORGIA COUNTY OF FULTON

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## FIRST AMENDMENT TO METROPOLITAN SEWER AGREEMENT WITH

### DEKALB COUNTY

THIS FIRST AMENDMENT TO AGREEMENT, made and entered into this the <u>20</u><sup>2</sup> day of <u>Junuary</u>, 1977, by and between the CITY OF ATLANTA, a municipal corporation existing under the laws of the STATE OF GEORGIA, hereinafter referred to as "City", and DEKALB COUNTY, a po<sup>\*</sup>itical subdivision of the STATE OF GEORGIA, hereinafter referred to as the "County".

## WITNESSETH THAT:

WHEREAS, the CITY OF ATLANTA : DEKALB COUNTY heretofore under the date of July 16, 1968, entered into a Metropolitan Sewer Agreement; and

WHEREAS, the Mayor and Council of the CITY OF ATLANTA, by Resolution adopted on the  $\frac{182}{202}$  day of  $\frac{1975}{1975}$ , and approved on the  $\frac{202}{202}$  day of  $\frac{1975}{1975}$ , have authorized the execution of this Amendment on behalf of the CITY OF ATLANTA.

NOW, THEREFORE, in consideration of the premises, the mutual undertakings herein set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree that said Agreement shall stand amended as follows:

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By striking Paragraph 3, and by inserting in lieu thereof a new Paragraph 3, which shall read as follows:

## "3. County's Responsibility to make Capital Payments:

The County agrees to pay to the City an amount sufficient to cover the County's share of the cost of capital improvements to the R. M. Clayton Plant described in Annex (A), Paragraph 1, in accordance with Paragraph 3a or Paragraph 3b hereof and to pay to the City an amount sufficient to cover the County's share of the cost of all other capital improvements in accordance with Paragraph 3a or

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Paragraph 3c hereof. The County further agrees to continue payments to the City as described under Paragraph 3a for the County's share of the cost of capital improvements to the R. M. Clayton Plant described in Annex(A), Paragraph 1, until such time as the County may select the option of paying for said capital improvements in accordance with Paragraph 3b of this agreement. The County further agrees notify the City at least 30 days prior to selection of the payment option under Paragraph 3b and to notify the City within 30 days following notification by the City of any other capital improvements to be made pursuant to this agreement, as to the method of payment to be used to pay the County's share of the cost of said improvement.

a. Equal monthly payments over a period of 30 years in an amount sufficient to retire the County's share of each borrowing mude by the City pursuant to this agreement for capital improvements to the R. M. Clayton Plant described in Annex (A), Paragraph 1, the total amount to be so paid by the County to be computed according to the terms of said Annex (A). Equal mont<sup>+3</sup> payments over a period of 30 years or over the remaining term of this agreement, whichever is shorter, an amount sufficient to retire the County's share of the cost of each borrowing made by the City pursuant to this agreement for all other capital improvements made pursuant to this agreement, the total amount to be so paid by the County to be computed according to Paragraph 12 hereof. The County agrees to commence said monthly payments on the first day of the month following the incurring of each such indebtedness. In the event of default in any payments by the County, interest on said payment shall accrue from the date such payment is due at the rate of 7% per annum until paid. In determining the "cost of each borrowing", there shall be included principal and interest to maturity, to which shall be added any discount incurred in connection with the contracting of any debt or from which shall be subtracted any premium received, the result of which will be multiplied by one and one-third (1 1/3) (representing the debt coverage required).

b. Lump sum payment in an amount sufficient to retire the County's share of the principal amount remaining due, at the time the County selects this payment method, of each borrowing made by the City pursuant to this agreement for capital improvements to the R. M. Clayton Plant described in Annex (A), Paragraph 1, the total amount to be so paid by the County to be computed according to the terms of said Annex (A).

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By striking Paragraph 4 of Annex (A), and by inserting in lieu thereof a new Paragraph 4 of Annex (A), which shall read as follows:

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## "4. Adjustment of Payments by County:

After Wiedeman and Singleton, Engineers shall have furnished the City with a certificate stating that construction of the Clayton Plant, as described in Paragraph 1 of Annex (A), has been completed, final payment of Federal or State grant monies due the City has been made, and the City has determined by an audit prepared by an independent Certified Public Accountant selected by the City the total construction costs of the Clayton Plant, an adjustment of the monthly payments to be made by the County in accordance with Paragraph 3a of this agreement or a reimbursement of a portion of the lump sum payment made in accordance with Paragraph 3b of this agreement shall be made, if needed, such that the amount paid by the County is the County's share of the total cost of said construction less any State or Federal grant monies received by the City."

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By striking Paragraph 5 of Annex (A), and by inserting in lieu thereof a new Paragraph 5 of Annex (A), which shall read as follows:

## "5. Increase in County's Capacity:

The County's percentage of capacity of the Clayton Plant established in Paragraph 2 may be increased if the City determines in its sole discretion that additional capacity is available. The County agrees to increase its capacity in increments of not less than 5 MED at any one time and will purchase such available capacity if the County's flow exceeds its capacity by 2.5 MED for a period of six (6) months. Said purchase shall be made within six (6) months after its need has been established in accordance with Paragraph 2 of Annex (B) and will be made in accordance with Paragraph 6 of Annex (A).

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By striking Paragraph 6 of Annex (A), and by inserting in lieu thereof a new Paragraph 6 of Annex (A), which shall read as follows:

"6. Payments by County for Increase in Capacity:

In the event the County's capacity is to be increased, the payments due by the County shall be recalculated as though such increased capacity has originally been established under Paragraph 2 of Annex (A) at the commencement of this

- 4 -

agreement; except that all payments which would in that event have been already due and payable by the County on a monthly basis in accordance with Paragraph 3a of this agreement, shall be paid to the City in a lump sum at the time of the establishment of such increased capacity.

By striking Paragraph 1 of Annex (B) and by inserting in lieu thereof a new Paragraph 1 of Annex (B), which shall read as follows:

7

"1. Proration of Net Operating Costs:

The County has agreed to pay to the City a proportional part of the City's "Net Operating Costs" of the Metropolitan Sewer System. "Net Operating Costs" as used herein and in the agreement to which this is attached is defined as the total direct cost and all applicable indirect costs of operating the Plant, less all armings from the sale of by-products, except as provided here: "fter in Paragraph 6. Indirect costs shall be determined in accordance with the then current Federal Office of Management and Budget Circular A-87 or its replacement, a copy of which shall be "ansmitted annually to the County by the City. The portion c." is net operating cost paid by the County shall be based on the ratio the County's flow bears to the total flow to each location or each facility concerned. Said cost shall be billed on a monthly basis and shall be payable by the County to the City within ten (10) days after receipt of the invoice for same."

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By striking Paragraph 2 of Annex (B), and by inserting in lieu thereof a new Paragraph 2 of Annex (B), which shall read as follows:

## "2. Metering Stations:

The sewage flows to be used in determining the County's portion of net operating costs and plant capacity requirements shall be determined by the combined use of flow metering stations and population estimates as set forth hereinafter. The County will, at its expense, construct metering facilities with automatic continuous recording devices of sufficient capacity to meter the range of flows in the year 2000 or the capacity of the existing sewer, whichever is larger, as set forth hereinafter. The metering facilities shall be operated, supervised, managed, maintained and repaired by the City with the full net operating costs of the metering stations being a cost to

the Metropolitan Sewer System. Replacement of the facilities will be a cost to the Metropolitan Sewer System. Construction of the meters shall be completed not later than one (1) calendar year after execution of this amendment and shall be as herein specified as to type and location with all plans and specifications for the installations being reviewed and approved by the Commissioner of Environment and Streets of the City of Atlanta. In the event meters are not completed, at the City's discretion, flow measurements may be made at some or all of the proposed locations specified for metering the sewer lines at the County's expense by an independent engineering firm which will be selected by the City and approved by the County. Dry weather flow shall be measured for a one-week period and the average flow which will determine the County's portion of the net operating cost shall be computed by multiplying the ratio of the measured dry weather flow to the appropriate plant flow for the same week by the average plant flow for the preceding six months. Measurements shall be made as deemed necessary by the City. Until metering facilities have been so acquired, installed or constructed and after the calendar year 1968, which is provided for in Paragraph 5 of the original contract, the County's share of the net operating costs for the Clayton Plant shall be based upon the ratio of the resident population within the County served by the Clayton Plant. Said resident population served shall be determined by the latest published Atlanta Regional Commission population projections. The County's flow in the Clayton, Intrenchment and South River Basins shall be determined by use of flow metering and/or population estimates as set forth below:

- a. Three metering stations shall be constructed in the basins tributary to the R. M. Clayton Water Pollution Control Plant at the locations specified and shall be of the type as specified in this Paragraph.
- 1. A meter shall be constructed on the Nancy Creek Sewer which flows from the County into Fulton County approximately parallel to Nancy Creek and in the vicinity of Evergreen Creek Road. The meter shall be located either inside or outside the County Line but shall be below the confluence with any other sewer, trunk or lateral, located in the County.
- 2. A meter shall be constructed on the sewer which flows from the County approximately parallel to the North Fork of Peachtree Creek in the vicinity of Converse Drive. The meter shall be located either inside or outside of the City Limits but shall be below the coufluence with any other sewer, trunk or lateral, located in the County.

- 6 -

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3. A meter shall be constructed on the sewer which flows from the County approximately parallel to the South Fork of Peachtree Creek in the vicinity of Briarcliff Road. The meter shall be located either inside or outside of the City Limits but shall be above the confluence of said trunk with the St. Louis Trunk but below the confluence of the North Decatur Outfall and the Druid Hills Trunk.

The flow from the areas served by metered sewers shall be divided by the tributary population to determine the flow per capita for the metered area. The per capita flows for the metered area shall then be multiplied by the total population of the County and Owinnett County tributary to the Clayton Plant, and the flow thus calculated shall be used to determine the need for additional treatment plant capacity and shall, in combination with the total flow to the Clayton Plant, determine the County's portion of the net operating cost of the plant.

- b. The County's contribution to the net operating cost of the Intrenchment Creek Water Pollution Control Plant shall be based on the ratio of the resident population wichin the County served by the plant to the total resident population of all areas served by the plant.
- c. The County's contribution to the net operating cost of South River Water Pollution Control Plant shall be based on the ratio of the resident population within the County served by the plant to the total resident population of all areas served by the Plant."

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By striking Paragraph 2.01 of Annex (E) and by inserting in lieu thereof a new Paragraph 2.01 of Annex (E) which shall read as follows: "2.01 R. M. Clayton Water Pollution Control Plant, 120 MGD secondary treatment plant located at 2440 Bolton Road, NW. Existing facilities include screen and grit removal, 8 primary clarifiers, 8 digesters, 4 centrifuges and dewatering building, 2 sludge incinerators, administration and laboratory building, 10 aeration tanks, 7 gas engine-blower sets and blower building, 9 final settling tanks, chlorination facilities and appurtenances.

- 7 -

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Except as amended herein, the agreement of July 18, 1968 is hereby ratified and reaffirmed.

9

IN WITNESS WHERE OF, the duly authorized officials of the CITY OF ATLANTA and the COUNTY OF DEKALB have respectively caused the name of the CITY OF ATLANTA and the name of the COUNTY OF DEKALB and the seals of said municipal corporation and political subdivision and the signatures of their duly authorized executive officers to be affixed hereto on this 20 C day of Junuary, 1977.

CITY OF ATLANTA

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ter i ter son e

DEKALB COUNTY

Pu CHAIRMAN, DOARD OF COMMISSIONERS

LB COUNT BOARD OF COMMISSIONERS

APPROVED:

contrastioner of Environment & Stre

APPROVED AS TO FORM:

M City Attorne

APPROVED AS TO INTENT:

Director, DeKalb County Water & Sewer Department

APPROVED AS TO FORM:

Dekalb County Attorney

- 8 -

#### STATE OF GEORGIA

COUNTY OF FULTON

#### SECOND AMENDMENT TO METROPOLITAN SEWER AGREEMENT WITH DEKALB COUNTY

THIS SECOND AMENDMENT TO AGBEEMENT, made and entered into this the <u>day of</u> <u>dugual</u>, 1987, by and between the CITY OF ATLANTA, a municipal corporation existing under the laws of the STATE OF GEORGIA, hereinafter referred to as the "City", and DEKALB COUNTY, a political subdivision of the STATE OF GEORGIA, hereinafter referred to

#### WITNESSETH THAT

WHEREAS, the TTY OF ATLANTA and DEKALB COUNTY heretofore under the date of July 16, 1568, entered into the METROPOLITAN SEWER AGREEMENT, heretofore amended; and

WHEREAS, the Council and the Mayor of the City, by Resolution adopted on the day of , 1987, and approved on the day of , 1987, have authorized the execution of this second amendment on behalf of the City.

NOW, THEREFORE, in consideration of the premises, the mutual undertakings herein set forth, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree that said Agreement shall stand amended as follows:

1

By striking the words and numerals "one and one-third (1-1/3)" in the fifth line of the last sentence of subparagraph 3a. and inserting in lieu thereof the words and numerals "one and one-fourth (1-1/4)" so that such sentence shall read as follows:

> "In determining the 'cost of each borrowing', there shall t included principal and interest to maturity, to which shall be added any discount incurred in connection with the contracting of any debt or from which shall be subtracted any premium received, the result of which will be multiplied by one and one fourth (1-1/4) (representing the debt coverage required)."

> > 2

By striking Paragraph 2 of Annex (A) in its entirety and inserting a new Paragraph 2 in lieu thereof which shall read as follows:

> "<u>County's Right to Use:</u> The County shall have the right to use 50 M.G.D. of the M.G.D. capacity of the Clayton Plant."

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By deleting the first subparagraph of Paragraph 3 of annex (A) in its entirety and inserting in lieu thereof a subparagraph which shall

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"In consideration of the County's right to use the Clayton Plant as specified in Paragraph 2 of Annex (A), the County agrees to pay to the City a sum equal to 41.67% (50 M.G.D. divided by 120 M.G.D.) of the cost of capital improvements to the R. M. Clayton Plant described in Annex (A), Paragraph 1, in accordance with Paragraph 3 of this Agreement. Should the total capacity of the Plant be reduced in the future for any reason, the County agrees to pay the City in accordance with the new percentage of the total plant capacity that 50 M.G.D. would represent."

Except as amended herein, the Agreement of July 16, 1968, previously amended January 20, 1977, is hereby ratified and reaffirmed.

IN WITNESS WHEREOF, the duly authorized officials of the CITY OF ATLANTA and the COUNTY OF DEKALB have respectively caused the name of the CITY OF ATLANTA and the name of the COUNTY OF DEKALB and the seals of said municipal corporation and political subdivision and the signatures of their duly authorized executive officers to be affixed 31d day of Hugui \_, 1987.

CITY OF ATLANTA BY

DEKALB COUNTY

ATTESTED BY:

MAYOF

RECOMMENDED BY:

CHIEF ADMINISTRATIVE OFFICER

me

OF COMMISSIONERS

APPROVED AS TO INTENT:

COMMISSIONER OF WATER AND

, POLLUTION CONTROL ١,

APPROVED AS TO FORM:

APPROVED AS TO FORM:

COUNTY AT

DIRECTOR, DEPARTMENT OF PUBLIC

APPROVED AS TO INTENT:

WORKS

CHIEF EXECUTIVE OFFICER

EX-OFFICIO CLERK TO THE CHIEF EXECUTIVE OFFICER AND BOARD

DeKalb County Contract No. 10-800663

## INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF FIRE RESCUE SERVICES BETWEEN DEKALB COUNTY, GEORGIA and THE CITY OF DUNWOODY, GEORGIA

# THIS INTERGOVERNMENTAL AGREEMENT, is entered into by and between DeKalb County, Georgia ("County") and the City of Dunwoody, Georgia ("City").

WHEREAS, DeKalb County, Georgia is a constitutionally created political subdivision of the State of Georgia; and

WHEREAS, the City of Dunwoody is a municipality created by the 2008 Georgia General Assembly pursuant to Senate Bill 82 (hereinafter referred to as "SB 82"); and

WHEREAS, SB 82 provides that the city of Dunwoody begins operations December 1, 2008 and Section 6.03(c) requires the County to "...provide within the territorial limits of the City all government services and functions which DeKalb County provided in 2008; and

WHEREAS, the residents of Dunwoody have paid the same taxes as paid by residents of unincorporated DeKalb County for 2008 and the payment of those county taxes entitles the City and its residents to be provided with the 2008 county governmental services and functions until December 31, 2008 without any further compensation from the City or its residents to the County; and

WHEREAS, this intergovernmental agreement therefore only becomes effective on the date that the City will begin paying for services as set forth in this Agreement; and

WHEREAS, the County and City desire to enter into an Intergovernmental Agreement for the County to provide fire rescue services within the boundaries of Dunwoody for a period of one year beginning January 1, 2009; and

WHEREAS, the County and the City further desire to establish the cost of fire rescue services to be provided by the County to the City pursuant to this Agreement; and

WHEREAS, the County and the City desire to maintain a mutually beneficial, efficient and cooperative relationship that will promote the interests of the citizens of both jurisdictions.

NOW THEREFORE, in consideration of the following mutual obligations, the County and City agree as follows:
December 10, 2008

# ARTICLE 1 PURPOSE AND INTENT

The purpose of this Agreement is to provide fire rescue services within the City.

# ARTICLE 2 DEFINITIONS

For the purposes of the Agreement, the following terms shall be defined as:

2.1 "Fire Chief" means the director of the DeKalb County Fire and Rescue department or designee.

2.2 "Fire Code" means (1) those applicable provisions of state law related to fire rescue services, including the state fire safety rules, the International Fire Code and (2) those applicable provisions of the Code of Dekalb County, Georgia related to fire rescue services including but not limited to chapter 12 of the Code of Dekalb County, Georgia and (3) those applicable provisions of the Ordinances of the City of Dunwoody, Georgia that may be enacted during the term of this Agreement related to fire rescue services.

2.2 **"Fire prevention tax district"** means the area of land in DeKalb County, Georgia that has been designated as the fire prevention tax district in which the County imposes and collects from the taxpayers in the district a separate fire tax for the purpose of defraying the cost of the County fire rescue services provided to the taxpayers in the district.

2.3 "**Fire Rescue Services**" means fire suppression, community risk reduction, fire protection, disaster mitigation, rescue, hazardous material response and emergency medical service transports service provided by County Fire and Rescue Department personnel.

# ARTICLE 3 TERM OF AGREEMENT

The term of the Agreement is for one year, commencing January 1, 2009 at 0000 hours and concluding at 2400 hours on December 31, 2009. This Agreement shall automatically renew without further action by the City or County on January 1<sup>st</sup> of each succeeding year for an additional one (1) year for a total lifetime Agreement of fifty (50) years, unless previously terminated in accordance with the termination provisions of this Agreement. At the conclusion of this term, the City will be solely responsible for providing all fire rescue services within its boundaries, unless extended by mutual Agreement by both governing bodies. The parties agree that, as December 1, 2010, the County's obligation (pursuant to O.C.G.A. 36-31-8 and Section 6.03 of SB 82) to provide the services covered by this Agreement shall terminate,

#### ARTICLE 4 COMPENSATION AND CONSIDERATION

4.1 For the fire rescue services to be rendered during the term of this Agreement, the City agrees that the County shall remain entitled to impose and collect the fire prevention district tax annually in the same manner and at the same rate that such tax is imposed and collected within the portion of the DeKalb fire prevention tax district that is located in unincorporated DeKalb County. The City agrees to remain within the DeKalb fire prevention tax district and nothing in this Agreement shall preclude the County's right to continue to collect DeKalb fire prevention district taxes from the residents of the City for all fire rescue services originating within the City of Dunwoody.

#9**.** '

4.2 The City agrees that County remains entitled to impose, collect and retain all ambulance transport fees. Fees charged shall be equal to those imposed upon residents of unincorporated DeKalb County, whether in effect at the time of this agreement or approved by the DeKalb County Governing Authority at some future date. Nothing in this Agreement shall preclude the County's right to continue to collect such fees for ambulance transport calls originating from within the City of Dunwoody.

#### ARTICLE 5 FIRE CHIEF

The Fire Chief will direct and manage the daily fire rescue operations in the City and supervise the delivery of fire rescue services contracted for in this Agreement.

#### ARTICLE 6 SERVICES

6.1 During the term of this Agreement, the County shall provide the same fire rescue services to the City as are provided in unincorporated area of DeKalb County. Such fire rescue services shall equal or exceed the fire rescue services provided by the County in 2008 within the area that comprises the City. The County shall provide fire rescue services on a continual 24-hour per day basis. The County and the City intend to enter into mutual aid agreements, which shall govern the parties in case of emergencies requiring assistance from neighboring fire departments.

6.2 Response times in the City shall remain consistent with those response times in unincorporated DeKalb County. County-wide response reports will be provided by the Fire Chief if requested by the City Manager.

6.3 All emergency incidents within the City shall operate under the National Response Plan (NRP) utilizing the National Incident Management System (NIMS). During the term of this agreement, the City agrees that it will not adopt any ordinance that in any way amends, repeals or replaces the applicable fire rescue provisions of the Code of DeKalb County, Georgia, including but not limited to chapter 12 of the Code of DeKalb County, Georgia and any amendments thereto without the written consent of the Fire Chief. Such consent shall not be unreasonably withheld.

# ARTICLE 7 EQUIPMENT

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The County agrees to provide DeKalb County fire and rescue personnel assigned to work within the City with all necessary equipment and motor vehicles in connection with this Agreement in order to perform the agreed upon fire rescue services, in accordance with DeKalb County Fire and Rescue department policies and procedures. The County agrees to maintain said equipment and vehicles and to provide replacements as necessary during the term of the Agreement. All DeKalb County Fire and Rescue Officers assigned hereunder shall wear the uniform and insignia as issued and ordered by the DeKalb County Fire and Rescue Department.

#### ARTICLE 8 AUTHORITY TO ENFORCE THE LAW IN DUNWOODY

8.1 The Fire Chief shall designate the fire rescue officers to take an oath administered by an official authorized by the City of Dunwoody to administer oaths, as prescribed by O.C.G.A. §§ 45-3-1 and 45-3-10.1 prior to undertaking fire rescue duties pursuant to this Agreement to enforce the fire code.

8.2 Every fire and rescue officer of the County assigned to the City shall still be deemed to be a sworn officer of the County while performing the services, duties and responsibilities hereunder and is vested with the "police powers" of the County that are necessary to provide the fire rescue services within the scope of this Agreement.

8.3 The Fire Chief shall be and hereby is vested with the additional power to enforce the fire code, to make arrests or issue citations incident to the enforcement of the fire code, and to perform other tasks as are reasonable and necessary in the exercise of their powers. This vesting of additional powers to enforce the fire code is made for the sole and limited purpose of giving official and lawful status to the performance of fire rescue services provided by fire and rescue officers within the City of Dunwoody.

8.4 Fire and Rescue officers shall enforce the fire code and shall appear in the Municipal Court of the City of Dunwoody as necessary to prosecute cases made therein. The City further agrees to provide, at its own expense, citation books containing the printed Municipal Court information to the fire rescue officers working within the City.

# ARTICLE 9 EMPLOYMENT STATUS

All County Fire and Rescue Department personnel operating in the City, as well as any other County personnel operating under this Agreement are and will continue to be employees of the County for all purposes, including but not limited to duties and responsibilities, employee benefits, grievance, payroll, pension, promotion, annual or sick leave, standards of performance, training, workers compensation and disciplinary functions. All County Fire and Rescue Department personnel operating in the City as well as any other sworn personnel assigned under this Agreement are and will continue to be part of the DeKalb County Fire and Rescue Department command structure. Fire and rescue personnel are under the supervision of the DeKalb County Fire Chief.

# ARTICLE 10 FIRE INSPECTION AND PREVENTION

10.1 The County shall also provide "fire inspection and prevention services" which include, but are not limited to, the following:

- a. review of all interior finished, new structures, additions and renovation of all commercial buildings and multi-family buildings, whether existing or to be constructed in the City;
- b. Reviewing plans for both new construction and renovations of existing structures;
- c. Final inspections for all commercial and multi-family buildings;
- d. Inspections for business licenses or change of occupancy;
- e. Inspections required for setting occupancy loads;
- f. Enforcement of fire lane and handicap parking regulations; and
- g. Enforcement of the fire code.

**#**9. <sub>.</sub>

10.2 The County shall be entitled to collect the fire inspection and prevention portion of the plan review, permit and inspection fees in connection with commercial and multi-family buildings constructed or renovated in the City if such structures or plans are reviewed or inspected by the Fire and Rescue Department. Fees charged shall be equal to those imposed upon residents of unincorporated DeKalb County for similar permits, inspections and plan reviews, whether in effect at the time of this agreement or as approved by the DeKalb County Governing Authority at some future date.

10.3 Construction plans and accompanying documents for all buildings subject to the provisions of this Agreement shall be submitted to the Fire Chief. Interior finish work and minor building additions may make use of the Fire and Rescue department "walk through" process.

10.4 Following completion of final inspection of commercial and multi-family buildings by the Fire Chief:

- a. The City shall not issue any Certificate of Occupancy without the express written approval of the Fire Chief.
- b. The City shall issue the Certificate of Occupancy when the City is satisfied that the project has complied with all City requirements.
- c. The City shall be responsible for notifying utilities companies in connection with the issuance of Certificates of Occupancy.
- d. The issuance of the Certificate of Occupancy by the City shall in no way obligate the City to make any plan review or inspections of the building, and it is specifically agreed that the City shall have the right to rely upon the plan review and inspections performed by the Fire Chief.

10.5 Retaining walls, tents, signs, greenhouses, satellite dishes, Christmas tree lots, emission inspections stations, and similar projects or structures shall not be subject to the provisions of this Agreement, and the City shall continue to issue permits and/or approvals for such projects.

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10.6 Both the City personnel and the County Fire and Rescue officers are authorized to issue citations for violations of the fire code.

10.7 The City shall be responsible for inspections of all erosion control and site work on all projects within the City.

10.8 The City shall be responsible for enforcement of building code requirements and shall issue all citations necessary to prosecute any building code violations in the Municipal Court of Dunwoody.

# ARTICLE 11 RECORDKEEPING AND REPORTING

The County Fire and Rescue Department is the central repository for all departmental records and makes available public records as defined by the Georgia Open Records Act, O.C.G.A. 50-18-70, *et seq.* During the term of this Agreement, the County will continue to maintain all reports relating to Fire and Rescue Department activity within the City. Except as limited by any provision of state or federal law, the City may request, review and access data and County records at a mutually agreed upon time to ensure compliance with this Agreement.

# ARTICLE 12 CITY – COUNTY RELATIONS

The DeKalb County Fire Chief will notify the City Manager in the event of a significant fire rescue emergency situation within the City. The DeKalb County Fire Chief and City Manager shall designate what they consider "significant" by a memorandum. The County shall be the sole provider of services within the city that require sworn fire rescue personnel during the term of this Agreement.

#### ARTICLE 13 TRANSITION

The County and City agree that 90 days prior to the end date of this Agreement, the City Manager and Executive Assistant will meet and confer to effect a smooth transition.

# ARTICLE 14 TERMINATION AND REMEDIES

14.1 The City may terminate this Agreement with or without cause by giving one hundred and eighty (180) days prior written notice to the County. If the City intends to terminate this Agreement for cause, the City must notify the County in writing, specifying the cause, extent

and effective date of the termination. The County shall have thirty three (33) days after the date of the written notice from the City to cure the stated cause for termination.

#9. <sup>\*</sup> '

14.2 On December 1, 2010 at 2400 hours, the parties agree that the County's obligation pursuant to O.C.G.A. 36-31-8 and Section 6.03 of SB 82 to provide the government functions and services described in this Agreement shall terminate as contemplated by O.C.G.A. 36-31-8 and Section 6.03 of SB 82.

14.3 Beginning December 2, 2010 at 0000 hours, the County may terminate this Agreement with or without cause by giving one hundred and eighty (180) days prior written notice to the City. If the County intends to terminate this Agreement for cause, the County must notify the City in writing, specifying the cause, extent and effective date of termination. The City shall have thirty three (33) days after the date of the written notice from the County to cure the stated cause for termination.

14.4 The parties reserve all available remedies afforded by law to enforce any term of condition of this Agreement.

#### ARTICLE 15 NOTICES

All required notices shall be given by certified first class U.S. Mail, return receipt requested. The parties agree to give each other non binding duplicate facsimile notice. Future changes in address shall be effective upon written notice being given by the City to the County Executive Assistant or by the County to the City Manager via certified first class U.S. mail, return receipt requested. Notices shall be addressed to the parties at the following addresses:

If to the County:	Executive Assistant Clark Harrison Center 330 West Ponce de Leon Avenue, 6 <sup>th</sup> Floor Decatur, Georgia 30030 404-371-4751, Facsimile number
With a copy to:	County Attorney 1300 Commerce Drive, 5 <sup>th</sup> Floor Decatur, Georgia 30030 404-371-3024, Facsimile number

August 25, 2009

If to the City:	City Manager City of Dunwoody 41 Perimeter Center East, Suite 250 Dunwoody, GA 30346 678-382-6701, Facsimile number
With a copy to:	City Attorney City of Dunwoody 41 Perimeter Center East, Suite 250 Dunwoody, GA 30346 678-382-6701, Facsimile number

#### ARTICLE 16 EXTENSION OF AGREEMENT

This Agreement may be extended at any time during the term by mutual written consent of both parties so long as such consent is approved by official action of the City Council and approved by official action of the County governing authority.

# ARTICLE 17 NON-ASSIGNABILITY

Neither party shall assign any of the obligations or benefits of this Agreement.

# ARTICLE 18 ENTIRE AGREEMENT

The parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and Agreement of the parties regarding the subject matter of the Agreement. This Agreement constitutes the entire understanding and agreement between the Parties concerning the subject matter of this Agreement, and supersedes all prior oral or written agreements or understandings. No representation oral or written not incorporated in this Agreement shall be binding upon the City or the County. All parties must sign any subsequent changes in the Agreement.

# ARTICLE 19 SEVERABILITY, VENUE AND ENFORCEABILITY

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement. No action taken pursuant to this Agreement should be deemed to constitute a waiver of compliance with any representation, warranty, covenant or agreement contained in this Agreement and will not operate or be construed as a waiver of any subsequent breach, whether of a similar or dissimilar nature. This Agreement is governed by the laws of the state of Georgia without regard to conflicts of law principles thereof. Should any party institute suit concerning this Agreement, venue shall be in the Superior Court of DeKalb County, Georgia. Should any provision of this Agreement require judicial interpretation, it is agreed that the court interpreting or construing the same shall not apply a presumption that the terms hereof shall be more strictly construed against one party by reason of the rule of construction that a document is to be construed more strictly against the party who itself or through its agent prepared the same, it being agreed that the agents of all parties have participated in the preparation hereof.

# ARTICLE 20 BINDING EFFECT

This Agreement shall inure to the benefit of, and be binding upon, the respective parties' successors.

# ARTICLE 21 INDEMNITY

21.1 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law. Only to the extent permitted by law, shall the City defend, indemnify and hold harmless the County and its officers, employees, or agents from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the County or its officers, employees, or agents may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the negligent performance of this Agreement by the City, its employees, officers and agents. The County shall promptly notify the City of each claim, cooperate with the City in the defense and resolution of each claim and not settle or otherwise dispose of the claim without the City's participation.

21.2 It is the intent of the parties to be covered under the auspices of any applicable immunity granted by law. Only to the extent permitted by law, shall the County defend, indemnify and hold harmless the City and its officers, employees, or agents from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the City or its officers, employees, or agents may incur as a result of any claim, demand, suit, or cause of action or proceeding of any kind or nature arising out of, relating to, or resulting from the negligent performance of this Agreement by the County, its employees, officers, and agents. The City shall promptly notify the County of each claim, cooperate with the County in the defense and resolution of each claim and not settle or otherwise dispose of the claim without the County participation.

21.3 The indemnification provisions of this Agreement shall survive termination of this Agreement for any claims that may be filed after the termination date of the Agreement provided the claims are based upon actions that occurred during the term of this Agreement.

# ARTICLE 22 COUNTERPARTS

#9. <sup>•</sup>

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

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IN WITNESS WHEREOF, the City and County have executed this Agreement through their duly authorized officers.

#### SIGNATURES APPEAR ON THE FOLLOWING PAGES

DEKALB COUNTY, GEORGIA

By: Musel (SEAL) W. Burrell Ellis, Jr.

Chief Executive Officer DeKalb County, Georgia

ATTEST: urta

Barbara H. Sanders, CCC Clerk of the Board of Commissioners of DeKalb County, Georgia

# **APPROVED AS TO FORM:**

Lisa E. Chang

County Attorney

#### **APPROVED AS TO SUBSTANCE:**

Keith Barker Executive Assistant

DeKalb County Contract No. 10-800663

# SIGNATURES APPEAR ON THE FOLLOWING PAGE

August 25, 2009

# CITY OF DUNWOODY, GEORGIA

Ken Wright Mayor

6. 1

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Approved as to Form:

Olion Sharon Lowery Municipal Clerk (SEAL)

Approved as to Substance:

Brian Anderson

City Attorney

Warren Hutmacher City Manager

DeKalb County Control No. 10-800663

#### DEKALB COUNTY

#### BOARD OF COMMISSIONERS

ITEM NO. D2

HEARING TYPE

Public Hearing

**BUSINESS AGENDA /MINUTES** MEETING DATE: July 19, 2016

ACTION TYPE

Resolution

SUBJECT: 2016 Budget Revision, Ad Valorem Tax Millage Rates

DEPARTMENT: Chief Executive Officer	PUBLIC HEARING: Yes No
ATTACHMENT: 🗵 Yes _ No	INFORMATION Lee May, Interim CEO CONTACT:
_48_Pages	
Deferred 6/28/16, 7/12/16	PHONE NUMBER: 404-371-2174

# PURPOSE:

- To consider adjustments to the 2016 Budget and Revenue Anticipations; 1.
- To consider adoption of Ad Valorem Tax Millage Rates for DeKalb County; 2.
- To consider adoption of a Homestead Exemption applicable to county operational and maintenance 3. taxes under the HOST program for 2016 using 80% of last year's HOST receipts in a 47.7% HOST Credit: and
- 4. To authorize the Interim Chief Executive Officer to execute any and all necessary documents.

#### **NEED/IMPACT:**

This agenda item revises the county's operating budget to reflect the current digest, authorizes the ad valorem tax millage rates for this year, adjusts the number of authorized positions, adjusts the number of vehicles, and authorizes and adjusts capital projects.

**RECOMMENDATION(S)**: Defer to July 12, 2016.

# RESOLUTION TO LEVY TAXES FOR THE YEAR 2016

BE IT RESOLVED by the Board of Commissioners of DeKalb County, Georgia, and it is hereby resolved by authority of same, that there be, and there is hereby levied, a tax for the year 2016 to provide funds for County government purposes enumerated as follows:

- 1. A Tax of \$0.010 per every \$1,000.00 of assessed valuation is levied on all taxable property in the **Unincorporated area** in said County and in any areas incorporated or annexed after February 6, 2006, for Bonded Indebtedness for the purpose of paying the Principal and Interest on the **Special Transportation**, **Parks and Greenspace and Libraries Tax District General Obligation Bonds** of said County.
- 2. A Tax of \$9.980 per every \$1,000.00 of assessed valuation is levied on all taxable property within the corporate limits of Atlanta in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the Constitution of the State of Georgia (9.240); and to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740).
- 3. A Tax of \$13.647 per every \$1,000.00 of assessed valuation is levied on all taxable property within the corporate limits of Avondale Estates in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the Constitution of the State of Georgia (9.240); to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740); to pay expenses of County, nonbasic police protection (0.569), and street and road maintenance of curbs, sidewalks, streetlights, and devices to control the flow of traffic on streets and roads, or any combination thereof (0.528), pursuant to the DeKalb County Special Services Tax Districts Act, Ga, L. 1982, p. 4396, as amended; and to provide fire protection to properties located within the DeKalb Fire Prevention District (2.570).
- 4. A Tax of \$12.550 per every \$1,000.00 of assessed valuation is levied on all taxable property within the corporate limits of **Brookhaven** in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the Constitution of the State of Georgia (9.240); to provide for the expenditures

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designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740; and to provide fire protection to properties located within the DeKalb Fire Prevention District (2.570).

- 5. A Tax of \$12.661 per every \$1,000.00 of assessed valuation is levied on all taxable property within the corporate limits of **Chamblee** in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the Constitution of the State of Georgia (9.240) to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740); to pay expenses of County nonbasic police protection (0.111), pursuant to the DeKalb County Special Services Tax Districts Act, Ga. L. 1982, p. 4396, as amended; and to provide fire protection to properties located within the DeKalb Fire Prevention District (2.570).
- 6. A Tax of \$14.948 per every \$1,000.00 of assessed valuation is levied on all taxable property within the corporate limits of Clarkston in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the Constitution of the State of Georgia (9.240); to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740); to pay expenses of County basic and nonbasic police protection (1.870) and street and road maintenance of curbs, sidewalks, streetlights, and devices to control the flow of traffic on streets and roads, or any combination thereof (0.528), pursuant to the DeKalb County Special Services Tax Districts Act, Ga. L. 1982, p. 4396, as amended; and to provide fire protection to properties located within the DeKalb Fire Prevention District (2.570).
- 7. A Tax of \$10.715 per every \$1,000.00 of assessed valuation is levied on all taxable property within the corporate limits of **Decatur** in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the Constitution of the State of Georgia (9.240); to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740); and to pay expenses of County nonbasic police protection (0.207), and street and road maintenance of curbs, sidewalks, streetlights, and devices to control the flow of traffic on streets and roads, or any combination thereof (0.528), pursuant to the DeKalb County Special Services Tax Districts Act, Ga. L. 1982, p. 4396, as amended.

- 8. A Tax of \$13.078 per every \$1,000.00 of assessed valuation is levied on all taxable property within the corporate limits of **Doraville** in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the Constitution of the State of Georgia (9.240); to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740); to pay expenses of County street and road maintenance of curbs, sidewalks, streetlights, and devices to control the flow of traffic on streets and roads, or any combination thereof (0.528), pursuant to the DeKalb County Special Services Tax Districts Act, Ga. L. 1982, p. 4396, as amended; and to provide fire protection to properties located within the DeKalb Fire Prevention District (2.570).
- 9. A Tax of \$12.550 per every \$1,000.00 of assessed valuation is levied on all taxable property within the corporate limits of **Dunwoody** in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the Constitution of the State of Georgia (9.240); to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740); and to provide fire protection to properties located within the DeKalb Fire Prevention District (2.570).
- 10. A Tax of \$15.366 per every \$1,000.00 of assessed valuation is levied on all taxable property within the corporate limits of Lithonia in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the Constitution of the State of Georgia (9.240); to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740); to pay expenses of County basic and nonbasic police protection (1.971); parks, recreational areas, programs and facilities, and street and road maintenance of curbs, sidewalks, streetlights, and devices to control the flow of traffic on streets and roads, or any combination thereof (0.845), pursuant to the DeKalb County Special Services Tax Districts Act, Ga. L. 1982, p. 4396, as amended; and to provide fire protection to properties located within the DeKalb Fire Prevention District (2.570).
- 11. A Tax of \$15.767 per every \$1,000.00 of assessed valuation is levied on all taxable property within the corporate limits of **Pine Lake** in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I

of the Constitution of the State of Georgia (9.240); to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740); to pay expenses of County basic and nonbasic police protection (2.372), parks, recreational areas, programs and facilities, and street and road maintenance of curbs, sidewalks, streetlights, and devices to control the flow of traffic on streets and roads, or any combination thereof (0.845) pursuant to the DeKalb County Special Services Tax Districts Act, Ga. L. 1982, p. 4396, as amended; and to provide fire protection to properties located within the DeKalb Fire Prevention District (2.570).

- A Tax of \$13.454 per every \$1,000.00 of assessed valuation is levied on all taxable 12. property within the corporate limits of Stone Mountain in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the Constitution of the State of Georgia (9.240); to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740); to pay expenses of County nonbasic police protection (0.376), street and road maintenance of curbs, sidewalks, streetlights, and devices to control the flow of traffic on streets and roads, or any combination thereof (0.528) pursuant to the DeKalb County Special Service Tax Districts Act, Ga. L. 1982, p. 4396, as amended; and to provide fire protection to properties located within the DeKalb Fire Prevention District (2.570).
- A Tax of \$20.800 per every \$1,000.00 of assessed valuation is levied on all taxable 13. property within the corporate limits of Tucker in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the Constitution of the State of Georgia (9.240); to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740); to pay expenses of County basic and nonbasic police protection (5.950), parks, recreational areas, programs and facilities, and street and road maintenance of curbs, sidewalks, streetlights, and devices to control the flow of traffic on streets and roads, or any combination thereof (2.300), pursuant to the DeKalb County Special Services Tax Districts Act, Ga. L. 1982, p. 4396, as amended; and to provide fire protection to properties located within the DeKalb Fire Prevention District (2.570).
- A Tax of \$20,800 per every \$1,000.00 of assessed valuation is levied on all taxable 14. property within the Unincorporated area in said County, for General County Purposes to pay expenses of administration of County Government, build and repair public buildings and bridges, and pay expenses of Courts, Sheriffs, litigation and support of prisoners, pursuant to Article IX, Section IV, Paragraph I of the

Constitution of the State of Georgia (9.240); to provide for the expenditures designated in the contract with the Fulton-DeKalb Hospital Authority and the DeKalb Hospital Authority (0.740); to pay expenses of County basic and nonbasic police protection (5.950), parks, recreational areas, programs and facilities, and street and road maintenance of curbs, sidewalks, streetlights, and devices to control the flow of traffic on streets and roads, or any combination thereof (2.300), pursuant to the DeKalb County Special Services Tax Districts Act, Ga. L. 1982, p. 4396, as amended; and to provide fire protection to properties located within the DeKalb Fire Prevention District (2.570). Pursuant to O.C.G.A. 33-8-8.3, \$26,449,871 received from the Insurance Premium Tax in 2015 will be expended for police protection, fire protection and other services in the unincorporated areas.

Adopted this 19<sup>th</sup> day of July 2016, by the DeKalb County Board of Commissioners.

LARRY JOHNS

Presiding Officer Board of Commissioners DeKalb County, Georgia

Approved by the Chief Executive Officer of DeKalb County, this 19th day of July, 2016.

LEE MAY

Interim Chief Executive Officer DeKalb County, Georgia

BARBARA SANDERS Clerk of the Chief Executive Officer and Board of Commissioners, DeKalb County, Georgia

APPROVED AS TO FORM:

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County Attorney