

## MEMORANDUM

**To:** Mayor and City Council

**From:** Brent Walker, Parks and Recreation Director

**Date:** July 11, 2016

**Subject:** **Approval of RFP 16-03 North DeKalb Cultural Arts Center Bathroom Renovation**

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### ITEM DESCRIPTION

The RFP Review Team recommends awarding RFP 16-03 for the North DeKalb Cultural Arts Center Bathroom Renovation to Paul Davis Restoration.

### BACKGROUND

The City solicited proposals from qualified consultants to provide design and construction services for the renovation of the bathroom facilities in the Stage Door Players lobby and the Spruill Center for the Arts hallway at the North DeKalb Cultural Arts Center. The existing bathroom facilities have reached their lifespan and are in need of renovation.

### EVALUATION

A Request for Proposals was issued in June and the City received 4 proposals. The RFP Review Team, composed of the Parks and Recreation Director, Public Works Construction Manager, and the Community Development Planning Coordinator, reviewed the submittals. The combined scores are below:

Combined Scores						
Firm	BW	AR	JH	Cost/Score	Total	Rank
Lefko Construction	60	59	50	\$174,810 / 24	193	3
Riley Contracting Inc.	72	62	72	\$138,650/ 30	236	2
Paul Davis Restoration	81	66	90	\$155,127.78/ 27	264	1
RR&B Associates Inc. -Non Responsive	-----	-----	----	-----	-----	-----



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Based on insights gained in the proposal process, the RFP Review Team recommends Paul Davis Restoration for this contract because of their approach to the project request and thorough understanding of the desired outcome of the project.

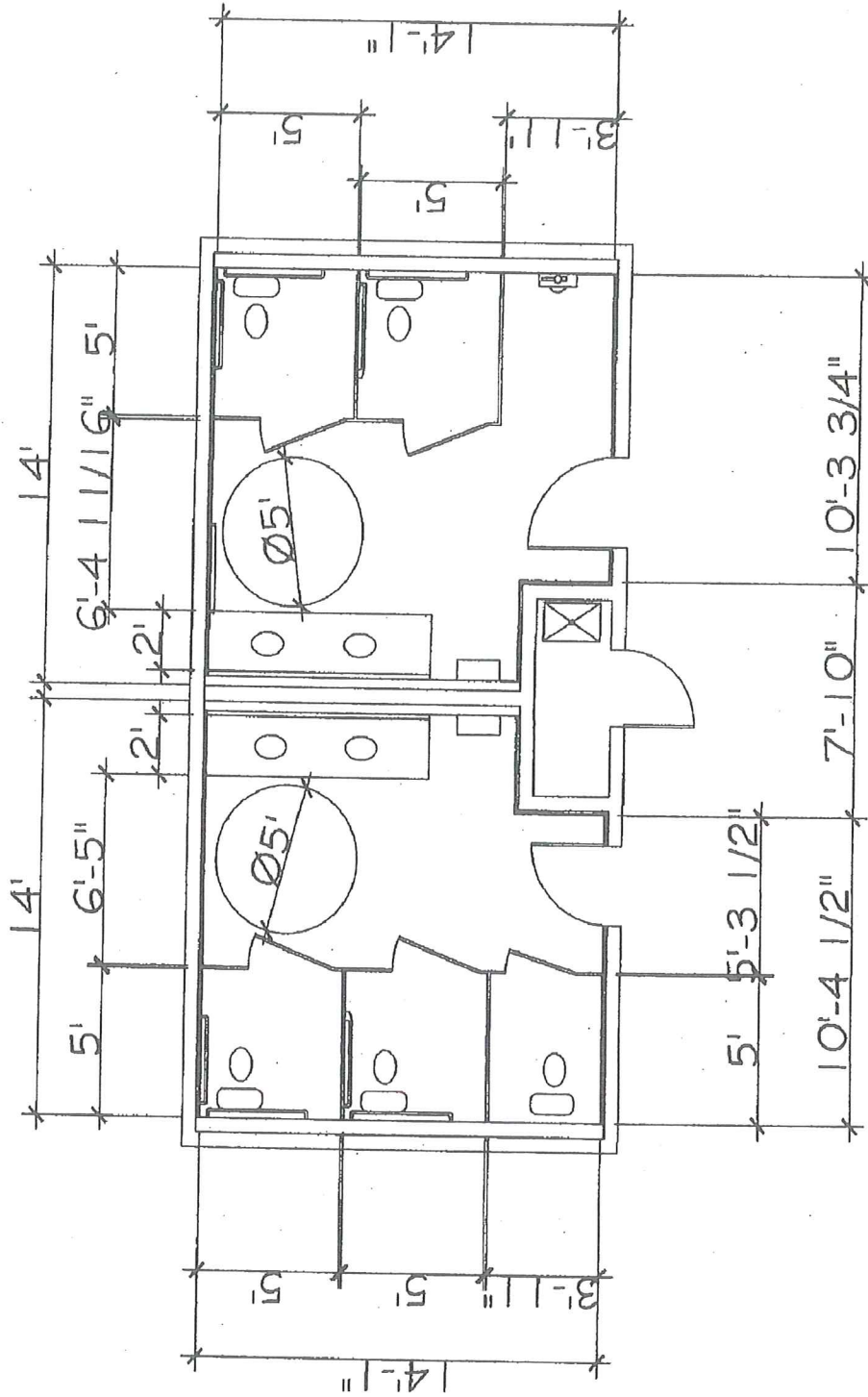
## **FUNDING**

The original cost submitted by Paul Davis for the project was \$155,127.78. After further discussion with the vendor, the cost was reduced to \$130,117.43.

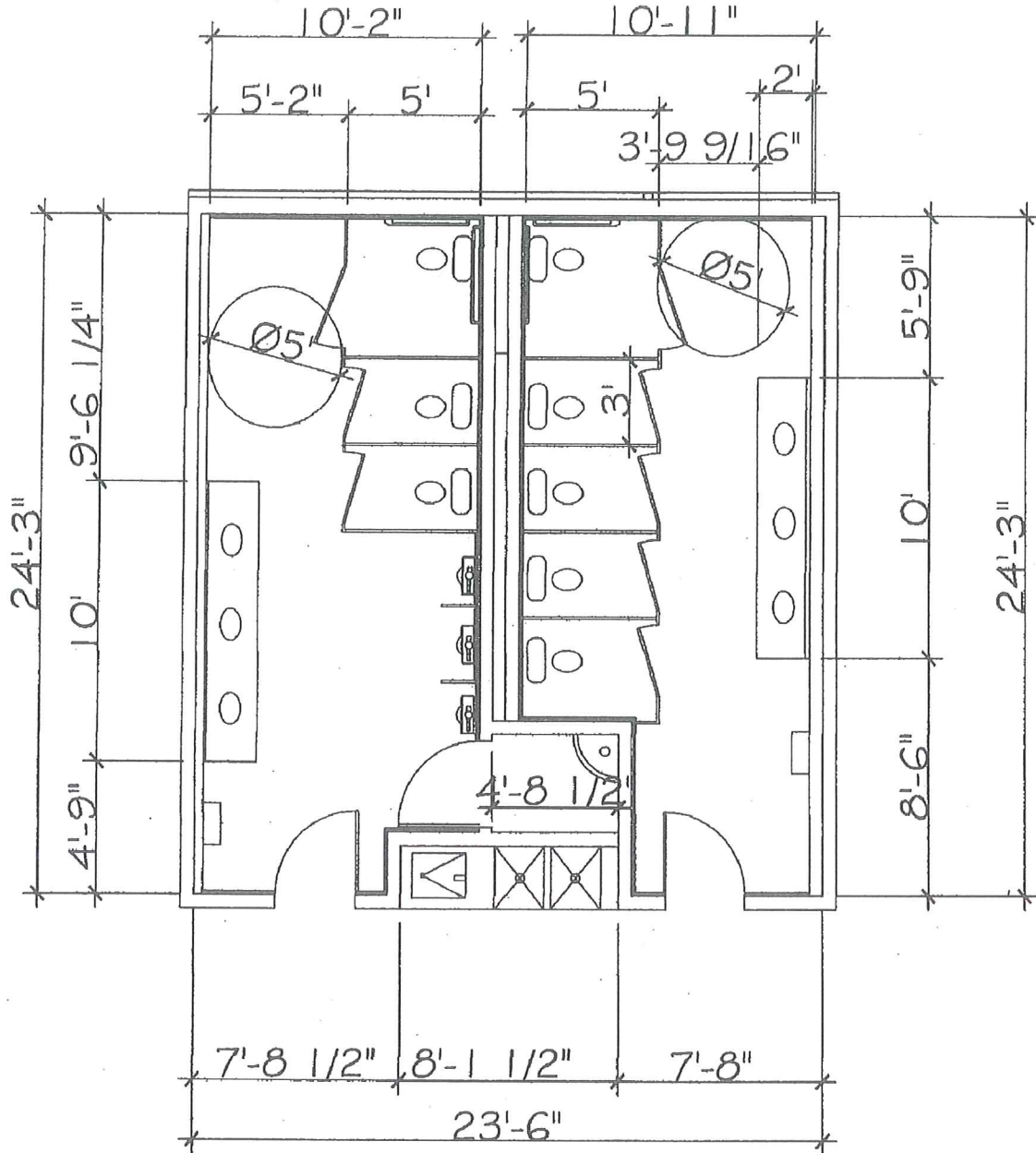
City Council approved \$115,000 as part of the 2016 Capital Project Fund for this project. The remaining funds needed could be appropriated from reserves and a budget amendment made in the future. Staff has verified with the Finance Director that the additional funds are available.

## **RECOMMENDATION**

Staff respectfully requests that Council: (1) award RFP 16-03 for the North DeKalb Cultural Arts Center Bathroom Renovation to Paul Davis Restoration in an amount not to exceed \$143,500 which includes a 10% contingency (2) authorize staff to provide funding for the contracts; and (3) authorize the City Manager to execute the necessary documents following satisfactory review by legal counsel.



(N) FLOOR PLAN THEATRE BATHROOM



(N) FLOOR PLAN ART HALL RESTROOMS