

MEMORANDUM

To: Mayor and City Council

From: Chris Pike, Finance Director

Date: September 26, 2016

Subject: **Approval of Furniture and Equipment from Bank of the Ozarks**

ITEM DESCRIPTION

Approval of Furniture and Equipment from Bank of the Ozarks.

BACKGROUND

Bank of the Ozarks operates several banks in the area including Community & Southern Bank, which was located at 4800 Ashford Dunwoody Road until recently. The bank closed that location on September 23, 2016. The City was approached by the bank to determine any interest in acquiring the furniture and equipment currently at that location.

Staff performed multiple walk-throughs and inventoried the equipment to be sold by the bank. The equipment is in good condition with much of the equipment in brand new condition. Invoices were obtained showing the equipment purchased for the second floor was acquired in 2012 for almost \$350,000. This does not include the first floor furniture, appliances, and several other pieces that were acquired otherwise. In total, staff estimates the cost of all the equipment exceeded half a million dollars when acquired. Though not a comprehensive list, the property includes 4 conference tables, 40 cubicles (20 on each floor), 28 office desks (12 with credenzas), over 90 chairs, and four breakroom appliances.

After several conversations, staff was able to negotiate an agreed price of \$50,000 to purchase the property from the bank. Most of these items will be needed when the city relocates City Hall. Acquiring this property now avoids paying higher retail prices at a later date. Though some of the property may not be best suited after our renovation and though the property will need to be worked around during the renovation, staff is confident the property that will be used far exceeds the price of paying retail for just the items needed. Property that does not get used when the City relocates City Hall will be stored or properly disposed as outlined in the Purchasing Policy.

RECOMMENDATION

It is respectfully requested Council approve the purchase of furniture and equipment owned by Bank of the Ozarks located at 4800 Ashford Dunwoody Road.

#11.



