

**MEMORANDUM**

**To:** Mayor and City Council

**From:** Michael Smith, Public Works Director

**Date:** February 27, 2017

**Subject:** **Approval of a Contract Amendment with Optech for Parks and Right of Way Maintenance**

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**ITEM DESCRIPTION**

Approval of an amendment to Optech's Parks and Right of Way Maintenance contract to add right of way maintenance on Dunwoody Village Parkway.

**BACKGROUND**

Since the city's investment in the landscaping along Dunwoody Village Parkway it has become apparent that the degree to which the landscaping is being maintained by the adjacent property owners varies noticeably. In order to protect the city's investment, provide consistent maintenance and project a positive image for the area the city has included funds in the 2017 budget to provide landscape maintenance within the right of way along the parkway.

The cost for Optech, the city's current parks and right of way maintenance contractor, to provide herbicide treatments, aeration and weekly mowing on Dunwoody Village Parkway in the first year is \$11,820. Optech's existing base contract for parks and right of way maintenance continues until 2019 and is approved for \$3,043,500 including a 3% annual escalation. Should the city choose to continue the additional maintenance on Dunwoody Village Parkway through the end of the contract the additional cost would be \$36,600.

**RECOMMENDED ACTION**

Staff requests authorization to amend the parks and right of way maintenance contract with Optech to provide additional funding for right of way maintenance on Dunwoody Village Parkway.