

MEMORANDUM

To: Mayor and City Council

From: Michael Smith, Public Works Director

Date: March 13, 2017

Subject: **Approval of a Contract with Optech for Road and Stormwater Maintenance**

BACKGROUND

The city has received proposals from five contractors in response to a request for proposals (RFP) for stormwater and road maintenance services. The scope of services for road maintenance includes routine pavement and sidewalk maintenance as well snow removal. The scope for stormwater maintenance includes minor repairs and cleaning of the City's stormwater system.

The RFP allowed contractors to propose on one or both services and to indicate any cost savings that would result if both road and stormwater maintenance were awarded as one contract. Three contractors submitted proposals for both services while the other two contractors only proposed on one of the services. The evaluation criteria included the contractor's understanding of the scope, available equipment, experience, references, qualifications of personnel assigned to the contract and cost. The three year total cost for the basic monthly service for road and stormwater maintenance was used as the basis for the cost comparison. Proposals were ranked within each service area and a combined ranking was developed using the combined cost after discount. In all three cases, Optech was the highest ranked contractor based on qualifications and cost considerations. A copy of the scoring is attached to this memo.

FUNDING

The funding for this contract will come from the Public Works annual budget for road maintenance and from the stormwater utility maintenance budget. The total annual cost in the first year is approximately 13% higher than the previous contract rate which had remained fixed since 2013. The new contract amount for each fund is within the amount budgeted for 2017.

RECOMMENDED ACTION

Staff recommends award of a contract to Optech for stormwater and road maintenance. The term of the contract will be for two years beginning on April 1, 2017 with a city option for a third year.

RFP 17-01 Road & Stormwater Maintenance Scoring Summary

Services Considered Individually-Stormwater Maintenance				Year 1	Year 2	Year 3	Total
	Qualifications	Cost	Total	Cost	Cost	Cost	Cost
	Subtotal	Score	Score				
Blount Construction, Inc.	42	25	68	\$ 456,300	\$ 456,300	\$ 465,426	\$ 1,378,026
Executive Backyards	32	16	48	\$ 568,381	\$ 568,381	\$ 585,432	\$ 1,722,194
Georgia Management Agency, Inc. d/b/a Roadworx	48	28	76	\$ 409,950	\$ 421,634	\$ 433,650	\$ 1,265,234
Optech	62	30	92	\$ 388,800	\$ 395,604	\$ 402,527	\$ 1,186,931

Services Considered Individually-Road Maintenance				Year 1	Year 2	Year 3	Total
	Qualifications	Cost	Total	Cost	Cost	Cost	Cost
	Subtotal	Score	Score				
Blount Construction, Inc.	37	20	57	\$ 584,400	\$ 584,400	\$ 596,088	\$ 1,764,888
Georgia Development Partners	51	18	68	\$ 600,000	\$ 621,000	\$ 652,050	\$ 1,873,050
Georgia Management Agency, Inc. d/b/a Roadworx	50	30	80	\$ 429,747	\$ 441,995	\$ 454,592	\$ 1,326,333
Optech	61	27	87	\$ 483,900	\$ 492,368	\$ 500,985	\$ 1,477,253

Road and Stormwater Maintenance Combined				Year 1	Year 2	Year 3	Total
	Qualifications	Cost	Total	Cost	Cost	Cost	Cost
	Subtotal	Score	Score				
Blount Construction, Inc.	40	23	63	\$ 988,665	\$ 988,665	\$ 1,008,438	\$ 2,985,768
Georgia Management Agency, Inc. d/b/a Roadworx	49	29	78	\$ 822,903	\$ 846,356	\$ 870,477	\$ 2,539,736
Optech	61	30	91	\$ 802,884	\$ 816,934	\$ 831,231	\$ 2,451,049