



41 Perimeter Center East, Suite 250
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MEMORANDUM

To: Mayor and City Council

From: Brent Walker, Parks and Recreation Director

Date: May 22, 2017

Subject: **Contract Amendment for Skyline Engineering and Construction.**

ITEM DESCRIPTION

In October of 2016 the City released a request for an informal written quote for the design and permitting of the baseball fields to be built on the property adjacent to Brook Run Park. The scope of work includes preliminary design, final design, construction documents and permitting and construction administration throughout the project. Skyline Engineering and Construction was the lowest cost response at \$81,890.

The contract was awarded on January 23, 2017 in the amount of \$98,300 which included a standard 10% contingency and an additional 10% contingency for the design of a softball field overlay on the fields. Through the design process several areas required additional work hours and expertise that fell outside of the original scope of work. It was also realized that the entire contingency set aside for the softball fields was not necessary to complete that scope of work and that the funds would be better utilized for other outstanding items. An itemized breakdown of the additional services required is below:

| Description | Cost Change |
|---|--------------------|
| Alternative Concept Layouts | \$6,580.00 |
| DeKalb County Schools Easement Drawings | \$1,600.00 |
| Offsite Stormwater Management | \$8,580.00 |
| Softball Field Accommodation | \$2,000.00 |
| County Fire and Watershed Coordination & Permitting | \$4,975.00 |
| Food Services Design | \$5,980.00 |
| Football Field Lighting | \$4,150.00 |
| Stormwater Easement Exhibits | \$1,760.00 |
| Middle School Future Addition – Stormwater Management | \$7,195.00 |
| Wall Type Design Coordination, analysis, & production | \$10,795.00 |
| Irrigation Add Alternate | \$1,760.00 |
| 2 additional plan addendums | \$12,200.00 |
| 1 additional phase contractor questions | \$1,100.00 |
| Final plan addendum | \$6,100.00 |
| TOTAL CONTRACT CHANGE | \$74,775.00 |



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A total of \$58,365 is needed to complete the project above the original contingency amount of \$16,410.

RECOMMENDATION

Staff respectfully requests that Council: (1) amend the contract to Skyline Engineering and Construction to not exceed \$172,365 which includes a 10% contingency for the design and permitting of the baseball fields at Brook Run Park (2) authorize staff to provide funding for the contracts; and (3) authorize the City Manager to execute the necessary documents following satisfactory review by legal counsel.