

**MEMORANDUM**

**To:** Mayor and City Council  
**From:** Chris Pike, Finance Director  
**Date:** October 09, 2017  
**Subject:** **Resolution to Amend the 2017 Operating and Capital Budgets**

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**ITEM DESCRIPTION**

Resolution to Amend the 2017 Operating and Capital Budgets.

**BACKGROUND**

During 2017, a few events have occurred that require the City to amend its 2017 budget. Items affected are listed below along with the revised HOST revenue addition of \$1,455,748.

*Current Year Projects Not Budgeted but Previously Discussed/Approved*

The following projects were not budgeted (or budgeted sufficiently) in 2016 when the 2017 budget was adopted. However, these projects have been discussed previously and/or approved by Council since the budget adoption.

**GENERAL FUND**

- SOURCE: PCMS Track & Ballfield Maintenance \$14,584
- SOURCE: DCBOE Use of Brook Run Extension \$45,000
- SOURCE: Sale of Dunwoody Park (partial) for new AES \$4,910,000
- SOURCE: Rental Income from current AES \$252,400
- USE: City Use of PCMS Track & Ballfield \$72,360

**HOST FUND**

- SOURCE: Additional HOST receipts \$1,455,748
- USE: Transfer to Capital Projects Fund \$1,455,748

**CAPITAL PROJECTS FUND**

- USE: Theater Demolition \$163,750
- USE: City Hall Acquisition and Buildout \$12,683,825
- USE: North Peachtree Off Ramp \$20,000
- USE: Brook Run Extension Baseball Fields  
(including Land less \$4.2 paid by DCBOE) \$4,601,918
- USE: Acquisition of Current AES \$4,491,128

*Current Year Projects Not Previously Discussed/Approved*

The following are projects considered and recommended from the Budget Committee on their September 18, 2017 meeting.

**CAPITAL PROJECTS FUND**

- USE: Police Vehicles Replacement Fund \$100,000
- USE: DNC Pavilion (additional funding to complete) \$200,000
- USE: Winters Chapel Multiuse Trail Phase 1 Seed Money \$50,000
- USE: North Shallowford Buildout (old Toptel location) \$100,000
- USE: Great Lawn and Ballfields (design and construction documents) \$350,000

Some of the projects (like the baseball fields and city hall construction) have previous funding sources and are partially funded already. For example, the cost of the building at 4800 Ashford Dunwoody was paid in 2016 with debt proceeds and some of the ballfield money was paid for with proceeds from DCBOE. Here is a list of projects that have unbudgeted revenue sources.

- Police Vehicles Replacement Fund \$100,000
- DNC Pavilion (additional funding to complete) \$200,000
- Winters Chapel Multiuse Trail Phase 1 Seed Money \$50,000
- North Shallowford Buildout (old Toptel location) \$100,000
- Great Lawn and Ballfields (design and construction documents) \$350,000
- USE: Theater Demolition \$163,750
- USE: City Hall Acquisition and Buildout \$4,032,516
- USE: North Peachtree Off Ramp \$20,000
- USE: Brook Run Extension Baseball Fields \$6,194,973
- TOTAL \$11,211,239

The Budget Committee recommended the following revenue sources to cover the recommended expenditures:

- Use of 2017 HOST Revenue Surplus \$1,455,748
- Use of Prior HOST Reserves \$1,722,583
- Use of Remaining City Hall Debt Proceeds \$1,743,146
- DCBOE Land Sale Proceeds (excludes maintenance dollars) \$3,600,000
- Current Year General Fund Surplus Cash (Insurance Taxes Revenue) \$183,750
- Prior Year General Fund Surplus Cash \$2,506,012
- TOTAL \$11,211,239

Accordingly, the Budget Committee recommended leaving the following reserve levels:

- Prior Year General Fund Surplus Cash (excluding 4 month reserves) \$505,417
- Use of Prior HOST Reserves (excluding \$2 million held for future use) \$277,417
- DC BOC Settlement Funds \$3,200,000

**RECOMMENDED ACTION**

Staff recommends Council approve the resolution to amend the 2017 budget.

RESOLUTION 2017-10-XX

**A RESOLUTION AMENDING THE BUDGET FOR THE FISCAL YEAR 2017 FOR EACH FUND OF THE CITY OF DUNWOODY, GEORGIA, PURSUANT TO ARTICLE V, SECTION 5 OF THE CHARTER OF THE CITY, BEGINNING JANUARY 1, 2017, AND ENDING DECEMBER 31, 2017, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES, ADOPTING THE ITEM OF ANTICIPATED FUNDING SOURCES, PROHIBITING EXPENDITURES TO EXCEED APPROPRIATIONS, AND PROHIBITING EXPENDITURES FROM EXCEEDING ACTUAL FUNDING SOURCES**

**WHEREAS,** a proposed amended budget for each of the various funds of the City has been presented to the Mayor and City Council; and

**WHEREAS,** the Mayor and City Council have reviewed the proposed amendment; and

**WHEREAS,** each of the funds has a balanced budget, such that anticipated funding sources equal or exceed proposed expenditures; and

**WHEREAS,** This Budget Amendment and the Budget Message pursuant to Section 5.03(a) of the City Charter have been filed in the office of the City Clerk and open for public inspection; and

**WHEREAS,** the Mayor and City Council intend to amend the annual budget for the Fiscal Year 2017.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Dunwoody, pursuant to their authority, as follows:

#11.

STATE OF GEORGIA  
CITY OF DUNWOODY

Section 1. That the City of Dunwoody, Georgia hereby amends the budget for the Fiscal Year 2017, said budget being described below;

	Total Budget
Theater Demolition	163,750
Dunwoody City Hall Buildout	12,683,825
North Peachtree Off Ramp	20,000
Brook Run Extension Baseball Fields	4,601,918
Winters Chapel Multiuse Trail Phase 1 Partial Funding	50,000
Dunwoody Nature Center Pavilion	200,000
Police Vehicle Replacement Fund	100,000
North Shallowford Buildout	100,000
Great Lawn and Ballfields at Brook Run (design)	350,000
Track & Football Field Maintenance	(14,584)
City Use of Track & Football Field	72,360
DCBOE Use of Brook Run Extension	(45,000)
2017 HOST Revenue	(1,455,748)
Use of Prior Year HOST Reserves	(1,722,583)
Remaining City Hall Debt Proceeds (Fund Reserves)	(1,743,146)
DCBOE Swap Proceeds	(3,600,000)
Cash Reserves	(1,603,938)
Less Amount Paid in 2016 from Debt Proceeds	(8,156,854)

Section 2. That any increase or decrease in appropriations or revenue of any fund or for any department; the establishment of new capital projects other than those exceptions provided for herein, shall require approval of the City Council; and

Section 3. That the City Manager and his/her designee may promulgate all necessary internal rules, regulations, and policies to ensure that this Budget Resolution is followed.

STATE OF GEORGIA  
CITY OF DUNWOODY

**SO RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF  
DUNWOODY, GEORGIA** this the 9<sup>th</sup> day of October, 2017.

Approved:

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Denis L. Shortal, Mayor

Attest:

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Sharon Lowery, City Clerk  
Seal

Approved as to Form and Content

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City Attorney