

MEMORANDUM

To: Mayor and City Council

From: Richard McLeod
Community Development Director

Date: April 23, 2018

Subject: Update to City of Dunwoody Bicycle Parking Policy

ITEM DESCRIPTION

Request to consider updates to the City's bicycle parking policy. The proposed changes serve to clarify standards and responsibilities in the execution of policy for bicycle parking at City parks and facilities.

DISCUSSION

The draft changes encompass a series of alterations to the scope and intention of the City's previously adopted Bicycle Parking Policy. These changes include:

- Clarifying that bicycle parking at City facilities is intended for public access;
- Recommending that sufficient lighting should be installed in areas near bike parking facilities where it is currently not present or inadequate;
- Promoting the inclusion of a bicycle rack in *all* parking areas on a property;
- Requiring that bicycle racks be consistently maintained in safe and useable condition;
- Exempting parks without dedicated vehicle parking lots from these requirements (i.e. Vernon Oaks Park);

Furthermore, the changes convey authority to approve of bicycle racks in City rights-of-way to the Community Development Director and Parks and Recreation Director, in addition to the Public Works Director.

RECOMMENDATION

Staff recommends Mayor and City Council approve the attached draft changes to "Bicycle Parking Policy," as prepared.

Attachments:

Bicycle Parking Policy, with edits



Bicycle Parking Policy

Bicycle Parking Policy

BICYCLE PARKING POLICY

I. Purpose

- A. The purpose of this policy is to promote bicycling as a safe, practical, and environmentally friendly mode of transportation and to facilitate the appropriate provision of secure, well designed, and effective on-site bicycle parking at City facilities, intended for public access. -
- B. The City recognizes that bicycling is a means of transportation that saves money, reduces traffic, ~~and~~ reduces emissions of greenhouse gases, and promotes a healthy lifestyle.
- C. This policy has been developed in order to support and encourage bicycling as a viable and convenient means of transport and access to and within the City.
- D. The policy has been developed to operate in support ~~and implementation~~ of the City's "Complete Streets Policy" and "Comprehensive Transportation Plan".

II. Scope

- A. Bicycle racks for a minimum of four bicycles shall be located at or near all City of Dunwoody parks and community facilities owned or operated by the City. Said bicycle racks shall be provided in a location that is visible, well lit, and accessible from the street and buildings located on the site (if any). Racks shall be sited to be in proximity of balance with existing lighting and ~~other features such as~~ walkways ~~and landscaping~~ when possible. The addition of lighting should be considered if not already present.
- B. Bicycle facilities shall be installed in accordance with the Association of Pedestrian and Bicycle Professionals (APBP) *Bicycle Parking Guidelines, 2nd edition*, www.apbp.org, or other appropriate guidelines.
- C. The City shall provide additional bicycle racks at existing facilities, as appropriate, to fulfill the requirements of this policy.
- D. In the event a private property owner or their agent desires to place a bicycle rack on public property, City staff shall assess the appropriateness of the proposed placement and installation prior to approval. If no placement or installation guidelines are proposed by the owner/agent, City staff shall coordinate with the owner/agent to determine if appropriate guidelines can be met in the subject location.
- E. If community facilities are not owned or operated by the City (i.e. schools, libraries), staff shall work with the controlling government entity to attempt to meet the intent of this policy.
- F. An effort should be made to provide bike racks at all parking areas within a single property.
- G. Bicycle racks are to be maintained in a safe and usable condition.

Bicycle Parking Policy

III. Exceptions

- A. If multiple City facilities are located in proximity to each other, then a centrally located bicycle rack may meet the requirement for multiple sites.
- B. The community bicycle facility policy may not apply to:
 1. Public works facilities; ~~and~~
 2. Parks without dedicated vehicle parking lots such as Vernon Oaks Park; and
 - ~~2.3.~~ Undeveloped City-owned property.

IV. Responsibility

- A. City Parks and Recreation ~~Manager~~ Director
 1. The City Parks and Recreation Director is responsible for the enforcement and execution of the requirements of this policy ~~Manager has primary enforcement responsibilities for this policy and is charged with the responsibility for bicycle rack placement and maintenance for public property in the City of Dunwoody required pursuant to this policy.~~
 2. The City Parks and Recreation ~~Manager~~ Director shall have the following duties and powers in regards to the Bicycle Parking Policy:
 - a. Monitoring and ensuring the success of the Bicycle Parking Policy, and when appropriate, working with administration to assess technical feasibility and/or cost effectiveness.
 - b. Work with the Director of Sustainability to make certain that employees and contractors hired by the City are aware and educated about this Bicycle Parking Policy.
 - c. Coordinate the review and approval of privately placed bicycle racks on City-owned property (other than rights-of-way) related to this policy.
- B. ~~City Public Works Director~~ Bicycle Rack in Right-of-Way
 1. The Public Works Director, Community Development Director, and the Parks and Recreation Director are empowered to ~~is charged with coordinating the review and approval~~ approve of privately placed bicycle racks in City rights-of-way related to this policy.