



4800 Ashford Dunwoody Road
 Dunwoody, Georgia 30338
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MEMORANDUM

To: Mayor and City Council

From: Michael Smith, Public Works Director

Date: December 10, 2018

Subject: **Approval of a Design Consultant Contract for the Ashford Dunwoody Commuter Trail Phase II Project**

BACKGROUND

The stated purpose of the Perimeter Community Improvement District's (PCID) [Commuter Trail Master Plan](#) is "to identify opportunities to increase transportation options by improving bicycle and pedestrian access to the stations [MARTA] and generally increase mobility for non-motorized users within Peirmeter as well." The city has previously implemented plan recommendations on Crown Pointe Parkway, Central Parkway, Perimeter Center Place and Perimeter Center East. Private development is implementing improvements on Hammond Drive and Perimeter Center West and the PCID is currently developing the design for Phase I of the Ashford Dunwoody commuter trail along the frontage of Perimeter Mall between Hammond Drive and Perimeter Center West. The Phase I concept previously presented publicly at an open house and a city council meeting can be viewed on the city's website. <http://dunwoodyga.gov/ckeditorfiles/files/Public%20Works/PCID%20Commuter%20Trails/Ashford-Dunwoody.pdf>

In September the city issued a request for proposals to design the planned Ashford Dunwoody Commuter Trail Phase II project. A total of four proposals were received and evaluated by city and PCID staff based on project understanding, qualifications, experience and cost. Wolverton's proposal was deemed to be the most qualified based on these considerations. A summary of the proposal scoring follows this memorandum and the full request for proposals can be accessed at the following link:

<https://www.bidnetdirect.com/georgia/dunwoody/solicitations/Design-of-Ashford-Dunwoody-Rd-Phase-2-Bicycle-Pedestrian-Facilities/0000200110?purchasingGroupId=58111501&origin=2>

After final negotiations Wolverton's cost for the design is \$373,000. With the DeKalb PCID board having committed to provide half of the funding, the city's funding contribution would be up to \$205,000 including a 10% contingency. The proposed funding source is the hotel-motel tax which currently has a balance of approximately \$700,000.

RECOMMENDED ACTION

Staff recommends award of a design contract to Wolverton and Associates Inc. for an amount not to exceed \$410,000 including a 10% contingency with half of the costs to be reimbursed by the PCID.



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Proposal Scoring Summary
RFQ 18-06 - Design of Ashford Dunwoody Road Phase II Bicycle/Pedestrian Facilities

	Qualifications-Based Score				Average Qualifications-Based Score	Cost Score	Total Score	Total Cost As Submitted
	IS	MS	JG	JJ				
WOLVERTON	88	81	83	86	85	1	86	\$ 382,450
CALYX	85	76	78	84	81	1	82	\$ 375,000
THOMAS & HUTTON	66	65	32	74	59	10	69	\$ 249,000
KECK & WOOD	68	64	38	73	61	7	68	\$ 295,000