



4800 Ashford Dunwoody Road  
Dunwoody, Georgia 30338  
dunwoodyga.gov | 678.382.6700

## **MEMORANDUM**

**To:** Mayor and City Council

**From:** Michael Smith, Public Works Director

**Date:** May 11, 2020

**Subject:** **Approval of an Annual Contract with Optech for Road and Stormwater Maintenance**

---

### **BACKGROUND**

Four contractors have submitted proposals in response to a request for proposals (RFP 20-02) for stormwater and road maintenance services. The scope of services for road maintenance includes routine pavement and sidewalk maintenance, as well as snow removal and other emergency response. The scope for stormwater maintenance includes minor repairs and cleaning of the City's stormwater system.

The RFP allowed contractors to propose on one or both services and to indicate any cost savings that would result if both road and stormwater maintenance were awarded as one contract. Three contractors submitted proposals for both stormwater and road maintenance and the fourth contractor submitted only for stormwater maintenance. The evaluation criteria included the contractor's understanding of the scope, available equipment, experience and qualifications of personnel assigned to the contract and cost. The scoring for cost was based on the 36-month cost for the stormwater and road maintenance monthly service. Proposals were ranked within each service area and also for both services combined. In each case, Optech was the highest ranked contractor based on qualifications and cost considerations. A copy of the scoring is attached to this memo.

### **FUNDING**

The funding for this contract will be provided from the Public Works general fund budget for road maintenance and from the stormwater utility fund for stormwater maintenance. The proposed monthly costs in the first year are approximately 10% less than current contract cost and lower than the amount budgeted for this service in 2020. The monthly rates increase by 1.5% annually in subsequent years.

### **RECOMMENDED ACTION**

Staff recommends award of a contract to Optech for stormwater and road maintenance. The term of the contract will be for two years beginning on July 1, 2020 with an option to renew for two additional years.

## RFP 17-01 Road &amp; Stormwater Maintenance Scoring Summary

Services Considered Individually-Stormwater Maintenance				Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
	Qualifications Subtotal	Cost Score	Total Score				
Autaco Development	41	19	60	\$936,000.00	\$964,080.00	\$993,002.40	\$2,893,082.40
Optech Monette, LLC	46	50	96	\$360,000.00	\$365,400.00	\$370,881.00	\$1,096,281.00
Pateco Services, LLC	24	20	44	\$876,000.00	\$902,280.00	\$929,348.40	\$2,707,628.40
Tri-Scapes, Inc.	42	47	89	\$384,120.00	\$387,961.20	\$391,840.81	\$1,163,922.01

Services Considered Individually-Road Maintenance				Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
	Qualifications Subtotal	Cost Score	Total Score				
Autaco Development	40	24	64	\$936,000.00	\$964,080.00	\$993,002.40	\$2,893,082.40
Optech Monette, LLC	46	50	96	\$456,000.00	\$462,840.00	\$469,782.60	\$1,388,622.60
Pateco Services, LLC	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Tri-Scapes, Inc.	41	46	87	\$500,400.00	\$505,404.00	\$510,458.04	\$1,516,262.04

Road and Stormwater Maintenance Combined				Year 1 Cost	Year 2 Cost	Year 3 Cost	Total Cost
	Qualifications Subtotal	Cost Score	Total Score				
Autaco Development	40	22	62	\$1,647,360.00	\$1,696,780.80	\$1,747,684.22	\$5,091,825.02
Optech Monette, LLC	46	50	96	\$734,400.00	\$745,416.00	\$756,597.24	\$2,236,413.24
Pateco Services, LLC	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Tri-Scapes, Inc.	41	41	83	\$884,520.00	\$902,298.85	\$911,321.84	\$2,698,140.69