



4800 Ashford Dunwoody Road  
Dunwoody, Georgia 30338  
dunwoodyga.gov | 678.382.6700

## **MEMORANDUM**

**To:** Mayor and City Council

**From:** Michael Starling, Director of Economic Development

**Date:** 1/24/2022

**Subject:** **AI Fresco Grant Award**

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### **BACKGROUND**

City Council approved the AI Fresco Grant program on November 4, 2020 as part of an overall Economic Assistance package using Federal CARES Funding the City received from DeKalb County. The grant matches funding from businesses and/or property owners as they make changes to their buildings or common areas to allow for expanded outdoor operations.

The Shops of Dunwoody has created a plan to renovate the entire shopping center, with a significant amount of new outdoor dining space scattered throughout the center. They are requesting approval of an AI Fresco Grant in the amount of \$113,366 to help fund the furniture and fixtures for these improvements that will benefit Eight restaurants.

### **RECOMMENDED ACTION**

Staff is asking for authorization for the Mayor, City manager, or designee to execute all documents necessary and proper with the owner of the Shops of Dunwoody to reimburse expenses for furniture, fixtures and equipment associated with the improvement to outdoor dining facilities at 5500 Chamblee Dunwoody Road, 30338.

## Dunwoody CARES Al Fresco Grant

### Ready for Winter – Al Fresco Grant Program

The City of Dunwoody is offering a grant reimbursement program to help businesses and restaurants purchase items needed to extend their outdoor services or dining during the COVID-19 crisis. This grant program benefits businesses, restaurants, and other venues located within the City of Dunwoody through the matching of qualifying expenses related to winter COVID-19 preparedness.

Documentation showing the rental or purchase of eligible items must be provided and approved before a 50% reimbursement of expenses can be sent.

### Items eligible for reimbursement:

Tents or canopies	Outdoor space heaters and fuel
Exterior lighting	Exterior furniture
Outdoor flooring	Barriers to deter traffic
Installation labor costs	Electrical outlets and extension chords
<i>*Eligible items must comply with Fire Compliance Codes (See Addendum 1)</i>	

### Who can apply?

The program is available to the following:

- Private, for-profit independently operated businesses or restaurant(s) or bar(s) located within the City of Dunwoody.
- Restaurants that have enforced reduced indoor seating capacity as a result of COVID-19 social distancing measures.
- Businesses that provide outdoor area for activities, merchandise display, or customer pick-up.
- Property owners or managers that are assisting tenants with outdoor and cold weather preparedness.

### Next Steps:

*Step 1: Prepare of Required Documents* – Prepare and check off list of required documents listed on the application.

*Step 2: Submit Application and required documents* – E-mail to:

*Step 3: Grant Review*

You will receive an approval or denial response within two weeks. You may be contacted if your application is missing any information or you have an active code violation which will result in a delay of approval. Grants will continue to be reviewed in order of receipt until funds are depleted.

*Step 4: Award & Funding*

If approved, submit all invoices/receipts supporting each eligible expense together within two weeks. Reimbursement amounts will be paid at one time by check. The maximum amount of reimbursement is \$5000 (i.e. if a business spends \$10,000 on approved and qualified expenses, the grant will reimburse up to \$5,000).

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For questions about the AI Fresco Grant, please e-mail Rosemary Watts, Business and Cultural Development Manager: [rosemary.watts@dunwoodyga.gov](mailto:rosemary.watts@dunwoodyga.gov)

For questions about the eVerify or SAVE Affidavit forms, please e-mail Linda Nabers, Finance Director: [Linda.Nabers@dunwoodyga.gov](mailto:Linda.Nabers@dunwoodyga.gov)

For questions about construction and permits, please e-mail Paul Leonhardt: [Paul.Leonhardt@dunwoodyga.gov](mailto:Paul.Leonhardt@dunwoodyga.gov)

For questions about Fire Codes (heaters, electrical, etc.), please e-mail the fire marshal at [dekalbfmo@dekalbcountyga.gov](mailto:dekalbfmo@dekalbcountyga.gov)

## CARES AI Fresco Matching Grant Application

Business Information		
<b>Business Name:</b> <i>Shops of Dunwoody (retail site managed by Brand Real Estate Services)</i>		
<b>Address/Location:</b> <i>5486-5500 Chamblee Dunwoody Road</i>		
<b>Telephone Number:</b> <i>770-497-6461 <a href="mailto:pfreeman@brandproperties.com">pfreeman@brandproperties.com</a> (Brand Real Estate Services)</i>		
<b>Physical Location:</b> <i>Same as above</i>		
<b>Mailing Address:</b> <i>Brand Real Estate Services – 1960 Satellite Blvd Ste 1300</i>		
<b>City:</b> <i>Duluth</i>	<b>State:</b> <i>Georgia</i>	<b>Zip:</b> <i>30097</i>
Contact Information		
<b>Ownership Type:</b> ( ) Association ( ) Corporation ( ) Partnership ( ) Single Owner (X) LLC		
<b>Applicant's Name:</b> <i>Patrick Freeman (contact info above)</i>		
<b>Owner's Name (if different):</b> <i>Peachtree Shops of Dunwoody LLC (Bruce Williams/Bill Brogdon)</i>		
<b>Owner's Address:</b> <i>3425 Duluth Park Lane</i>		
<b>City:</b> <i>Duluth</i>	<b>State:</b> <i>Georgia</i>	<b>Zip:</b> <i>30097</i>
<b>Email:</b> <a href="mailto:billbrogdon@bcduluth.com">billbrogdon@bcduluth.com</a>		

The following items must be submitted with this application.

- ☐ Valid Copy of City Business License
- ☐ Valid Certificate of Occupancy
- ☐ Completed E-Verify Private Employer Affidavit. If you have less than 10 employees, you only have to check the box 1b and sign at the bottom. If you have more than 10 employees, please submit your E-Verify information and sign that portion.
- ☐ Completed Affidavit Verifying Status (SAVE) for City Public Benefit forms with your application and submit the form of identification that is appropriate.
- ☐ Site plan detailing layout of proposed outdoor operations, including location of propane tanks, tables, seating, tents, parking areas, waste disposal areas, fencing, ingress and egress into the temporary structure, etc. if applicable

<b>PROPOSED OR INCURREED ITEMS FOR REIMBURSEMENT</b>	<b>AMOUNT</b>
Tents or canopies (proof of fire retardant material) Details:	
Outdoor space heaters and fuel Details:	
Exterior lighting Details: (Gooseneck fixtures, festoon lighting)	\$61,600
Exterior furniture Details: furniture and planters	\$113,366.49
Outdoor flooring Details:	
Barriers to deter traffic Details:	
Installation labor costs Details:	Included in other categories
Electrical outlets and extension chords Details:	
Other – plant materials, trees, living walls	\$130,126.05
<b>TOTAL EXPENSES</b>	<b>\$305,092.54</b>



Signed:

Date: December 2, 2021

## Addendum 1

### 2018 NFPA 101 Life safety Code

#### 11.9.5 Services.

##### 11.9.5.1 Fired Heaters.

11.9.5.1.1 Only labeled heating devices shall be used.

11.9.5.1.2 Fuel-fired heaters and their installation shall be approved by the authority having jurisdiction.

Δ 11.9.5.1.3 Containers for liquefied petroleum gases shall be installed not less than 60 in. (1525 mm) from any temporary membrane structure and shall be in accordance with the provisions of NFPA 58.

11.9.5.1.4 Tanks shall be secured in the upright position and protected from vehicular traffic.

11.9.5.2 Electric Heaters. Only labeled heaters shall be permitted. Electric heaters, their placement, and their installation shall be approved by the authority having jurisdiction.

11.9.5.2.3 Heaters shall be connected to electricity by electric cable that is suitable for outside use and is of sufficient size to handle the electrical load.

#### 11.10.1.5 Flame Propagation Performance.

Δ11.10.1.5.1 All membrane structure fabric shall meet the flame propagation performance criteria contained in Test Method 2 of NFPA 701.

11.10.3 **Fire-Extinguishing Equipment.** Portable fire-extinguishing equipment of approved types shall be furnished and maintained in temporary membrane structures in such quantity and in such locations as directed by the authority having jurisdiction.

#### 11.11.4 Fire Hazards.

11.11.4.1 The finished ground level enclosed by any tent, and the finished ground level for a reasonable distance, but for not less than 10 ft (3050 mm) outside of such a tent, shall be cleared of all flammable or combustible material or vegetation that is not used for necessary support equipment. The Clearing work shall be accomplished to the satisfaction of the authority having jurisdiction prior to the erection of such a tent. The premises shall be kept free from such flammable or combustible materials during the period for which the premises are used by the public.

##### 11.11.4.2 Smoking.

11.11.4.2.1 Smoking shall not be permitted in any tent, unless approved by the authority having jurisdiction.

## 2018 International Fire Code

**3103.2 Approval required.** Tents and membrane structures having an area in excess of 400 square feet (37 m<sup>2</sup>) shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the *fire code official*.

### **Exceptions:**

1. Tents *open* on all sides which comply with all of the following: 2.1 Individual canopies having a maximum size of 700 square feet (65 m<sup>2</sup>).
2. The aggregate area of multiple tents placed side by side without a fire break clearance of 12 feet (3658mm), not exceeding 700 square feet (65 m<sup>2</sup>) total.
3. A minimum clearance of 12 feet (3658mm) to all structures and other tents.

**3103.6 Construction documents.** A detailed site and floor plan for tents or membrane structures with an *occupant load* of 50 or more shall be provided with each application for approval. The tent or membrane structure floor plan shall indicate details of the *means of egress* facilities, seating capacity, arrangement of the seating and location and type of heating and electrical equipment.

5. All tents with cooking shall require a health department inspection. Any questions concerning the change above can be directed to the office of the Fire Marshal.

6. **3103.8.2 Location.** Tents or membrane structures shall not be located within 20 feet (6096 mm) of lot lines, buildings, other tents or membrane structures, parked vehicles or internal combustion engines. For the purpose of determining required distances, support ropes and guy wires shall be considered as part of the temporary membrane structure or tent.

### Exceptions:

1. Separation distance between membrane structures and tents not used for cooking is not required when the aggregate floor area does not exceed 15,000 square feet (1394 m<sup>2</sup>).

2. Membrane structures or tents need not be separated from buildings when all of the following conditions are met:

2.1. The aggregate floor area of the membrane structure or tent shall not exceed 10,000 square feet (929 m<sup>2</sup>).

2.2. The aggregate floor area of the building and membrane structure or tent shall not exceed the allowable floor area including increases as indicated in the International Building Code.

**3103.8.6 Fire break.** An unobstructed fire break passageway or fire road not less than 12 feet (3658 mm) wide and free from guy ropes or other obstructions shall be maintained on all sides of all tents and membrane structures unless otherwise *approved* by the *fire code official*.

**3103.8 Access, location and parking.** Access, location and parking for temporary tents and membrane structures shall be in accordance with this section.

**3103.8.1 Access.** Fire apparatus access roads shall be provided in accordance with Section 503.

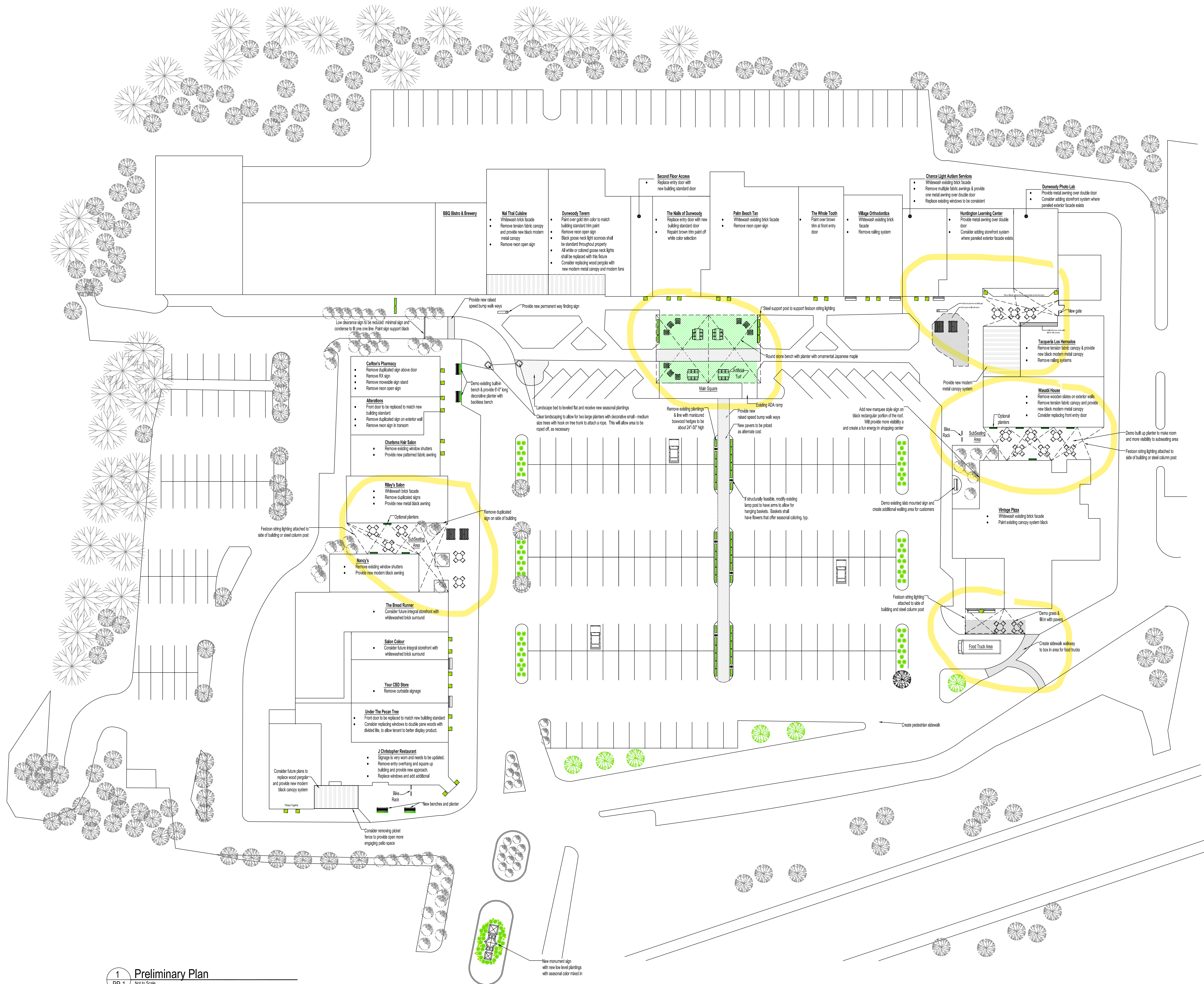
### **Heating Sources**

**3107.4 Open or exposed flame.** Open flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet (6096 mm) of the tent or membrane structures while open to the public unless approved by the fire code official. \*\*Only approved if protected by a portable hood suppression system\*\*

**3107.12.5 Cooking tents.** Tents with sidewalls or drops where cooking is performed shall be separated from other tents or membrane structures by not less than 20 feet (6096 mm).

**3107.13.2 Location of containers.** LP-gas containers and tanks shall be located outside in accordance with Table 6104.3. Pressure relief devices shall be pointed away from the tent or membrane structure.

**3107.13.3 Protection and security.** Portable LP-gas containers, tanks, piping, valves and fittings that are located outside and are being used to fuel equipment inside a tent or membrane structure shall be adequately protected to prevent tampering, damage by vehicles or other hazards and shall be located in an approved location. Portable LP-gas containers shall be secured to prevent unauthorized movement.



The Shops of Dunwoody

Chamblee Dunwoody Road  
Atlanta, GA 30338

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Print Record

5.07.21 Issued for Preliminary Plan #1  
6.11.21 Issued for Revision #1  
10.26.21 Issued for Revision #4  
01.05.22 Issued for Revision #5

Drawn By	Checked By
DR	KP / BR
Date	Job No.
05.06.21	T2106.0001

Preliminary Plan #1

PP-1

Not Released for Construction

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