



MEMORANDUM

To: Mayor and City Council

From: Mike Carlson, Deputy Chief of Police

Date: February 13, 2023

Subject: Approval of Changes to the Position Allocation and Compensation Chart

ACTION

Approve transferring one Detective position to a Police Officer position on the City of Dunwoody Position Allocation and Compensation Chart.

BACKGROUND/SUMMARY

In 2022, the Dunwoody Police Department added two new Sergeant positions by converting two Patrol Officer positions. In implementing this change, we determined that converting one Detective position and one Patrol Officer position rather than two Patrol Officer positions would have the least impact on the organization. The City Council's approval of this request will reflect that change.

RECOMMENDATION

Staff recommends that the City Council approve the changes to the City of Dunwoody Position Allocation and Compensation Chart effective immediately.



POSITION ALLOCATION AND COMPENSATION CHART

Grade	Department	Title	Full Time	Elected Officials	Salary Range	
					Minimum	Maximum
101	Police	Prisoner Transport Officer	2		\$32,198	\$51,518
104	Police	Police Service Representative	6		\$40,562	\$64,898
104	City Clerk	Records Clerk	1		\$40,562	\$64,898
105	Municipal Court	Deputy Municipal Court Clerk	3		\$43,806	\$70,091
105	Police	Property and Evidence Technician	2		\$43,806	\$70,091
106	Police	Crime and Intelligence Analyst	1		\$47,312	\$75,698
106	Police	Crime Scene Technician	1		\$47,312	\$75,698
106	Police	Executive Assistant	1		\$47,312	\$75,698
107	Police	Detective	9		\$51,096	\$81,754
107	Human Resources	Human Resources Generalist	1		\$51,096	\$81,754
107	Police	Police Officer	36		\$51,096	\$81,754
107	Police	Records Supervisor	1		\$51,096	\$81,754
108	City Clerk	Deputy City Clerk	1		\$55,183	\$88,294
110	Economic Development	Business Retention and Cultural Development Manager	1		\$64,367	\$102,986
110	Police	Sergeant	11		\$64,367	\$102,986
111	Finance and Administration	Accounting Manager	1		\$69,515	\$114,702
111	Communications	Communications Manager	1		\$69,515	\$114,702
111	Human Resources	Human Resources Manager	1		\$69,515	\$114,702
111	Police	Lieutenant	4		\$69,515	\$114,702
111	Technology	Technology Manager	1		\$69,515	\$114,702
112	Municipal Court	Municipal Court Clerk	1		\$75,077	\$123,878
113	Community Development	Deputy Community Development Director	1		\$81,084	\$133,789
113	Finance and Administration	Assistant Finance Director	1		\$81,084	\$133,789
114	City Clerk	City Clerk	1		\$87,570	\$144,490
114	Police	Major	2		\$87,570	\$144,490
116	Communications	Communications Director	1		\$102,142	\$168,534
116	Community Development	Community Development Director	1		\$102,142	\$168,534
116	Police	Deputy Chief	1		\$102,142	\$168,534
116	Economic Development	Economic Development Director	1		\$102,142	\$168,534
116	Human Resources	Human Resources Director	1		\$102,142	\$168,534
116	Parks and Recreation	Parks and Recreation Director	1		\$102,142	\$168,534
116	Technology	Technology Director	1		\$102,142	\$168,534
117	Public Works	Public Works Director	1		\$110,314	\$182,017
118	City Manager	Assistant City Manager	1		\$119,138	\$196,578
118	Finance and Administration	Finance Director	1		\$119,138	\$196,578
118	Police	Police Chief	1		\$119,138	\$196,578

January 1, 2023

Packet page:...



Grade	Department	Title	Full Time	Elected Officials	Salary Range	
					Minimum	Maximum
	City Manager	City Manager	1		Set by Council	Set by Council
	General Government	City Council		6	Set by Charter	Set by Charter
	General Government	Mayor		1	Set by Charter	Set by Charter



PROPOSED POSITION ALLOCATION AND COMPENSATION CHART

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106	Police	Crime Scene Technician	1		\$47,312	\$75,698
106	Police	Executive Assistant	1		\$47,312	\$75,698
107	Police	Detective	8		\$51,096	\$81,754
107	Human Resources	Human Resources Generalist	1		\$51,096	\$81,754
107	Police	Police Officer	37		\$51,096	\$81,754
107	Police	Records Supervisor	1		\$51,096	\$81,754
108	City Clerk	Deputy City Clerk	1		\$55,183	\$88,294
110	Economic Development	Business Retention and Cultural Development Manager	1		\$64,367	\$102,986
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February 13, 2023

Packet page:...



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	General Government	Mayor		1	Set by Charter	Set by Charter