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## MEMORANDUM

**To:** Mayor and City Council

**From:** Michael Smith, Public Works Director

**Date:** April 8, 2024

**Subject:** **Design Contract for North Shallowford Road Path Project**

### **ACTION**

Authorize the Mayor, City Manager, or designee to execute all documents necessary and proper for a contract with AECOM for the conceptual design phase of the North Shallowford Path project.

### **SUMMARY**

The Atlanta Regional Commission has allocated \$560,000 under the federal Surface Transportation Program - Urban (STP-Urban) for design of a shared-use path on North Shallowford Road. The city has allocated an additional \$200,000 in local SPLOST funds to satisfy the 20% local match requirement for federal funds.

The city advertised a Request for Qualifications ([RFQ 23-03](#)) to complete the plan development process required for federally funded projects. Five firms submitted qualifications that were responsive to the RFQ and the four firms rated highest for qualifications were asked to submit technical proposals. Based on an evaluation of the qualifications and technical proposals, AECOM was rated as the most qualified firm to enter contract negotiations in accordance with the Georgia Department of Transportation's procurement policy. In the most recent round of negotiations, AECOM submitted a proposed fee of \$458,000 for the concept design phase which will include concept plans, environmental assessments, traffic analysis and public outreach. The city has requested several final revisions to the fee proposal and expects to have a final estimate prior to a City Council vote on this item at the April 22<sup>nd</sup> meeting.

### **DETAILS**

This project is referred to in the Georgetown Master Plan as North Shallowford Road Multi-Modal Improvements consisting of sidewalks, bike lanes, landscaped buffers, pedestrian crossing improvements and lighting. It is also shown as project P14 in the Dunwoody Trail Master Plan.

The scope of this project will include adding a path on one side of the road and completing the sidewalk gaps. The design phase of the project will follow the federal requirements for plan development with construction projected for 2029.

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