



MEMORANDUM

To: Mayor and City Council

From: Mike Carlson, Chief of Police

Date: November 10, 2025

Subject: Approval of the Georgia State University and Dunwoody Police Department Memorandum of Understanding (MOU) to share cameras.

ACTION

Authorize the mayor, city manager, or designee to sign the Georgia State University Memorandum of Understanding to share their cameras.

BACKGROUND/SUMMARY

We are in the process of co-termining our various technology-related contracts to align the expiration dates of all associated services, subscriptions, and support agreements under a single, unified renewal schedule.

Currently, our Flock Condor (PTZ Camera) contract renews mid-year, spanning two budget cycles. To improve efficiency and financial alignment, we plan to restructure this agreement to cover the period from May 2025 through December 2025, with subsequent annual renewals running from January through December, beginning in 2026.

This adjustment will promote consistency, simplify contract management, and better align our renewals with the City's budget cycle.

RECOMMENDATION

Staff recommend the City Council approve the MOU and authorize the mayor, city manager, or designee sign it. The MOU has been reviewed by legal.

**Memorandum of Understanding
Between the Board of Regents of the University System of Georgia
and
City of Dunwoody, Georgia
Pursuant to the Mutual Aid Act
Dunwoody Police Department**

This Memorandum of Understanding (MOU) is established between the **Dunwoody Police Department DPD** and the Board of Regents of the University System of Georgia, by and on behalf of **Georgia State University (GSU)**. This MOU outlines the mutual agreement for cooperation and support in monitoring exterior security camera systems at Georgia State University (hereinafter referred to as "GSU") during crisis situations.

II. PURPOSE

This MOU provides a framework for collaboration between **DPD** and **GSU Police Department** to enhance public safety and response capability during emergencies. Pursuant to this MOU, DPD will monitor GSU's exterior cameras, which will contribute to effectively assessing and managing incidents that may arise on or near the university premises that fall within the city limits of Dunwoody.

NOW, THEREFORE, the parties agree as follows:

III. SCOPE OF COLLABORATION

1. Monitoring Responsibilities

- The DPD will assist in real-time monitoring of GSU's exterior cameras during significant crisis events (e.g., natural disasters, public safety emergencies, etc.). DPD will not record video from GSU's exterior cameras and will only have access to a live feed.
- GSU will ensure that the appropriate technical means and access are available for DPD to conduct these monitoring duties.

2. COMMUNICATION PROTOCOLS

- Both parties agree to establish a clear line of communication to report incidents, share information, and provide updates during a crisis.
- The following designated personnel from both GSU Police Department and DPD will ensure smooth communication:

For GSU Police Department: Anthony Coleman

For DPD: _____

3. TRAINING AND PREPAREDNESS

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- GSU will work with DPD to provide designated DPD officers/staff with training on the usage of the GSU exterior camera system and its features.
- Joint preparedness exercises may be conducted to evaluate the effectiveness of the monitoring collaboration.

4. JOINT INCIDENT RESPONSE

- If DPD personnel ever need to enter GSU property to respond to or assist with an incident occurring on GSU property, DPD and GSU agree to abide by the terms contained in the current mutual aid agreement between the parties which has been entered into pursuant to O.C.G.A. § 36-69-1, et seq.

5. Indemnification

Intentionally omitted.

IV. DURATION

This MOU will be effective upon the date of signature by both parties and will remain in effect for a period of three (3) years, at which point it may be reviewed and renewed by mutual written agreement.

V. TERMINATION

Either party may terminate this MOU at any time with a thirty (30) day written notice to the other party.

VI. AMENDMENTS

This MOU may be amended or modified only by written agreement signed by authorized representatives of both parties.

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VII. SIGNATURES

This Memorandum of Understanding is executed on this ____ day of _____, 2025.

Mike Carlson

Chief, Dunwoody Police Department

M. Brian Blake

President, Georgia State University

Anthony Coleman

Chief, Georgia State University Police Dept.