



**City Manager
Monthly Report
Report Ending December 12, 2025**

PARKS

Highlights:

- The new Veterans Memorial was dedicated on November 11th, after the annual ceremony. The engraved brick program is now open on the Parks registration site and allows the purchase of bricks to honor family members who have served or are serving.

Upcoming Events:

- Through December: Letters for Seniors, Letters to Santa, and Holiday Lights display
- January 19: Martin Luther King (MLK) Jr. Day of Service
- February 1-28: Black History Month mural exhibit at Brook Run Skate Park
- February 7: Dog Park Valentine's Photos
- February 20: Georgia Arbor Day Planting
- March 28: Snap!Dragon's Garden

Accolades and Happenings:

- Ribbon cutting on December 1st for "Art for All" temporary art exhibit at Wildcat Park. The exhibit features sculptures and interactive pieces from 12 artists and is scheduled to be available for up to two years.
- Five murals were selected for the 2026 Black History Month mural exhibit by the Dunwoody Arts Commission. Pieces will be displayed along the fence of the Brook Run skate park through the month of February.

Department Items:

- StoryWalk beautification project underway with financial support from Friends of the Dunwoody Library. Project includes permanent framed displays for book pages, program branding, and landscaping.
- Striping enhancements complete at Brook Run Park, including the dog park entrance crosswalk, amphitheater handicap parking spots, and "no parking" indicators for handicap access to the amphitheater.

Data:

- Family Photos with Santa program was extended by an hour and sold out with 22 families.
- The N. Shallowford Annex welcomed 15 children for the last Adaptive Parents Night Out for 2025.

POLICE

Highlights, Accolades and Happenings:

- November 13, 2025, Dunwoody High School: Chief Carlson met with the Youth City Council and Rho Kappa. He spoke about what it takes to become a police officer, what to do if you're pulled over, and programs available to teens interested in police work.
- November 17, 2025: Officers partnered with Frontline to connect with members of the Dunwoody unhoused community. The department is continuously committed towards providing resources, support, and compassion to those who need it most.
- November 25, 2025: Officers joined I Care America to hand out turkeys, sides, and pies to Dunwoody residents in need.
- December 2, 2025, 5pm-7pm: Christmas for Kids Wrap Up Event, Dunwoody Hall. Numerous citizens volunteered to assist in "wrapping up" all gifts received from the public for each registered child's custom Wish List.
- Holiday Food Drive continued at various locations throughout Dunwoody. Collections continue at Police headquarters throughout the Holiday Season.
- December 8, 2025, 8am-10am: Coffee with a Cop, Crema Espresso Gourmet, Dunwoody.

Upcoming Events and Classes:

- Dunwoody Police Department's Christmas for Kids private holiday event will take place during the second week of December. Pre-registered children and families will experience a magical "Polar Express" themed party to include a personal visit/portrait with Santa, catered food, activities with Elves, and Raffle drawings. Each family will be sent home with a hot meal, courtesy of I Care America.
- Applications are now being accepted for the 18th Annual Dunwoody Citizens' Police Academy to take place weekly from February 3 – April 21, 2026. Visit: <https://www.dunwoodyga.gov/police/programs-classes/citizens-police-academy> to apply.

Workload/Activities (highlights):

- Package Theft - Winding Branch Dr: A man in a U-Haul Box Truck with a venus fly trap design on the side stole 5 packages from the front door of a residence. The suspect and vehicle were captured on the video doorbell of the residence. A matching vehicle was located on Flock, and a suspect was developed using Clearview. A Be On The Look Out (BOLO) was released to surrounding agencies. Suspect was apprehended two days later.
- Vehicle Pursuit and Precision Immobilization Technique (PITT) Recovered Stolen Vehicle: 4400 Ashford Dunwoody Road: Officers were searching the Ashford Dunwoody Road corridor for a stolen vehicle FLOCK Hit. The vehicle was seen at Ashford Dunwoody Road and Hammond Dr. An Officer was behind the vehicle on Hammond Drive and initiated a traffic stop. The vehicle fled towards the back side of Perimeter Mall with multiple Officers arriving from the Perimeter Center West side of the mall parking lot. The Officer noted that the vehicle was driving head-on towards the other Officers in a reckless manner and initiated a successful PITT maneuver. Two suspects were taken into custody, both wearing gloves and face masks, without further incident. A small amount of cocaine, a backpack with burglary tools, and drug related objects were recovered in a search incident to arrest. The suspect admitted stealing the vehicle. Warrants, Pursuit Report, and Use of Force Report pending.

- ATM Theft 2526 Mt Vernon Rd (Chase Bank): Officers responded to an ATM alarm and discovered the ATM completely ripped from its platform and lying on its side in the drive through. Closed Circuit Television (CCTV) footage showed three suspects in hoodies using a crowbar to enter the ATM, then attaching it to a pickup truck with chains to pull it from the base. The suspects took cash cassettes and fled the scene. The amount stolen is unknown at this time. An abandoned vehicle with smashed windows and chains attached was found on Dunwoody Club Dr. Flock showed the vehicle in the area and was impounded. Crime Scene Technician processed the scene, and Criminal Investigation Division (CID) was notified.

Data:

- See Crime Stats Comparison report (2024-2025 Crime Stats through November 2025): <https://www.dunwoodyga.gov/police/crime-info-stats/crime-comparison>

PUBLIC WORKS

Highlights:

- Sidewalk ramp upgrades were completed in the Ashford Chase neighborhood.
- Old Spring House Path- 35% of the granite retaining wall completed. Georgia Power completed relocation of utility poles. Comcast and AT&T will be moving their lines over to new poles. Stormwater pipe installation is underway.



Upcoming Events:

- Winters Chapel Path Phase 2- Public meeting scheduled from 5-7 p.m. on February 12th at Winters Chapel United Methodist Church.

Department Items:

- Cherry Hill Path tree planting completed.
- Six community groups confirmed participation in the Great Dunwoody Cleanup held on November 1st.
- Meadow Lane Road Streetlight Project: Georgia Power is nearing completion of the underground power installation. Poles should be set in December.
- Inspections completed on stormwater pipes under roads planned for paving in 2026. Five pipes have been identified for cured-in-place polymer lining.
- Mount Vernon at Tilly Mill Road Project: Construction plans have been submitted to the utilities for final coordination before bidding in January.
- Peeler Road Path- beginning right-of-way and easement acquisition.

- Happy Hollow Road Sidewalk: Peeler to Kingsland Court: Beginning right-of-way and easement acquisition.
- Mount Vernon Path Phase 2: Beginning right-of-way acquisition.
- Ashford Dunwoody Path Phase 2: Right-of-way acquisition is ongoing for 5 parcels south of Meadow Lane Road.
- City maintenance crews completed 27 stormwater, asphalt and concrete repairs.

COMMUNICATIONS

Highlights:

- Coordinated Dunwoody coverage in Atlanta Magazine
- Installation of Holiday HQ banners & snowflakes
- Holiday Lights promotion
- Coordinated with parks on Holiday Lights delay messaging
- Produced videos of the Veterans Day Ceremony and Veterans Memorial unveiling
- Art for All at Wildcat Park ribbon cutting
- New boardwalk ribbon cutting
- Produced 3Q KPI Report
- Youth City Council – Chief Carlson was guest speaker

GOOD CHEER

Dunwoody is decking the halls with its own seasonal magic, from skating rinks to light shows and merriment for the whole family

BY HILLARY HARDWICK



DECEMBER 14

GLOW STRONG: FAMILY HANUKKAH CELEBRATION

Hosted by the Marjoe Jewish Community Center of Atlanta, Glow Strong is a high-energy Hanukkah experience for all ages. Explore the power of resilience through active play, creative crafts, and beloved holiday traditions that emphasize the enduring power of family bonds.



LATE NOVEMBER-MID JANUARY

HIGH STREET SKATING

High Street is debuting Dunwoody's new ice skating rink this season. Wrapped in festive lighting and nestled among shops and cafes, the new experience sees the area turn into a can't-miss holiday hub.



DECEMBER 1-23

SPRUIELL HOLIDAY ART FAIR

Browse local makers showcasing goods such as handmade ornaments, jewelry, and one-of-a-kind art while enjoying special events like pet portraits and cocoa tastings. Want to spark your holiday creativity? Sign up for workshops at the Spruiell Arts Center to create your own festive decor or personalized ceramics.

DECEMBER 1-31

RAVINIA HOLIDAY IN LIGHTS

Ravinia's gardens transform into a holiday retreat all month, but December 11 is a particularly special day. This enchanted evening features face painting, alpacas, hot cocoa, and swirls of snow to set the wintry stage for 360 degree photos with Santa.



DECEMBER 2-DECEMBER 31

HOLIDAY LIGHTS AT BROOK RUN PARK

At this popular event, Brook Run Park becomes a "Cosmic Wonderland," illuminated by 100,000 lights, giant glowing planets, synchronized music shows, glow-in-the-dark seesaws, and a light-up play floor. This free, walk-through light display is immersive and delightfully quirky.

Coming Up:

- Production of the 2026 Budget Book
- Martin Luther King, Jr. (MLK) Day of Service promotion, video
- Council visits High Street Skate

Department Items:

- Press releases: Leaders celebrate new boardwalk, Dunwoody is your Holiday Headquarters, Dunwoody celebrates Art for All at Wildcat Park, Holiday Lights return on December 2, Planning and Zoning fraud alert, Dunwoody is a Digital Cities Survey top 10 winner
- Graphics: Roadwork maps, Small Business Saturday, Thanksgiving, Solar Panel permits, Green Light Art, Kudos to Cody Dallas, Ginger LePage and Jordan White, Election Day, Grinch delays Holiday Lights, Dunwoody's 17th birthday, calendar ads for Rough Draft and Dunwoody Crier
- Videos: Holiday Lights installation, Light Up Dunwoody, Boardwalk ribbon cutting, Veterans Day Ceremony, Veterans Memorial unveiling, Park Place lights, Goats

eating pumpkins, Mayor at High Street Skate, Dunwoody Village snowflakes, Art for All ribbon cutting

- [“Inside Dunwoody”](#) looked back on 2025 highlights
- Created and shared 5 weekly issues of D-news and the monthly Dunwoody VIPS report

November 2025 Data:

- [Dunwoody Stories November 2025](#)
- Issued 5 press releases; Received 6 media inquiries; Created 9 graphics; Created 7 videos with 54K views; 1,126 Facebook views for 1 City Council meeting
- Top posts: (Facebook) #GreatDunwoodyCleanup; (Instagram) Boardwalk ribbon cutting; (LinkedIn) Cody Dallas – GOAT award

COMMUNITY DEVELOPMENT

Highlights:

- The Community Development Department is supporting Dunwoody homeowners with reduced permit review times for residential solar installations. Federal subsidies expire by the end of the year, and the changed policy allows as many residents as possible to beat the clock and obtain the subsidies.
- The City Council approved the rezoning for a veterinary hospital on North Shallowford Road, paving the way for 24-hour emergency medical services for pets.

Upcoming Events:

- The City Council will conduct a public hearing for a Zaxby's drive-through restaurant at the Ashford Lane development in Perimeter during its December 1, 2025, meeting.
- At the December 1, 2025, meeting, the City Council will decide on the special land use permit application for a Raising Cane's drive-through restaurant on Ashford Dunwoody Road.

Accolades and Happenings:

- The Georgetown storage facility is receiving final inspections with an expected opening in Q1 2026.
- The ice-skating rink at High Street has opened to the public and is providing a winter entertainment option for Dunwoody residents.
- Final inspections are happening at the Big Play Entertainment Center at Jett Ferry and Mount Vernon. Opening is expected in December.
- The City Council approved the major master sign plan for the Campus 244 development.

Data:

- The Building Division completed 408 inspections.
- The Code Enforcement division conducted 39 inspections including 7 vacant properties, received 29 new complaints and brought 17 cases into compliance.
- The Code Enforcement division removed 95 signs from the right-of-way.
- The staff issued 17 code enforcement warnings and 1 citation.
- The department conducted 94 erosion control inspections, issued 0 notices of violation, and 1 stop work orders.

ECONOMIC DEVELOPMENT

Highlights:

- Installed 12 sculptures at Wildcat Park as part of the inaugural Art for All temporary exhibit. The Sculptures will be exhibited for 18 months.
- Approved a stainless-steel sculpture by Georgia artist Gregory Johnson to be installed on Chamblee Dunwoody Road entitled "Lemongrass."
- Wrapped five new traffic light boxes as part of the 2025 Green Light Art program.

Upcoming Events:

- January 6, Dunwoody Art Commission Meeting
- January 15, Dunwoody Development Authority Meeting
- February 3, Dunwoody Art Commission Meeting
- February 19, Dunwoody Development Authority Meeting

Department Items:

- Attended business and community meetings: TiE Atlanta Monthly Meeting, Greater Perimeter Chamber Luncheon, Create Dunwoody Board Meeting, Access GA Foundation Board Meeting, Dunwoody Village Merchants Association, Perimeter Connects Employer Roundtable, FIFA World Cup Draw Event, and Vibe After Five.
- Hosted State and Regional economic development partners with Brookhaven and Chamblee.
- Hosted a joint meeting with City Council, Development Authority, Planning Commission, and Art Commission to discuss the Urban Land Institutes Technical Assistance Panel recommendations.

Data:

- Conducted 17 Retention Meetings.
- Conducted 17 Business Recruitment Meetings.

FINANCE



MONTHLY REPORT REPORT ENDING DECEMBER 12, 2025

Highlights:

- The Fourth Quarter Audit Committee meeting was held on Monday, November 10th at 3:30pm in City Hall.
- Finance staff are preparing the FY2026 Approved Budget Book to be used in the application for the GFOA Budget Presentation Award.
- Members of the Finance staff attended the Department of Audit and Accounts (DOAA) 2-day State Auditor Training program.
- The September 2025 Monthly Financial Update was published to the Finance webpage, as well as the updates to the CARES and ARPA webpages.

Upcoming Events:

- Purchasing 101 training sessions are currently scheduled for Tuesday, December 16, Wednesday, December 17, and Wednesday, January 14.

Department Items:

- The first Defensive Driver training session was held on November 7, 2025, with the second session scheduled for December 9, 2025.
- The city received a rebate check from J.P. Morgan Chase in the amount of \$16,486.79 because of Purchasing Card purchases for the past 12 months.
- Notice of Intent to Award was issued to Johnson Mirmiran & Thompson, Inc. for Peeler Road Path Right-of-Way Acquisition.
- Notice of Intent to Award was issued to Clean Water Consultants, Inc. for Kingswood Methodist Sediment Removal.
- Notice of Intent to Award issued to Blount Construction Company, Inc. for Mount Vernon Concrete Repairs Proposal.
- Notice of Intent to Award issued to Big Apple Services, Inc. for City of Dunwoody Traffic Sign Replacement.
- Notice to Proceed was issued to Precision Planning, Inc. for Dunwoody City Hall Renovations Professional Design Services Proposal.
- ATM Agreement signed with Truist Bank and the City of Dunwoody to provide an ATM in City Hall.
- Received seven responses to Request for Qualifications (RFQ) 25-03 Black History Month Murals.
- Received one response for Request for Proposals (RFP) 25-05 Internal Auditor Services.
- Received one response for RFP 25-06 for Professional External Auditing Services.
- Posted RFQ 25-04 for Women's History Month Murals.
- Posted RFP 25-07 Recycling Event Household Hazardous Waste.
- Posted 25-08 Electronic Waste Recycling.
- Posted Invitation to Bid (ITB) 25-03 Long Needle Pine Straw Installation and Maintenance.



MONTHLY REPORT REPORT ENDING DECEMBER 12, 2025

INFORMATION TECHNOLOGY

Highlights:

- New GIS Manager, Dawn Abercrombie, will start in December.
- For GIS Day, the GIS team hosted a Restart Didn't Work session on GIS.
- Hosted a Restart Didn't Work Session on GovAI.
- The Center for Digital Government has named Dunwoody a Top-10 winner in its 2025 Digital Cities Survey Award.

Major Projects:

- SharePoint Migration – The scheduled completion date is Q1 2026
- Vendor Security Platform – final testing
- Public Works Respond App – beginning stage
- UPS Refresh – final stages
- Starlink – final stages
- DocuSign - started
- Central Square Freedom Project – started
- RoomAlerts – rollout
- Resiliency Plan – in process
- Phone Migration – started
- Dunwoodyga.gov ADA compliance – in process

Department Items:

- Accounts Payable (AP) Automation – paused for Finance Dept.
- GMIS Accreditation – stage 1 completed
- Data Classification – paused due to workload
- What Works Cities Certification Assessment – paused due to workload

Data:

- The department had 219 helpdesk tickets opened in this period.
- The department closed 217 helpdesk tickets.
- The department hosted 12 zoom meetings during this period.
- There were 68 projects in process during this period.
- Currently, 166 users are being managed.
- There are 692 devices (231 - computers, 77 - network devices, 124 – cell phones and tablets, and 260 desk phones) being managed.

CITY CLERK

Data:

- The City Clerk's Office processed 434 open records requests in the month of November.



MONTHLY REPORT REPORT ENDING DECEMBER 12, 2025

- The City Clerk's Office processed 4 contracts during the month of November.
- The City Clerk's Office prepared all agendas, summaries, minutes, and associated procedures that were held during the month of November:
 - ✓ One Art Commission
 - ✓ One Audit Committee
 - ✓ Two City Council
 - ✓ One Joint Art Commission, City Council, Development Authority, Planning Commission, Zoning Board of Appeals
- The staff reviewed and approved the financial transactions and expenditures for the City Council and City Clerk's office for the month of November.

MUNICIPAL COURT

Workload/Activities:

- Court disposed of over 382 cases and 21 cases were reset.

HUMAN RESOURCES

Highlights:

- The city filled the following 13 positions: two Police Officers, an Administrative Assistant II, a Business License Specialist, a Building Official, a Business License Specialist, a Capital Projects Manager, a City Engineer, an Executive Assistant, a GIS Manager, a Planner, a Purchasing Manager, a Risk Manager, and a Senior Planner.
- Human Resources is managing the recruitment process for one additional City Hall position approved by Council to be converted from a consulting position to a city position in 2026.
- Human Resources managed the Open Enrollment process, and all City employees had the opportunity to enroll in benefits for the 2026 plan year.
- Human Resources and the Wellness Committee launched the Maintain Don't Gain Challenge for all staff members, which will continue through the holidays into early January 2026.

Upcoming Events:

- Human Resources and the Wellness Committee are partnering with OneDigital to offer a Q4 Retirement presentation for employees in December.
- Human Resources is planning for administration of the annual performance evaluation process, which will take place in January and February.